



BOARD OF WATER COMMISSIONERS

Fire District No. 2
20 Woodbridge Street • South Hadley, MA 01075
Tel: (413) 532-9210 • Fax: (413) 534-5949

Minutes of the Water Commissioners March 3, 2022

Page 1 of 2

Convened: 5:32 p.m.

Adjourned: 6:21 p.m.

Present: F. DeToma, K. Bedard, D. Luis, M. Aiken, J. DeToma and J. Carbin Bryan.

Minutes of February 3, 2022:

F. DeToma moved to accept the February 3, 2022.

D. Luis motioned to accept the minutes of February 3, 2022.

K. Bedard seconded. The motion passed unanimously

Warrants, Balances, Charts & Overdue Bills:

F. DeToma moved to accept the monthly warrant.

K. Bedard motioned to pay all bills if found to be correct.

D. Luis seconded. Motion passed unanimously.

The total amount of all Warrants is \$45360.53. The motion passed unanimously

Previously signed:

Currently signed:

WC9E	\$2,362.34
PRwk33	\$6,925.58
OTwk33	\$502.32
PRwk34	\$6,925.58
OTwk34	
PRwk35	\$6,925.58
OTwk35	\$86.04
PRwk36	\$6,925.58
OTwk36	\$172.08
Prim-Jan	\$35.78
AP02/24/22	\$12,454.62
AP02/09/22	\$2,045.03

Covid 19:

The building has been opened to the public. Mask mandate has been lifted.

Water Supply Protection District:

A news article regarding our water protection plan was in the Town Reminder.

Minutes of the Water Commissioners
March 3, 2022

Page 2 of 2

Elmer Brook:

D. Luis and M. Aiken walked Elmer Brook locating areas of encroachment.

Preliminary Budget:

- A discussion on pay raises and how the step promotion and/or other methods of salary increases will be utilized in the future.
- M. Aiken ran down a list of items including the building fund, SCADA system software/update, insurances, etc. all which will be needed for this fiscal year's budget.
- Our generator at the Skinner Lane Tank is not operational at the time, the Police Department would like to place a new generator at the site, they would like to split the cost of a new generator with us. The Water and Fire Department had paid originally to have one at the location.
- M. Aiken spoke on the increase in price of hydrants.
- Discussion on a back hoe lease. T. Cauley will be getting the cost to do so for the Water Commissioners. D. Luis would like to move forward with this.
- F. DeToma and M. Aiken brought in work sheets for pay raises. After some consideration the Water Commissioners have decided to use F. DeToma's wage adjustment plan.
F. Detoma moved to accept wage adjustments.
K. Bedard motioned to accept a 3% step increase. In addition to the 3% increase, each water department employee will receive a \$2000.00 cost of living adjustment. The Treasurer will receive a 3% step increase and \$1000.00 cost of living adjustment reflecting the Water Departments 50% share of her salary.
D. Luis seconded. Motion passed unanimously.

The next meeting of the Water Commissioners will be held on Thursday, March 17, 2022 at 5:30 P.M.

Respectfully submitted,

Joanne Carbin-Bryan
Administrative Assistant