



BOARD OF WATER COMMISSIONERS

Fire District No. 2
20 Woodbridge Street • South Hadley, MA 01075
Tel: (413) 532-9210 • Fax: (413) 534-5949

Minutes of the Water Commissioner March 11, 2021

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Convened: 5:32 p.m.

Adjourned: 6:47 p.m.

Present: F. DeToma, K. Bedard, D. Luis, M. Aiken, and J. Carbin Bryan.

Minutes of February 25, 2021:

F. DeToma moved to accept the February 25, 2021.
D. Luis motioned to accept the minutes of February 25, 2021.
K. Bedard seconded. The motion passed unanimously

Warrants, Balances, Charts & Overdue Bills:

F. DeToma moved to accept the monthly warrant.
K. Bedard motioned to pay all bills if found to be correct.
D. Luis seconded. Motion passed unanimously.
The total amount of all Warrants is \$135,226.72. The motion passed unanimously

Previously signed:

Currently signed:

WC9E	\$1,514.24	
PRwk34	\$6,789.75	
OTwk34	\$120.13	
PRwk35	\$6,789.75	
OTwk35	\$259.88	
PRwk36	\$6,789.75	
OTwk36	\$126.93	
PRwk37	\$6,789.75	
OTwk37	\$84.36	
AP03/10/21	\$103,844.99	bld. Bond 40,690.00
AP02/25/21	\$1,964.05	
AP-Revdecp	\$(133.56)	
APPrimdec	\$133.56	
APPrimdec	\$133.56	
APPrimjan	\$19.58	

Covid-19:

No change in our approach on keeping healthy. Water Commissioners and the Prudential Committee have decided to conduct their meetings in the building again.

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Annual Report:

The Annual Report to the state is due on April 8, 2021. M. Aiken explained to the Commissioners that our residential usage is up. We are trying to find the reason for the increase (this could be partly due to family's staying home due to the pandemic).

Master Plan:

N. Therein from the Master Plan Committee spoke with F. DeToma telling him the first Committee did not consult any of the Boards or Committees in town and would like to ask what their goals were/are. He also wanted to know what implementation we use on our water billing forms. F. DeToma explained to him that we are able to write messages on the bill form and we have our policy information on the back of the bill. He also let Mr. Therein know we use the note section quite often.

North Pole Estates:

There will be a Planning Board meeting on March 22, 2021 to decide if the North Pole Estate project will move forward. There are some strong objections from Town Departments/Committees.

2021 – 2022 Budget:

M. Aiken reviewed the water department budget and explained where we can and cannot decrease our expenses.

A 2% cost of living increase for the employees was discussed along with the demolition of the out building at the Lithia Sprigs Well area. Also, the abandonment of the old 6" main on Park Street, the down stairs door and heater replacement, and a new water main for Brock Way.

Other Business:

- The Water Commissioners would like to meet with the staff to get input from them and review their positions.
- The Water Commissioners would also like us to research what the cost would be to e-mail the water bills (new module from CUSI).
- There was a conversation regarding leasing or purchasing a backhoe.
- Elections will be held at the District this year due to covid and space limitation at the high school.
- The Water Commissioners discussed the late bills, they really do not want to shut anyone off but, with so many people on the 120-day overdue list they feel action needs to be taken and has asked M. Aiken to send out a stronger message regarding shut-offs.

The next meeting of the Water Commissioners will be held on April 15, 2021 at 5:30 P.M. at the district.

Respectfully submitted,

Joanne Carbin-Bryan
Administrative Assistant