



## BOARD OF WATER COMMISSIONERS

Fire District No. 2  
20 Woodbridge Street • South Hadley, MA 01075  
Tel: (413) 532-9210 • Fax: (413) 534-5949

### Minutes of the Water Commissioner April 9, 2020

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Convened: 5:30 p.m.

Adjourned: 6:02 p.m.

Present: F. DeToma, K. Bedard, M. Aiken, J. Menard, B. Miller and J. Carbin Bryan

#### Minutes of March 10, 2020:

F. DeToma moved to accept the March 10, 2020.  
K. Bedard motioned to accept the minutes of March 10, 2020.  
F. DeToma seconded. The motion passed unanimously

#### Warrants, Balances, Charts & Overdue Bills:

F. DeToma moved to accept the monthly warrant.  
K. Bedard motioned to pay all bills if found to be correct.  
F. DeToma seconded. Motion passed unanimously.  
The total amount of all Warrants is \$41,052.95. The motion passed unanimously

#### Previously signed:

PRwk38	\$6,789.75
OTwk38	\$35.77

#### Currently signed:

WC10E	\$7,416.56
PRwk39	\$6,789.75
OTwk39	\$-
PRwk40	\$6,789.75
OTwk40	\$-
PRwk41	\$6,789.75
OTwk41	\$45.58
AP03/12/20	\$7,321.99
AP12/3/19	\$150.00
AP03/2620	\$5,749.57

**Covid-19:**

- Our water is safe, the virus cannot be transferred through the water and is treated with chlorine which kills the virus.
- No one is allowed in the building other than employees.
- All employees are healthy. We have our temperatures taken when we come in and have masks when needed.
- There is a weekly meeting with the EPA (conference calls).
- The drop box is being used for the people to make payments.
- Receipts will be going down due to Covid-19 as the college, schools and businesses are not open.
- Late notices, water shut offs and interest fees are halted for now. The state has sent new guide lines for overdue bills.

**Bill Holt Resignation:**

Water Commissioners are aware that B. Holt has resigned and we have someone who is interested to fill out his term. A meeting has been set for April 20, 2020 for the Prudential Committee and the Water Commissioners to vote in the Dan Luis as a new member.

**2020/2021 Budget:**

J. Menard let the Water Commissioners know that the Prudential Committee removed several items from its budget to ensure that the day to day operation of the Fire District would go uninterrupted if we go into the new fiscal year without having a District meeting (ensure we have enough surplus cash if needed). The District Meeting has been moved 30 days out from the original date of May 4, 2020. J. Menard advised the Water Commissioners do the same.

B. Miller asked if the Water Commissioners Budget was ready.

A vote was taken.

F. DeToma moved to accept the 2020/2021 Budget.

K. Bedard motioned to accept the 2020/2021 Budget as amended.

F. DeToma seconded. The motion passed unanimously.

**Dry Brook Fence Damage:**

A tree fell onto our fence at Dry Brook. An estimate of \$1800.00 was received. Pictures were sent to the Insurance Agency; we are waiting on their approval.

**North Pole Estates:**

M. Aiken and the Water Commissioners received an e-mail from D. Gardner, Building Inspector, regarding the decommissioned wells located on the North Pole Estates property (Dry Brook area). M. Aiken and F. DeToma will be seeking council regarding a letter to Chicopee Concrete.

**Coliform Sampling Locations:**

M. Aiken has spoken with the town Administrator M. Sullivan and he has no issues where the sampling stations are located. The devices have been ordered this week. And hopefully will be installed after May 1<sup>st</sup>.

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Other Business:

- K. Bedard spoke with Underwater Solutions Inc. in regards to them charging us more than the initial amount stated for taking pictures of Skinner Lane tank, M. Aiken was quoted an additional \$500.00 for the photos but was charged \$1495.00. The day the company came to do the inspection on the Park Street tank, they were also going to take photos of the top of Skinner Lane Tank, the crew from Underwater Solutions decided it was too dangerous due to the weather. They asked if they could come back another time (due to the weather) and M. Aiken agreed. They returned and completed the job. When asked why the cost had tripled, they stated that they had to come back, pay for travel, and the cost of the employee's time, which all cost additional. They never informed the Water Department of this when they asked to return. K. Bedard took it upon herself to speak with a representative and as a good will gesture they deducted \$200.00.
- The District meeting will be moved 30 days out due to the Covide-19 virus, if necessary, it will be moved again.

The next meeting date of the Water Commissioners will be held on the 20 of April 2020 at 5:30 P.m. for a vote of the Prudential Committee and Water Commissioners to fill the remainder of the term, of the recently resigned Commissioner B. Holt.

The next regular meeting of the Water Commissioner will be held on May 7, 2020 at 5:30 P.M.

Respectfully submitted,

Joanne Carbin-Bryan  
Administrative Assistant