



BOARD OF WATER COMMISSIONERS

Fire District No. 2
20 Woodbridge Street • South Hadley, MA 01075
Tel: (413) 532-9210 • Fax: (413) 534-5949

Minutes of the Water Commissioners
February 3, 2022

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Convened: 5:30 p.m.

Adjourned: 7:10 p.m.

Present: F. DeToma, K. Bedard, D. Luis, M. Aiken, M. O'Meara, J. DeToma, T. Cauley, and J. Carbin Bryan.

Minutes of January 6, 2022:

F. DeToma moved to accept the January 6, 2021.
D. Luis motioned to accept the minutes of January 6, 2022.
K. Bedard seconded. The motion passed unanimously

Warrants, Balances, Charts & Overdue Bills:

F. DeToma moved to accept the monthly warrant.
K. Bedard motioned to pay all bills if found to be correct.
D. Luis seconded. Motion passed unanimously.
The total amount of all Warrants is \$73,635.82. The motion passed unanimously

Previously signed:

Currently signed:

WC8E	\$4,470.39
PRwk29	\$6,925.58
OTwk29	\$219.00
PRwk30	\$6,925.58
OTwk30	\$215.10
PRwk31	\$6,925.58
OTwk31	\$351.12
PRwk32	\$6,925.58
OTwk32	\$308.10
AP-DEC-PRI	\$246.08
AP01/12/22	\$33,800.66
AP01/27/20	\$6,323.05

Covid 19:

Water Department personnel are healthy and working.

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Water Supply Protection District:

M. Aiken met with A. Capra and a member of the Pioneer Valley Planning Commission who will be doing a study on our water supply district. One of the tools they may use is an isotope study to find out where the water is actually coming from.

Elmer Brook:

The homes that abut Elmer Brook will no longer have access to the Elmer Brook property. A Letter will be composed and sent to the abutters requesting them to remove their property from our land within 30 days. The lock on the gate will be changed and access will be denied.

F. DeToma suggested that we invite the abutters to discuss this further. K. Bedard disagrees.

The conversation then turned to the development of the property. At the last Prudential Committee meeting a sub-committee was formed for Elmer Brook, members are; F. DeToma, D. Luis, and R. Bak they will look into possibilities for the utilization of this land, either recreation or sale (or other options), and gather information needed to make a decision.

Preliminary Budget Discussion:

M. Aiken contacted our accountants on the off chance we have to go out to bid for a new Scada system. No answer from them yet.

K. Neylon our (now) SCADA guy believes it will cost under \$78,000. The Commissioners would still like to meet with him.

The Superintendent will be retiring later this year. The job position for Superintendent will be posted internally for five days and then publicized. Same for the laborer's position. Salaries were discussed. D. Luis to review our benefits package. M. Aiken has given him this information stating that not everyone has the same medical package. M. Aiken also gave the Commissioners an Occupational Employment and Wage Estimates book (compares what other departments are getting for the same job positions, book is from 2017). A discussion on the step raise salaries was had, still not sure on how they will be used or adjusted. D. Luis did some comparison's on where everyone is at for pay raise. There are many things to consider on where to start level and percentage raises.

D. Luis motioned to table the salary discussion till the next meeting. K. Bedard seconded. Motion passed unanimously.

Other Business:

Annual report draft is done.

The next meeting of the Water Commissioner will be held on February 24, 2022 at 5:30 p.m. and The March meeting will be on the 3rd at 5:30 p.m.

Respectfully submitted,

Joanne Carbin-Bryan
Administrative Assistant