



## Office of the Clerk / Treasurer

South Hadley Fire District No. 2

20 Woodbridge Street

South Hadley, MA 01075

Tel: (413) 534-5748 - Fax: (413) 517-6054

ANNUAL DISTRICT MEETING  
MAY 1, 2023  
(FISCAL YEAR 2024 BUDGET)  
CLERK REPORT

The warrant having been duly posted and a quorum of forty being present Moderator, Carlene Hamlin, called the meeting to order at 7:20 p.m. The Moderator introduced herself and the officials. The Pledge of Allegiance was recited.

It is noted here that all articles were moved and seconded, although such is not recorded individually here within these minutes.

The Annual Report for Fiscal Year 2022 was dedicated to Francis DeToma and Christopher Pyle. Timothy Cauley, Water Superintendent thanked Frank for 27 years and countless hours of dedication, serving the Water Department as Chair of the Water Commissioners. Representative Daniel Carey presented him with a Proclamation for his service to the District and the Town of South Hadley. Fire Chief, Todd Calkins thanked Chris for the 41 years of dedication in serving as District Moderator. Chief Calkins presented him with a Certificate of Appreciation for his wisdom, composure and ability to maintain respectful decorum in the meetings.

Prudential Committee Chair, Kenneth LeBlanc, thanked all employees of the District, the Prudential Committee members and Water Commissioners.

Dan Luis expressed his appreciation to the Water Department employees.

Chief Calkins recognized all current fulltime, on-call and retired members of the department. He thanked the Prudential Committee, Water Commissioners and the Water Department employees.

The Fiscal Year 2022 Annual Report of the Officers was provided for the attendees. Proposed budget reports, and copies of the motions to be presented at the meeting were available for the attendees.

### **ARTICLE 1**

It was moved that the District vote to appropriate of \$543,811 for the Prudential Committee Operating Budget: Salaries & Wages \$55,224 Expenses \$488,587, said sum to be raised by Taxation.

**Motion passed with a unanimous vote.**

### **ARTICLE 2**

It was moved that the District vote to appropriate the sum of \$775,419 to be used for the Operations of the Fire Department to include a sum of money to pay firefighters for time spent in fire fighting, drills and other duties, and for leave with pay to incapacitated officers and firefighters as authorized by Chapter 41, Section 111-F of the General Laws: Salaries & Wages \$662,919, Expenses \$112,500 said sum to be raised by Taxation.

**Motion passed with a unanimous vote.**

### **ARTICLE 3**

It was moved that the District vote to appropriate the sum of \$324,548 for the operations of the District No. 2 Ambulance Service: Salaries & Wages \$163,248, Expenses \$161,300, said sum to be transferred from Ambulance Receipts Reserved for Appropriation.

**Motion passed with a unanimous vote.**

### **ARTICLE 4**

It was moved that the District vote to appropriate the sum of \$73,190 for the payment of principal and interest against the District building addition debt, with the sum of \$36,595 to be raised from Taxation and the sum of \$36,595 to be raised from Water Department Receipts.

**Motion passed with a unanimous vote.**

### **ARTICLE 5**

It was moved that the District vote to appropriate the sum of \$24,440 for the payment of principal and interest on the ambulance debt, with the sum of \$20,000 to be transferred from the Mount Holyoke College Ambulance Gift Account and the sum of \$4,440 to be transferred from Ambulance Receipts Reserved for Appropriation.

**Motion passed with a unanimous vote.**

### **ARTICLE 6**

It was moved that the District vote to appropriate the sum of \$24,334 for the payment of principal and interest against the Rescue Truck lease debt, said sum to be raised from Taxation.

**Motion passed with a unanimous vote.**

### **ARTICLE 7**

It was moved that the District vote to appropriate the sum of \$872,090 for the operations of the Water Department to include insurances, and the OPEB obligation: Salaries & Wages \$384,986, Expenses \$487,104, said sum to be raised from Water Department Receipts.

**Motion passed with a unanimous vote.**

### **ARTICLE 8**

It was moved that the District vote to appropriate the sum of \$56,300 for the payment of principal and interest for the Water Department Capital Expense debt, said sum to be transferred from Water Surplus.

**Motion passed with a unanimous vote.**

### **ARTICLE 9**

It was moved that the District vote to appropriate the sum of \$139,496 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Department Capital Receipts and Connection Fees portion of Water Surplus received from May 1, 2022 through and including April 28, 2023.

**Motion passed with a unanimous vote.**

### **ARTICLE 10 Fiscal Year 2023**

It was moved that the District vote to appropriate the sum of \$80,310.55 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Systems Capital Improvement Project Account.

**Motion passed with a unanimous vote.**

**ARTICLE 11 Fiscal Year 2023**

It was moved that the District vote to appropriate the sum of \$370,000 for Water System Capital Projects, including Tank Cleaning, Infrastructure Maintenance, Repair & Replacement Projects and Complete the SCADA System Upgrade and ISO Study projects including the payment of any and all incidental and related costs, said sum to be transferred from the Water Systems Improvement Stabilization Fund..

**Motion passed with a unanimous vote.**

**ARTICLE 12**

It was moved hat the District vote to appropriate the sum of \$16,143 to pay the second year principal and interest cost of a three year lease agreement for the rubber tired excavator for the Water Department, said sum to be transferred from the Water Systems Improvement Stabilization Fund.

**Motion passed with a unanimous vote.**

**ARTICLE 13 Fiscal Year 2023**

It was moved that the District vote to appropriate the sum of \$30,000 for the purchase and installation of information technology upgrades and/or conversion to a cloud based environment, including the payment of all costs incidental and related thereto with the sum of \$16,000 to be raised from Taxation and the sum of \$14,000 to be transferred from the Water Systems Improvement Stabilization Fund.

**Motion passed with a unanimous vote.**

**ARTICLE 14**

It was that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the District Stabilization Fund, said sum to be transferred from Free Cash.

**Motion passed with a unanimous vote.**

**ARTICLE 15**

It was that the District vote to appropriate the sum of \$83,750 for the purpose of increasing the Fire Department Vehicle Stabilization Fund, said sum to be transferred from Free Cash.

**Motion passed with a unanimous vote.**

**ARTICLE 16**

It was moved that the District vote to appropriate the sum of \$13,448 for the purpose of a 5% Assistance to Fire Fighters grant match, for the purchase of Self Contained Breathing Apparatus, and Fill Station including the payment of all costs incidental and related thereto, said sum to be transferred from Free Cash.

**Motion passed with a unanimous vote.**

**ARTICLE 17**

It was moved that the District vote to appropriate the sum of \$25,000 for the purpose of increasing the Ambulance Stabilization Fund, said sum to be transferred from Ambulance Receipts Reserved for Appropriation.

**Motion passed with a unanimous vote.**

**ARTICLE 18**

It was moved that the District vote to amend the District By-Laws as follows:

By striking out the words “with the exception of the Moderator who shall serve for a term of one (1) year”

To read as follows:

SECTION 2. District officers shall be elected annually by ballot. All officers shall serve for a term of three (3) years.

This By-Law will only become effective with the Annual Election in 2024.

**Motion passed with a unanimous vote.**

**ARTICLE 19**

It was moved that the District vote to authorize the Prudential Committee to defend all suits that may be brought against the District during the Fiscal Year 2024 and to prosecute all suits on behalf of the District, to engage counsel for same, and to settle such suits as they deem advisable.

**Motion passed with a unanimous vote.**

**ARTICLE 20**

It was moved that the District vote to authorize the Prudential Committee to sell and/or dispose of any surplus personal property belonging to the Fire District.

**Motion passed with a unanimous vote.**

**ARTICLE 21**

It was moved that the District vote to allow the Prudential Committee or the Water Commissioners, or the Fire Chief with the approval of the Prudential Committee, or the Water Superintendent with the approval of the Water Commissioners, , to apply for, accept, and expend any state or federal grants that may come available for Fiscal Year 2024 and/or to accept any gifts given to the District.

**Motion passed with a unanimous vote.**

**ARTICLE 22**

It was moved that the District vote to authorize the Treasurer with the approval of the Prudential Committee, to borrow in anticipation of the revenue for the twelve month period beginning July 1, 2023, in accordance with General Laws, Chapter 44, Section 4, and the acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

**Motion passed with a unanimous vote.**

**ARTICLE 23**

It was moved that the District vote to authorize the Prudential Committee and/or the Water Commissioners as the case may be, during Fiscal Year 2024, to acquire on behalf of the District any and all easements for any public purpose that they may deem in the best interest of the District, including but not limited to any of the following purposes: roads, sidewalks, vehicular and/or pedestrian access or passage, water, sewer, drainage and utilities, provided however that such authorization pertains only to easements acquired at no cost to the District; and, further, to authorize the Prudential Committee and/or the Water Commissioners as the case may be, subsequent to a public hearing, during Fiscal Year 2024 to abandon or relocate easements acquired for any of the foregoing purposes; or otherwise act thereon.

**Motion passed with a unanimous vote.**

The Moderator announced the business portion of the meeting as closed.

Meeting adjourned at 8:30 p.m.

**A TRUE COPY ATTEST:**

*Barbara Miller*

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Barbara Miller, CMMT  
Clerk/Treasurer

**Balance in Various Accounts as of April 28, 2023**

Balance as of 4/28/2023	Net Balance All Articles Passed (Used)/Added	Account Name	Article Number Affect on Balance	
			Decrease	Increase
\$ 376,595	\$ 22,607	Ambulance Receipts Reserved for Appropriation	3, 5 & 17	
\$ 30,017	\$ 55,017	Ambulance Stabilization Fund		17
\$ 67,863	\$ 72,863	District Stabilization Fund		14
\$ 168,267	\$ 252,017	FD Capital/Vehicle Replacement Stabilization		15
\$ 151,881	\$ 49,683	Free Cash Net Balance Corrected 5/10/23	14, 15 & 16	
\$ 19,902	\$ 19,902	Land Acquisition Stabilization Fund		
\$ 40,617	\$ 40,617	Mount Holyoke College Equipment Gift Account		
\$ 315,450	\$ 365,450	OPEB Trust Fund		1 & 7
\$ 527,304	\$ 527,304	Water Storage Tank Stabilization Fund		
\$ 233,527	\$ 37,731	Water Surplus per FY22 Audit + Capital Receipts	8 & 9	
\$ 332,477	\$ 152,140	Water Sys. Impr. Stab. Fund	11, 12 & 13	9 & 10
\$ 30,223	\$ 30,223	WD Building Stabilization Fund		
\$ 93,170	\$ 93,170	WD Vehicle Stabilization Fund		