



BOARD OF WATER COMMISSIONERS

Fire District No. 2
20 Woodbridge Street • South Hadley, MA 01075
Tel: (413) 532-9210 • Fax: (413) 534-5949

Minutes of the Water Commissioners December 9, 2021

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Convened: 5:30 p.m.

Adjourned: 6:12 p.m.

Present: F. DeToma, K. Bedard, D. Luis, M. Aiken, J. DeToma and J. Carbin Bryan.

Minutes of November 18, 2021:

F. DeToma moved to accept the November 18, 2021.
D. Luis motioned to accept the minutes of November 18, 2021.
K. Bedard seconded. The motion passed unanimously

Warrants, Balances, Charts & Overdue Bills:

F. DeToma moved to accept the monthly warrant.
K. Bedard motioned to pay all bills if found to be correct.
D. Luis seconded. Motion passed unanimously.
The total amount of all Warrants is \$32,627.79. The motion passed unanimously

WC6E	\$870.04
PRwk22	\$6,925.58
OTwk22	\$222.48
PRwk23	\$6,925.58
OTwk23	\$93.00
PRwk24	\$6,925.58
OTwk24	\$86.04
AP12/09/21	\$1,707.97
AP11/23/21	\$8,829.25
AP-PRIM-OC	\$42.27

Covid-19:

One employee was out for the 5-day isolation period and is back to work.

Elmer Brook:

The Prudential Committee discussed concerns regarding the parking area on route 116 (Elmer Brook) at their last meeting. Access to the parking area is still restricted during the forest cutting project. The Water Commissioners had several ideas on what we could do to ease access to the area which is owned by our District. (i.e., new gate and lock were considerations). Hikers are parking at the designated area but are not following instructions on where they can enter the trail. Our department and a resident have posted no trespassing signs, yet hikers

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are still using private property to access the trail. F. DeToma feels we need to have more conversations regarding (what to do with) the area. We will come back to the issue once the harvest is complete.

D. Luis motioned to table the issue to a later date for discussion.

F. DeToma seconded. The motion passed unanimously.

SCADA and Computers:

M. Aiken has spoken with our SCADA system engineer (Kurt Neylon). He and Mark discussed that through the years there have been many add-ons to the system which is running on windows 7 (windows 7 is no longer being supported). When purchasing the new SCADA system, we will also need to upgrade to windows 10. M. Aiken is still waiting on a quote for the complete system.

EPA Connecticut River Work Group:

This group looks for potential hazards along the river. M. Aiken attended their zoom meeting and what they are looking for is the most sensitive areas on the river. The meeting was an introduction to whom they are and what their purpose is.

Preliminary Budget Discussion:

M. Aiken discussed the salary step program and handed out information to the Commissioners in regards to the employees. The Commissioners will be discussing step promotions and how they will determine raises for their employees for the future.

Other Business:

- Christmas falls on a Saturday this year. Thursday the 23 will be a half day and Friday Christmas Eve will be a full day off for employees.
- The infrastructure project for the state, American Rescue Plan was signed by the governor. We do not know at this time if we will be receiving any of the benefits.

The next meeting of the Water Commissioners will be held on January 6, 2022 at 5:30 P.M.

Respectfully signed,

Joanne Carbin-Bryan
Administrative Assistant