



***ANNUAL REPORT OF THE OFFICERS***  
**FIRE DISTRICT NO. 2**  
**SOUTH HADLEY, MASSACHUSETTS**

July 1, 2018 through June 30, 2019





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REPORT OF THE OFFICERS  
FIRE DISTRICT NO. 2



TOWN OF SOUTH HADLEY  
MASSACHUSETTS

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# Dedication



Ken McKenna has served the residents of South Hadley in many areas. He was the Town of South Hadley Ambulance Director, he worked for the Parks and Recreation Department and he was a District 1 Fire Fighter/EMT. He has received many accolades for his work with South Hadley youth. We are dedicating this annual report to him in recognition of his 20 years of service to Fire District 2, as a Prudential Committee member. He served as Chair of the committee and took the responsibility seriously. Diligently striving to maintain fiscal responsibility, while maximizing the department. He expanded the relationship with Mount Holyoke College; gaining much needed financial support.

Among his proudest accomplishments, is the role he played in getting ambulance service to Fire District 2. Reducing response time and saving lives. An integral part of this was the expansion of District 2's headquarters at 20 Woodbridge Street.

Another moment of pride was the day his grandson, Trevor, became a fulltime Firefighter/EMT for the District. A position earned through hard work and determination; a family trait apparently.

Most mornings, during his tenure, Ken could be found sitting around the breakroom table with a cup of coffee, the newspaper, and his good friend, retired Chief, Michael Koske. We sure hope that tradition continues long into the future.

Please accept this heartfelt expression of gratitude for all that you have done, and still do, for the people of South Hadley.

From your friends in South Hadley Fire District No 2

## Memoriam



### Joseph Brooksbank

The District Officers would like to recognize Joseph Brooksbank for his twenty-two years of dedicated service to District 2 and his time as Acting Chief of the Department.

Sadly, Chief Brooksbank passed away on October 13, 2019.



## DISTRICT OFFICERS



### PRUDENTIAL COMMITTEE

Kenneth LeBlanc (Elected 5/19) 2022  
Kenneth J. McKenna, Chair 2020  
James W. Menard, Clerk 2021  
Richard A. Constant (Retired) 2019



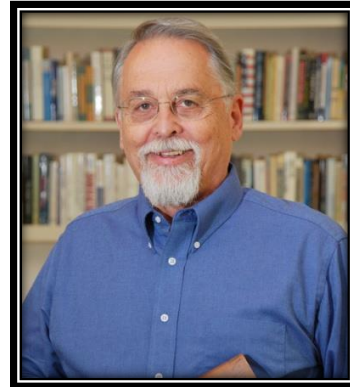
### WATER COMMISSIONERS

Francis J. DeToma, Chair 2020  
Katharine M. Bedard, Clerk 2022  
William M. Holt, Member 2021



### CLERK / TREASURER

Barbara F. Miller



### MODERATOR

Christopher H. Pyle 2020

## DISTRICT POSITIONS



**FIRE CHIEF**  
Scott W. Brady



**ASSISTANT FIRE CHIEF**  
Todd A. Calkins



**WATER SUPERINTENDENT**  
Mark F. Aiken



**ADMINISTRATIVE ASSISTANT**  
Joanne Carbin-Bryan



**FULL TIME AND ON-CALL FIREFIGHTER EMTS, PRUDENTIAL  
COMMITTEE MEMBERS, TREASURER/CLERK  
AND THE NEW AMBULANCE**

(Back row) Barbara Miller, Michael Cote, Walter Selkirk, Donald May, Brian Fay,  
Joseph Fernandes, Michael O'Neill, Trevor McKenna, Kenneth McKenna,  
Kenneth LeBlanc

(Front Row) Tyler Schienost, Chief Scott Brady, Sam Bernash, Asst. Chief Todd  
Calkins, Lisa Calkins, Kyle Liguori, Sam Lemanski



**WATER SYSTEMS OPERATORS  
Tyler Scheinost, Mike Bourbeau and Tim Cauley**

## ANNUAL REPORT OF THE PRUDENTIAL COMMITTEE

July 1, 2018 through June 30, 2019

The two Districts and the Town held their annual elections on April 9<sup>th</sup>, at South Hadley High School. Coordinating the three elections to the same date and location increased turnout for the District significantly. With 300 ballots cast, the turnout for District two was three times higher than each of the previous three years and ten times higher than the three years before that. The old hand crank ballot box was retired and replaced with an electronic tabulator and the election went very smoothly. Our thanks to Richard Constant for pursuing this endeavor.

The new ambulance is in service. We appreciate the efforts of the Ambulance Committee and are grateful to Mount Holyoke College for the financial support that made this purchase possible.

The Prudential Board continues to investigate alternatives to reduce costs related to dispatching, including discussions with Mount Holyoke College.

The Prudential Board would like to acknowledge the dedication of our firefighters and ambulance personnel who continue to train and develop skills in order to perform at the highest level and we are proud of their efforts.

We would like to thank the Water Commissioners and our Clerk/Treasurer for their assistance and support.

I would personally like to thank my fellow board members, especially Rick Constant who retired from the Prudential Board after serving for nine years. We welcome Kenneth LeBlanc to the Prudential Board.

Respectfully Submitted,

Kenneth J. McKenna, Chairman

**PRUDENTIAL COMMITTEE  
CAPITAL PLANNING REPORT**

The Prudential Board has made a commitment to fund \$65,000 a year into the Capital Vehicle Stabilization Account for future vehicle purchases. The Board voted to have Five Star be the exclusive fire truck repair company. They will handle the maintenance and repairs of trucks as needed.

The Board has agreed to support the purchase of one fire truck in Fiscal Year 2021 and plans to request approval at a Special District Meeting in the fall of 2020.

The Board acknowledges that, in the near future, a second truck will need to be replaced. Our thoughts would be to wait on that purchase, until after the building bond is paid off.

Our goal is to provide the safest equipment for our firefighters and for our District residents.

**FIRE DEPARTMENT CAPITAL REPLACEMENT STABILIZATION HISTORY**

July 1, 2009	\$ 139,006.77
Interest 6/30/2009	360.89
Transfer from Pension Reserve Account	10,000.00
Appropriation to account Fiscal 2010	2,000.00
Interest earned 2010	2,455.19
Purchase of Ambulance (from D1)2009	(8,000.00)
Appropriation to account Fiscal 2011	12,107.15
Appropriation to account Fiscal 2011	19,283.00
Interest earned 2011	2,131.96
Interest earned 2012	1,957.48
Appropriation to account Fiscal 2012	20,000.00
Appropriation from account Fiscal 2013	(15,000.00)
Appropriation to account Fiscal 2013	80,000.00
Interest earned Fiscal 2013	1,845.13
Appropriation to account Fiscal 2014	138,000.00
Interest earned Fiscal 2014	2,457.01
Appropriation to account Fiscal 2015	5,000.00
Interest earned Fiscal 2015	2,205.44
Appropriation to account Fiscal 2016	40,000.00
Interest earned Fiscal 2016	2,067.32
Appropriation to account Fiscal 2017	40,000.00
Interest earned Fiscal 2017	2,121.55
Interest earned Fiscal 2018	2,248.45
Appropriation to account Fiscal 2019	20,000.00
Interest earned Fiscal 2019	7,764.13
<b>Balance June 30, 2019</b>	<b>\$ 530,011.47</b>

## ELMER BROOK SUB-COMMITTEE REPORT

The Elmer Brook sub-committee was established by the Prudential Board and charged with investigating the future use and/or sale of portions of the Elmer Brook property, located off Amherst Road. The sub-committee is composed of Jim Menard, Prudential Board member, Frank DeToma, Chair of the Water Commission, and Bill Selkirk, past Water Superintendent and former Assistant Fire Chief. We first met on 8/21/18.

### **A brief history of the property:**

-Parcel 58/19, the rear parcel, was purchased on February 1, 1911 (Registry Book 665, page 63).

-Parcel 58/20 was purchased on August 31, 1916 (Registry Book 730, page 329).

A portion of Parcel 20 (frontage lots on Amherst Road) was sold on May 9, 1945 (Registry Book 990, pages 336-337). That deed was corrected on April 25, 1947 (Registry Book 1016, pages 441-442).

The total 65 acres of parcels 19 & 20 were excluded from the 600+ acres that the District sold to the State back in the early 2000's.

### **Physical Site Characteristics** (provided by Conservation Works LLC 2009 report commissioned by the Water Commission):

The subject property is a 65+acre tract located in the northerly part of S. Hadley in an area that is characterized as open or rural, with residential dwellings situated only along existing roads, including Pearl St, Lithia Springs Rd and Amherst Rd. The closest dwellings are in a row of 16 single family homes fronting on Amherst Rd situated on 20,000+/- square foot lots, served by town water. Access to the property is gained via a 200 foot long "neck" of land with approximately 263 feet of frontage on Amherst Road and expands to the east toward a closed sand quarry, and north to Mt. Holyoke Range State Park. Private land (Gagne) abuts the westerly side.

The bulk of the site is situated on glacial sand plain and is essentially flat with slopes not exceeding 3%. It is primarily stocked with white pine interspersed with some hardwoods, including red oak, black birch, red maple and a few red pine and white birch. The understory is comprised almost exclusively of white pine regeneration of 5 to 8 feet in height. Various cleared trails or breaks have been maintained through this regenerative growth. A rectangular stand of even-age, 14 to 18" white pine occupies a portion of the easterly side: due to the dense canopy overhead, there is essentially no undercover vegetation in this stand. A 50 to 60 foot wide grassy area extends parallel to the back lot lines of the houses on Amherst Road, and there is some evidence of encroachment onto District land by

residents who have “extended” their yard uses to include grass clippings disposal and small temporary structures.

### **Article 97 (Conservation Protected Land)**

For many years District 2 obtained its water from Lithia Springs Reservoir. In order to purify and move the water, a sand filter system and a pumping station were installed on Parcel 19. After the District installed a well off of Sullivan Lane, the pumping station and sand filter system were taken off line, in 2000. The sand filter system has long since been demolished. The pumping station still stands but is empty.

Parcel 20, the area that has best usage opportunities, provided access to the sand filter system and the pumping station on parcel 19. It could be argued that parcel 20 was involved in the protection of a water resource, and *de facto* is under Article 97 protection. However, the Massachusetts Land Court recently issued Article 97 guidance, and in which it denied Article 97 protection to land purchased for water resource protection. The Court held that a property conveyed to a town “for the purposes of protection of water resources and other compatible resources including conservation and recreation” was not protected land under Article 97, and therefore could be leased to install a solar facility [*Mirkovic v. Guercio*, 2017 WL 4681972 (MA Land Court, Oct. 18, 2017)].

The Elmer Brook sub-committee conducted an informational meeting for District members and a site visit in the early months of 2019. Both events were well attended. The residents in attendance at the informational meeting were presented with the options for the parcels that we had considered, asked questions and voiced their concerns. The Committee then made its formal recommendations to the Prudential Board:

1. Sell parcel 19 to the State or to a non-profit for conservation. This would keep the present parking arrangement and provide hikers with a trail access from Amherst Road to the mountain range. It would remove the District from its present liability for trespasser personal injury. The sale would also provide the District with additional revenue. We also suggested that the pumping station be removed.

2. Lease part of parcel 20 for development of a Solar Array, which would give the District revenues for 20/30 years. The District would still own the land, preserving our options for future use at the end of the lease period. We recommended a 250-foot buffer between the front edge of the proposed solar field and the rear of the homes on Amherst Road. This is well beyond the town’s buffer requirement. We also recommended that a portion of the lease revenue be set aside for a tree account. Monies from this account would fund the planting of new trees on the District’s other properties as well as at other locations in the District. The Prudential Committee accepted our recommendations, which were then presented for consideration by District members at our May District Meeting. The attendees requested more information about the wooded area on parcel 20.

## TREASURER'S REPORT

June 30, 2019

Cash & checks in office \$ 500.00

### Interest Bearing Checking Accounts

People's Bank	Accts Payable	50,255.57
People's Bank	Payroll	19,454.88
		<hr/>
		\$69,710.45

### Liquid Investments

TD Bank	Ambulance Receipts	324,444.36
TD Bank	Ambulance Donation	1,234.49
Peoples Bank	General Fund	157,088.49
Berkshire Bank	Ambulance	66,586.66
Peoples Bank	Fire Dept Capital Equity	32,508.25
Peoples Bank	Comm. Safety Ed.	8,490.38
Peoples Bank	Water Dept. GF	360,396.32
		<hr/>
		\$ 950,748.95

### Term Investments

Peoples Bank	Water Department CD	\$ 105,597.66
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### Trust Funds

Easthampton Savings	Fire Equip. Stab.	507,057.45
Easthampton Savings	Fire Equip. Stab.	22,954.02
Peoples Bank	Water Dept Vehicle Stab	47,572.55
Peoples Bank	OPEB Stab.	78,704.81
Peoples Bank	Water Tank Stab.	354,574.52
Peoples Bank	Land Acquisition Stab.	19,755.01
Peoples Bank	Water Tank Stab.	30,685.78
Peoples Bank	Water Systems Improv.	196,398.45
Peoples Bank	Water Building Stab.	15,057.07
Peoples Bank	District Stab.	52,420.29
		<hr/>
		\$ 1,325,179.95

**Total Cash and Investments \$ 2,451,737.01**



## BALANCE SHEET

June 30, 2019

### ASSETS:

Cash		
General Funds	\$ 225,735	
Special Revenue Funds	\$ 434,828	
Water Funds	\$ 465,994	
Trust Funds (Stabilizations)	\$1,325,180	
Total		\$2,451,737
Long Term Debt		\$ 1,005,000
Outstanding Real Estate		\$ 19,770
Outstanding Personal Property		\$ 2,596
Allowance for Abatements (Overlays)		\$ (23,448)
Tax Liens		\$ 12,363
Ambulance Receivables		\$ 247,978
Water Receivables		\$ 5,393
<b>TOTAL ASSETS</b>		<b>\$3,721,390</b>

### LIABILITIES AND FUND EQUITY:

Liabilities		
Long Term Debt (Building)	\$ 460,000	
Long Term Debt (Water Department)	\$ 345,000	
Long Term Debt (Ambulance)	\$ 200,000	
Payroll Withholdings	\$ (1,152)	
Tailings	\$ 1,300	
Deferred Revenue		
Property Taxes	\$ (1,082)	
Other		
General Fund	\$ 12,363	
Ambulance Outstanding	\$ 247,978	
Water Outstanding	\$ 5,393	
<b>TOTAL LIABILITIES</b>		<b>\$1,269,800</b>

### Fund Balances Reserved for:

Encumbrances and continuing appropriations (General)	\$ 0	
Encumbrances and continuing appropriations (Water)	\$ 162,746	
Subsequent Years Expenditures (General)	\$ 76,910	
Subsequent Years Expenditures (Water)	\$ 161,593	
Subsequent Years Expenditures (Ambulance)	\$ 0	
Undesignated, reported in:		
General Fund	\$ 148,677	
Special Revenue Funds	\$ 434,828	
Water Fund	\$ 141,656	
Trust Funds (Stabilizations)	\$ 1,325,180	
<b>TOTAL FUND BALANCE</b>		<b>\$2,309,934</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b><u>\$3,721,390</u></b>

## South Hadley Fire District #2

### All Departments Revenue Report

From 07/01/2018 to 06/30/2019

Account	Description	Orig Bud	Amended	Actual	Expected	% Exp
<b>001 - GENERAL FUND</b>						
001-100-4110-2017	PP TAX REVENUE 2017			\$11.58	\$-11.58	100.00 %
001-100-4110-2018	PP TAX REV 2018			\$254.93	\$-254.93	100.00 %
001-100-4110-2019	PP TAX REVENUE 2019			\$25,856.26	\$-25,856.26	100.00 %
001-100-4120-2015	REAL ESTATE TAX REVENUE 2015			\$67.61	\$-67.61	100.00 %
001-100-4120-2016	REAL ESTATE TAX REVENUE 2016			\$497.72	\$-497.72	100.00 %
001-100-4120-2017	RE TAX REVENUE 2017			\$2,452.72	\$-2,452.72	100.00 %
001-100-4120-2018	RE TAX REV FY2018			\$8,028.92	\$-8,028.92	100.00 %
001-100-4120-2019	RE TAX REVENUE 2019			\$1,159,679.34	\$-1,159,679.34	100.00 %
001-100-4142	TAX LIENS REDEEMED			\$3,638.87	\$-3,638.87	100.00 %
001-100-4171	PEN & INT PROPERTY TAXES			\$2,563.49	\$-2,563.49	100.00 %
001-100-4173	PEN & INT TAX LIENS			\$287.98	\$-287.98	100.00 %
001-100-4199	FIRE PERMITS			\$25,251.44	\$-25,251.44	100.00 %
001-100-4820	EARNINGS ON INVESTMENTS			\$635.14	\$-635.14	100.00 %
001-100-4840	MISC. REVENUE			\$202,743.89	\$-202,743.89	100.00 %
001-100-4970	TRANSFERS IN			\$344,150.00	\$-344,150.00	100.00 %
	<b>100 - GENERAL GOVERNMENT Total</b>			<b>\$1,776,119.89</b>	<b>\$-1,776,119.89</b>	<b>100.00 %</b>
	<b>001 - GENERAL FUND Total</b>			<b>\$1,776,119.89</b>	<b>\$-1,776,119.89</b>	<b>100.00 %</b>

## South Hadley Fire District #2

### All Departments Revenue Report

From 07/01/2018 to 06/30/2019

Account	Description	Orig Bud	Amended	Actual	Expected	% Exp
601-440-4175	WATER PEN & INT WATER			\$1,522.71	\$-1,522.71	100.00 %
601-440-4200	WATER USER CHARGE REVENUE			\$764,456.45	\$-764,456.45	100.00 %
601-440-4210	WATER MISC ACCT REC			\$35,431.55	\$-35,431.55	100.00 %
601-440-4215	WATER CAPITAL			\$126,255.78	\$-126,255.78	100.00 %
601-440-4220	WATER CELL TOWER			\$62,935.48	\$-62,935.48	100.00 %
601-440-4820	WATER INVESTMENTS INCOME			\$3,150.43	\$-3,150.43	100.00 %
601-440-4840	WATER MISC REV			\$470.00	\$-470.00	100.00 %
601-440-4970	WATER TRANSFER IN			\$150,000.00	\$-150,000.00	100.00 %
<b>440 - WATER Total</b>				<b>\$1,144,222.40</b>	<b>\$-1,144,222.40</b>	<b>100.00 %</b>
<b>601 - WATER ENTERPRISE Total</b>				<b>\$1,144,222.40</b>	<b>\$-1,144,222.40</b>	<b>100.00 %</b>
<b>Grand Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,920,342.29</b>	<b>\$-2,920,342.29</b>	<b>100.00 %</b>

# South Hadley Fire District #2

## All Departments Expenditure Report

From 07/01/2018 to 06/30/2019

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
<b>001 - GENERAL FUND</b>								
001-129-5100-5100	TREASURER/CLERK WAGES	\$0.00	\$39,328.00	\$0.00		\$39,328.00	\$0.00	100.00 %
001-129-5100-5108	ELECTED OFFICIALS STIPEND	\$0.00	\$3,000.00	\$0.00		\$3,000.00	\$0.00	100.00 %
001-129-5100-5141	ASSESSORS SALARY	\$0.00	\$3,005.00	\$0.00		\$3,004.52	\$0.48	99.98 %
001-129-5100-5146	TAX COLLECTOR SALARY	\$0.00	\$2,694.00	\$0.00		\$2,693.88	\$0.12	99.99 %
001-129-5400-5402	ADMIN - OFFICE EXP & EDUCATION	\$0.00	\$4,500.00	\$1,100.00		\$6,260.71	\$-660.71	111.79 %
001-129-5400-5403	ADMIN-ADV/ASSOC/CONTR	\$0.00	\$7,575.00	\$0.00		\$7,095.76	\$479.24	93.67 %
001-129-5400-5404	ADMIN - ELECTIONS	\$0.00	\$2,000.00	\$7,500.00		\$7,352.66	\$2,147.34	77.39 %
001-129-5400-5405	ADMIN - LEGAL	\$0.00	\$5,000.00	\$0.00		\$3,126.42	\$1,873.58	62.52 %
001-129-5400-5406	ADMIN - TRAVEL	\$0.00	\$200.00	\$0.00		\$306.21	\$-106.21	153.10 %
001-129-5400-5407	ADMIN - MISC	\$0.00	\$1,500.00	\$0.00		\$1,368.94	\$131.06	91.26 %
001-129-5400-5408	ADMIN - AUDIT	\$0.00	\$3,000.00	\$0.00		\$3,250.00	\$-250.00	108.33 %
001-129-5400-5409	PC - ELECTRIC	\$0.00	\$4,000.00	\$0.00		\$3,949.60	\$50.40	98.74 %
001-129-5400-5410	PC - HEATING	\$0.00	\$3,000.00	\$0.00		\$2,725.57	\$274.43	90.85 %
001-129-5400-5411	PC - MAINT & MISC	\$0.00	\$6,800.00	\$650.00		\$11,661.46	\$-4,211.46	156.52 %
001-129-5400-5412	PC - TELEPHONES-INTERNET	\$0.00	\$3,400.00	\$0.00		\$3,977.44	\$-577.44	116.98 %
001-129-5400-5413	PC - TRASH & SEWER	\$0.00	\$1,000.00	\$0.00		\$1,297.44	\$-297.44	129.74 %
001-129-5400-5414	PC - RESERVE FUND	\$0.00	\$34,000.00	\$-31,710.62		\$0.00	\$2,289.38	0.00 %
001-129-5400-5470	PC - FUEL	\$0.00	\$3,000.00	\$0.00		\$2,251.99	\$748.01	75.06 %
001-129-5400-5471	PC - FF ASSOC	\$0.00	\$700.00	\$0.00		\$700.00	\$0.00	100.00 %
001-129-5400-5472	PC - OPEB CONTRIB	\$0.00	\$10,000.00	\$0.00		\$10,000.00	\$0.00	100.00 %
001-129-5400-5478	TOWN HALL EXPENSES	\$0.00	\$1,500.00	\$0.00		\$0.00	\$1,500.00	0.00 %
	<b>129 - PRUDENTIAL COMM. Total</b>	<b>\$0.00</b>	<b>\$139,202.00</b>	<b>\$-22,460.62</b>		<b>\$113,350.60</b>	<b>\$3,390.78</b>	<b>97.09 %</b>
001-129-5400-5437	GENERAL INSURANCE	\$0.00	\$48,503.00	\$0.00		\$47,345.94	\$1,157.06	97.61 %
001-129-5400-5438	HEALTH & WELLNESS	\$0.00	\$100.00	\$0.00		\$60.17	\$39.83	60.17 %
001-129-5400-5444	COUNTY RETIREMENT	\$0.00	\$139,400.00	\$0.00		\$139,399.25	\$0.75	99.99 %
001-129-5400-5445	HEALTH, LIFE AND DENTAL INSURANCE	\$0.00	\$144,974.00	\$0.00		\$134,951.95	\$10,022.05	93.08 %
001-129-5400-5446	MEDICARE	\$0.00	\$13,000.00	\$0.00		\$12,183.01	\$816.99	93.71 %
	<b>129 - PRUDENTIAL COMM. Total</b>	<b>\$0.00</b>	<b>\$345,977.00</b>	<b>\$0.00</b>		<b>\$333,940.32</b>	<b>\$12,036.68</b>	<b>96.52 %</b>
001-220-5100-5101	FIRE - WAGES/SALARIES	\$0.00	\$443,700.00	\$0.00		\$424,177.60	\$19,522.40	95.60 %
001-220-5100-5102	FIRE OT & SHIFT COVERAGE	\$0.00	\$51,000.00	\$0.00		\$65,795.27	\$-14,795.27	129.01 %
001-220-5100-5109	T CALL, DRILL, DET, STA COV, DUTY O	\$0.00	\$154,163.00	\$0.00		\$82,641.78	\$71,521.22	53.60 %
001-220-5100-5110	RADIO OPERATIONS	\$0.00	\$33,580.00	\$0.00		\$36,206.15	\$-2,626.15	107.82 %
001-220-5100-5428	FIRE PREVENTION PAY	\$0.00	\$0.00	\$0.00		\$4,494.00	\$-4,494.00	100.00 %

**South Hadley Fire District #2**  
**All Departments Expenditure Report**  
**From 07/01/2018 to 06/30/2019**

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
<b>001 - GENERAL FUND</b>								
001-220-5400-5415	FIRE - VEH/EQUIP REPAIR/MAINT	\$0.00	\$15,000.00	\$0.00	\$0.00	\$49,670.02	\$-34,670.02	331.13 %
001-220-5400-5416	FIRE - CHIEF EXPENSE	\$0.00	\$4,000.00	\$0.00	\$0.00	\$2,027.14	\$1,972.86	50.67 %
001-220-5400-5417	FIRE - EQUIPMENT	\$0.00	\$12,200.00	\$0.00	\$0.00	\$14,715.01	\$-2,515.01	120.61 %
001-220-5400-5418	FIRE - DUES & PROF EXPENSE	\$0.00	\$3,000.00	\$0.00	\$0.00	\$4,300.00	\$-1,300.00	143.33 %
001-220-5400-5419	FIRE - UNIFORMS	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,342.89	\$-742.89	120.63 %
001-220-5400-5420	FIRE - EDUCATION & CERT	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00 %
001-220-5400-5421	FIRE - DIESEL	\$0.00	\$1,500.00	\$0.00	\$0.00	\$772.00	\$728.00	51.46 %
001-220-5400-5422	FIRE - COMPUTER	\$0.00	\$4,000.00	\$0.00	\$0.00	\$3,970.36	\$29.64	99.25 %
001-220-5400-5423	FIRE - TRAVEL	\$0.00	\$500.00	\$0.00	\$0.00	\$1,115.68	\$-615.68	223.13 %
001-220-5400-5424	FIRE - CELL PHONES	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,250.00	\$50.00	98.48 %
001-220-5400-5425	FIRE-PHYSICALS/HEALTH & WELLNESS	\$0.00	\$4,000.00	\$0.00	\$0.00	\$3,266.85	\$733.15	81.67 %
001-220-5400-5426	FIRE - TRAINING	\$0.00	\$7,500.00	\$0.00	\$0.00	\$4,755.79	\$2,744.21	63.41 %
001-220-5400-5427	FIRE - MISC/OFFICE	\$0.00	\$3,000.00	\$0.00	\$0.00	\$4,192.74	\$-1,192.74	139.75 %
001-220-5400-5428	FIRE PREVENTION	\$0.00	\$0.00	\$0.00	\$0.00	\$1,699.77	\$-1,699.77	100.00 %
001-220-5400-5429	FIRE - COMMUNICATIONS	\$0.00	\$14,000.00	\$0.00	\$0.00	\$10,316.41	\$3,683.59	73.68 %
	<b>220 - FIRE Total</b>	<b>\$0.00</b>	<b>\$759,543.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$721,709.46</b>	<b>\$37,833.54</b>	<b>95.01 %</b>
001-231-5100-5103	AMBULANCE - EMT ON CALL	\$0.00	\$100,740.00	\$0.00	\$0.00	\$97,920.50	\$2,819.50	97.20 %
001-231-5100-5104	AMBULANCE - EMT PAY PER CALL	\$0.00	\$12,650.00	\$0.00	\$0.00	\$10,388.00	\$2,262.00	82.11 %
001-231-5100-5105	AMB - EDUC_STIPEND	\$0.00	\$14,500.00	\$0.00	\$0.00	\$14,352.65	\$147.35	98.98 %
001-231-5100-5106	RADIO OPERATIONS	\$0.00	\$67,160.00	\$0.00	\$0.00	\$61,197.85	\$5,962.15	91.12 %
001-231-5400-5431	AMBULANCE - FUEL	\$0.00	\$4,000.00	\$0.00	\$0.00	\$2,851.73	\$1,148.27	71.29 %
001-231-5400-5432	AMBULANCE - VEH/EQUIP REPAIR & MAIN	\$0.00	\$9,000.00	\$0.00	\$0.00	\$3,456.23	\$5,543.77	38.40 %
001-231-5400-5433	AMB-DISPOSABLE_SUPPLIES	\$0.00	\$7,500.00	\$0.00	\$0.00	\$6,364.61	\$1,135.39	84.86 %
001-231-5400-5434	AMB - OUTSIDE_SERVICES	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,200.00	\$-200.00	105.00 %
001-231-5400-5435	AMBULANCE - TRAINING	\$0.00	\$2,200.00	\$0.00	\$0.00	\$1,475.00	\$725.00	67.04 %
001-231-5400-5436	AMBULANCE - LIC & FEES	\$0.00	\$1,200.00	\$0.00	\$0.00	\$928.35	\$271.65	77.36 %
001-231-5400-5437	AMBULANCE - ALS INTERCEPTS	\$0.00	\$49,000.00	\$0.00	\$0.00	\$47,669.88	\$1,330.12	97.28 %
001-231-5400-5438	AMBULANCE - BILLING AGENT	\$0.00	\$11,500.00	\$0.00	\$0.00	\$12,635.58	\$-1,135.58	109.87 %
001-231-5400-5439	AMBULANCE - MISC	\$0.00	\$800.00	\$0.00	\$0.00	\$148.00	\$652.00	18.50 %
001-231-5400-5441	AMB-EQUIPMENT	\$0.00	\$7,000.00	\$22,460.62	\$0.00	\$23,993.63	\$5,466.99	81.44 %
001-231-5400-5442	AMBULANCE - SOFTWARE & FED REPORT	\$0.00	\$2,900.00	\$0.00	\$0.00	\$3,434.99	\$-534.99	118.44 %
001-231-5800-5803	AMBULANCE - CAPITAL	\$0.00	\$0.00	\$200,000.00	\$0.00	\$249,987.00	\$-49,987.00	124.99 %
	<b>231 - AMBULANCE Total</b>	<b>\$0.00</b>	<b>\$294,150.00</b>	<b>\$222,460.62</b>	<b>\$0.00</b>	<b>\$541,004.00</b>	<b>\$-24,393.38</b>	<b>104.72 %</b>

**South Hadley Fire District #2**  
**All Departments Expenditure Report**  
**From 07/01/2018 to 06/30/2019**

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001 - GENERAL FUND								
001-700-5400-5448	DEBT PRINCIPAL- BLDG	\$0.00	\$70,000.00	\$0.00		\$35,000.00	\$35,000.00	50.00 %
<b>700 - DEBT PRINCIPAL Total</b>		<b>\$0.00</b>	<b>\$70,000.00</b>	<b>\$0.00</b>		<b>\$35,000.00</b>	<b>\$35,000.00</b>	<b>50.00 %</b>
001-710-5400-5450	DEBT INTEREST- BLDG	\$0.00	\$22,260.00	\$0.00		\$11,130.00	\$11,130.00	50.00 %
<b>710 - DEBT INTEREST Total</b>		<b>\$0.00</b>	<b>\$22,260.00</b>	<b>\$0.00</b>		<b>\$11,130.00</b>	<b>\$11,130.00</b>	<b>50.00 %</b>
001-900-5964	TRANSFER OUT	\$0.00	\$0.00	\$0.00		\$25,000.00	\$-25,000.00	100.00 %
<b>900 - TRANSFERS OUT Total</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$25,000.00</b>	<b>\$-25,000.00</b>	<b>100.00 %</b>
<b>001 - GENERAL FUND Total</b>		<b>\$0.00</b>	<b>\$1,631,132.00</b>	<b>\$200,000.00</b>		<b>\$1,781,134.38</b>	<b>\$49,997.62</b>	<b>97.26 %</b>

## South Hadley Fire District #2

### All Departments Expenditure Report

From 07/01/2018 to 06/30/2019

601 - WATER ENTERPRISE Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
601-440-5100-5106	WATER SALARIES & WAGES	\$0.00	\$335,716.00	\$0.00		\$332,869.56	\$2,846.44	99.15 %
601-440-5100-5107	WATER OT	\$0.00	\$9,500.00	\$0.00		\$9,430.17	\$69.83	99.26 %
601-440-5100-5108	ELECTED OFFICIALS STIPENDS	\$0.00	\$3,000.00	\$0.00		\$3,000.00	\$0.00	100.00 %
601-440-5400-5402	WATER - OFFICE MNTHLY AGR ADVERT	\$0.00	\$24,500.00	\$6,875.00		\$22,727.35	\$8,647.65	72.43 %
601-440-5400-5406	WATER - TRAVEL	\$0.00	\$200.00	\$0.00		\$0.00	\$200.00	0.00 %
601-440-5400-5407	WATER - BUILDING_MAINT+UTIL	\$0.00	\$7,825.00	\$0.00		\$3,987.69	\$3,837.31	50.96 %
601-440-5400-5408	WATER - AUDIT	\$0.00	\$3,000.00	\$0.00		\$3,250.00	\$-250.00	108.33 %
601-440-5400-5438	WATER-HEALTH&WELLNESS	\$0.00	\$100.00	\$0.00		\$60.16	\$39.84	60.16 %
601-440-5400-5444	WATER - COUNTY RETIREMENT	\$0.00	\$89,763.00	\$0.00		\$89,762.75	\$0.25	99.99 %
601-440-5400-5445	WATER - HLTH, LIFE & DNTL INS	\$0.00	\$77,575.00	\$0.00		\$73,248.20	\$4,326.80	94.42 %
601-440-5400-5446	WATER - MEDICARE	\$0.00	\$4,580.00	\$0.00		\$4,131.49	\$448.51	90.20 %
601-440-5400-5447	WATER - GENERAL INSURANCE	\$0.00	\$24,299.00	\$0.00		\$23,992.86	\$306.14	98.74 %
601-440-5400-5453	WATER - FUEL	\$0.00	\$7,000.00	\$0.00		\$5,045.82	\$1,954.18	72.08 %
601-440-5400-5454	WATER - ELECTRIC	\$0.00	\$49,500.00	\$0.00		\$45,630.35	\$3,869.65	92.18 %
601-440-5400-5455	WATER - SYSTEM MAPPING	\$0.00	\$1,000.00	\$0.00		\$0.00	\$1,000.00	0.00 %
601-440-5400-5456	WATER - UNIFORMS	\$0.00	\$2,200.00	\$0.00		\$2,106.09	\$93.91	95.73 %
601-440-5400-5457	WATER - VEHILCE MAINT	\$0.00	\$3,000.00	\$0.00		\$1,802.57	\$1,197.43	60.08 %
601-440-5400-5458	WATER-METERS/PART/MISC	\$0.00	\$40,998.00	\$0.00		\$23,147.12	\$17,850.88	56.45 %
601-440-5400-5459	WATER-COMMUNICATIONS	\$0.00	\$8,000.00	\$0.00		\$6,642.42	\$1,357.58	83.03 %
601-440-5400-5460	WATER - CONTRACTORS EXCAVATION	\$0.00	\$23,000.00	\$0.00		\$16,033.49	\$6,966.51	69.71 %
601-440-5400-5461	WATER - WATER SAMPLING	\$0.00	\$5,000.00	\$0.00		\$4,839.00	\$161.00	96.78 %
601-440-5400-5462	WATER - LIC, SCHOOL & DUES	\$0.00	\$3,500.00	\$0.00		\$4,493.53	\$-993.53	128.38 %
601-440-5400-5463	WATER - SAFE DRINKING WATER ACT	\$0.00	\$1,250.00	\$0.00		\$0.00	\$1,250.00	0.00 %
601-440-5400-5464	WATER - CONSULTING	\$0.00	\$10,000.00	\$0.00		\$0.00	\$10,000.00	0.00 %
601-440-5400-5465	WATER - CONTRACT SERVICES	\$0.00	\$0.00	\$0.00		\$937.50	\$-937.50	100.00 %
601-440-5400-5473	WATER - OPEB yrlly contrib.	\$0.00	\$10,000.00	\$0.00		\$10,000.00	\$0.00	100.00 %
601-440-5400-5474	WATER - HEATING	\$0.00	\$3,000.00	\$0.00		\$2,725.53	\$274.47	90.85 %
601-440-5400-5479	WATER-TANK INSPECTIONS	\$0.00	\$4,500.00	\$0.00		\$0.00	\$4,500.00	0.00 %
601-440-5800-5804	WATER - CAPITAL IMPROVEMENTS	\$94,068.58	\$150,000.00	\$0.00		\$81,322.79	\$162,745.79	33.31 %
601-440-5800-5805	WATER - TANK PAINTING	\$2,490.00	\$0.00	\$0.00		\$2,490.00	\$0.00	100.00 %
601-440-5800-5806	WATER - VEHICLE PURCHASE	\$5,905.00	\$0.00	\$0.00		\$5,905.00	\$0.00	100.00 %
601-440-5964	TRANSFER OUT	\$0.00	\$181,283.00	\$0.00		\$280,153.00	\$-98,870.00	154.53 %
<b>440 - WATER Total</b>		<b>\$102,463.58</b>	<b>\$1,083,289.00</b>	<b>\$6,875.00</b>		<b>\$1,059,734.44</b>	<b>\$132,893.14</b>	<b>88.85 %</b>

## South Hadley Fire District #2

### All Departments Expenditure Report

From 07/01/2018 to 06/30/2019

601 - WATER ENTERPRISE Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
601-700-5400-5448	WATER - PRINCIPAL	\$0.00	\$45,000.00	\$35,000.00		\$80,000.00	\$0.00	100.00 %
<b>700 - DEBT PRINCIPAL Total</b>		<b>\$0.00</b>	<b>\$45,000.00</b>	<b>\$35,000.00</b>		<b>\$80,000.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
601-710-5400-5450	WATER - INTEREST	\$0.00	\$16,380.00	\$11,130.00		\$27,510.00	\$0.00	100.00 %
<b>710 - DEBT INTEREST Total</b>		<b>\$0.00</b>	<b>\$16,380.00</b>	<b>\$11,130.00</b>		<b>\$27,510.00</b>	<b>\$0.00</b>	<b>100.00 %</b>
<b>601 - WATER ENTERPRISE Total</b>		<b>\$102,463.58</b>	<b>\$1,144,669.00</b>	<b>\$53,005.00</b>		<b>\$1,167,244.44</b>	<b>\$132,893.14</b>	<b>89.77 %</b>
<b>Grand Total</b>		<b>\$102,463.58</b>	<b>\$2,775,801.00</b>	<b>\$253,005.00</b>	<b>\$0.00</b>	<b>\$2,948,378.82</b>	<b>\$182,890.76</b>	<b>94.15 %</b>



# South Hadley Fire District #2

## Employee Gross Wages Report

Date Range from 07/01/2018 to 06/30/2019

Employee	Job Title	Regular Earnings	Overtime Earnings Includes On-Call and Detail Pay for Full Time Fire/EMT	Other Earnings Includes Longevity, EMT Stipend and Holiday Pay	Total Earnings
Aiken Mark	Water Superintendent	85,993.96	0.00	800.00	86,793.96
Bedard Katharine	WATER	0.00	0.00	1,000.00	1,000.00
Bernash Samuel	Call FF	1,899.55	0.00	0.00	1,899.55
Bourbeau Michael	Water Systems Operator	49,326.81	4,023.99	930.85	54,281.65
Brady Scott	Fire Chief	95,869.28	0.00	2,599.80	98,469.08
Calkins Lisa	Radio Operator /	6,821.04	0.00	0.00	6,821.04
Calkins Todd	ASST. CHIEF /	82,928.04	0.00	3,199.80	86,127.84
Carbin-Bryan Joanne	Administrative Assistant	48,859.20	687.18	600.00	50,146.38
Cauley Timothy	Water Systems Operator	62,334.79	5,523.93	600.00	68,458.72
Constant Richard	PRUDENTIAL	0.00	0.00	1,000.00	1,000.00
Cote Michael	Call firefighter / EMT	17,961.82	0.00	0.00	17,961.82
Couture Rimbald Melissa	Associate Assessor SH	471.58	0.00	1,414.74	1,886.32
Cunningham Chad	CALL FF/EMT	1,540.31	0.00	0.00	1,540.31
Curtis Gregory	Radio Operator	10,420.00	0.00	0.00	10,420.00
Davis Patrick	EMT	18,244.70	0.00	0.00	18,244.70
DeToma Francis	Water Commissioner	0.00	0.00	1,000.00	1,000.00
DeWalt Darienne	CALL FIREFIGHTER /	2,759.94	0.00	0.00	2,759.94
Di Buono Mary	CALL FF/EMT	619.08	0.00	0.00	619.08
Fay Amber	EMT RO	18,584.33	0.00	0.00	18,584.33
Fay Brian	FT FF/EMT	57,898.80	21,214.06	5,044.80	84,157.66
Fernandes Joseph	Call Firefighter / EMT	10,230.78	0.00	3,600.00	13,830.78
Fernandes Nathan	Call Fire Fighter	2,584.88	0.00	0.00	2,584.88
Florence Dominic	CALL FF	73.32	0.00	0.00	73.32
Flynn Scott	CALL FIRE FIGHTER /	3,064.24	0.00	0.00	3,064.24
Gagne Craig	Call FF	707.98	0.00	0.00	707.98
Gavagan Chrysanthi	CALL FIRE FIGHTER /	46,518.09	13,419.36	4,067.80	64,005.25
Gavagan Owen	CALL FF/EMT	1,761.81	0.00	0.00	1,761.81
HOLT WILLIAM	WATER	0.00	0.00	1,000.00	1,000.00
Hamlin Carlene	TOWN CLERK	0.00	0.00	209.13	209.13
Hudgik Frank	GR Assessor	55.91	0.00	111.82	167.73
Keefe David	Radio Operator	10,902.00	0.00	0.00	10,902.00
Kerdavid Erin	Call Firefighter / EMT	8,189.70	0.00	0.00	8,189.70
Koske Stephen	Call Firefighter	44.03	0.00	0.00	44.03
LAJOIE JOSEPH	CALL FF	501.55	0.00	0.00	501.55
Lemanski Sam	Call Firefighter	19,435.26	0.00	0.00	19,435.26
Lemoine Paul	Call Firefighter / EMT	4,258.88	0.00	0.00	4,258.88
Lenart Michael	Call Firefighter/EMT	1,414.18	0.00	0.00	1,414.18
Libby Scott	Call Firefighter	8,790.80	0.00	0.00	8,790.80
Liguori Kyle	Call firefighter / EMT	4,292.44	0.00	0.00	4,292.44
MENARD JAMES	PRUDENTIAL	0.00	0.00	1,000.00	1,000.00
Magoon Dylan	CALL FIRE FIGHTER /	106.34	0.00	0.00	106.34
Masson Evelyn	SH Assessor	223.64	0.00	0.00	223.64

# South Hadley Fire District #2

## Employee Gross Wages Report

Date Range from 07/01/2018 to 06/30/2019

Employee	Job Title	Regular Earnings	Overtime Earnings Includes On-Call and Detail Pay for Full Time Fire/EMT	Other Earnings Includes Longevity, EMT Stipend and Holiday Pay	Total Earnings
May Donald	ADMINISTRATOR/RADI	25,341.71	0.00	0.00	25,341.71
McKenna Kenneth	Prudential Committee	0.00	0.00	1,000.00	1,000.00
McKenna Trevor	Call Firefighter/EMT	16,896.51	301.84	0.00	17,198.35
Mick Collin	CALL FF/EMT	12,847.82	0.00	0.00	12,847.82
Miller Barbara	District Treasurer/Clerk	78,656.00	0.00	0.00	78,656.00
Moore Ryan	FT FF/EMT	62,724.48	24,200.76	5,271.80	92,197.04
Moriarty John	Call Firefighter/EMT	7,016.39	0.00	0.00	7,016.39
Nicholls Jeremiah	CALL FIREFIGHTER	441.72	0.00	0.00	441.72
O'NEILL BRITTANY	ELECTION WORKER	195.00	0.00	0.00	195.00
O'Neill Michael	FT FF/EMT	57,766.80	20,454.94	4,833.20	83,054.94
O'Neill Tammy	Radio Operator /	12,794.02	0.00	0.00	12,794.02
Porter III William	GR Assessor	55.91	0.00	167.73	223.64
Reidy Thomas	SH Assessor	55.91	0.00	167.73	223.64
Scheinost Tyler	Water Systems Operator	68,031.61	2,945.55	0.00	70,977.16
Selkirk Walter	Call Firefighter/EMT	4,443.89	0.00	0.00	4,443.89
Stellato Karen	GR Tax Collector	159.18	0.00	477.54	636.72
Stollmeyer Natalie	CALL FIRE FIGHTER	4,537.28	0.00	0.00	4,537.28
Tanner Louise	CALL FIREFIGHTER /	3,893.26	0.00	0.00	3,893.26
Taugher Kevin	SH Assessor	55.91	0.00	167.73	223.64
Therrien Kirsten	Call Firefighter/EMT	14,746.72	0.00	0.00	14,746.72
Verducci Sophia	CALL FIREFIGHTER	145.74	0.00	0.00	145.74
WENZEL KERI-ANN	GR ASSESSOR	0.00	0.00	55.91	55.91
Whelen Tracy	CALL FIREFIGHTER /	1,905.14	0.00	0.00	1,905.14
Whiteley Donna	Town Tax Collector	514.29	0.00	1,542.87	2,057.16
Report Total	66	1,058,914.35	92,771.61	41,863.25	1,193,549.21

## DISTRICT DEBT

### BUILDING PORTION

Original Bond with Interest		\$1,897,155.00
Payment 2008	\$129,495.00	\$1,767,660.00
Payment 2009	\$128,550.00	\$1,639,110.00
Payment 2010	\$125,400.00	\$1,513,710.00
Payment 2011	\$122,250.00	\$1,391,460.00
Payment 2012	\$119,100.00	\$1,272,360.00
Payment 2013	\$115,950.00	\$1,156,410.00
Payment 2014	\$112,800.00	\$1,043,610.00
Payment 2015	\$109,650.00	\$ 933,960.00
Payment 2016	\$106,500.00	\$ 827,460.00
Payment 2017	\$103,350.00	\$ 724,110.00
Payment 2018	\$ 95,200.00	\$ 628,910.00
Payment 2019	\$ 92,260.00	\$ 536,650.00

### WATER DEPARTMENT CAPITAL IMPROVEMENTS PORTION

Original Bond with Interest		\$1,212,589.83
Payment 2008	\$79,109.83	\$1,133,480.00
Payment 2009	\$78,600.00	\$1,054,880.00
Payment 2010	\$71,710.00	\$ 983,170.00
Payment 2011	\$70,030.00	\$ 913,140.00
Payment 2012	\$68,350.00	\$ 844,790.00
Payment 2013	\$66,670.00	\$ 778,120.00
Payment 2014	\$64,990.00	\$ 713,130.00
Payment 2015	\$63,310.00	\$ 649,820.00
Payment 2016	\$61,630.00	\$ 588,190.00
Payment 2017	\$59,950.00	\$ 528,240.00
Payment 2018	\$63,270.00	\$ 464,970.00
Payment 2019	\$61,380.00	\$ 403,590.00

### AMBULANCE DEBT

Original Debt with Interest		\$ 240,700.00
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(Above schedule has been updated to reflect the principal and interest on each portion of the overall debt.)

All preceding financial reports respectfully submitted,

*Barbara Miller*  
Clerk/Treasurer

**REPORT OF THE FIRE CHIEF**  
**July 1, 2018 to June 30, 2019**

Fiscal year 2019 our members responded to 815 emergency incidents. The fire prevention program has grown significantly with scheduled inspections on the campus of Mount Holyoke College and routine inspections that are performed on a yearly basis throughout our district. The ambulance service grew in call volume along with our mutual aid for fire and EMS to the surrounding communities. We continue to use ERS (Emergency Reporting System) for all of our fire and EMS incident record keeping. In November 2019, Chief Scott Brady retired with 20 years of service to the district. Scott was hired, in 2000, as a call FF/EMT. He was appointed as a fulltime FF/EMT in 2007, Lieutenant in 2011, Captain 2014, and Fire Chief in 2016. I would like to personally thank Chief Brady for serving our community and wish him the best in his retirement. As always, I would like to thank every member of the South Hadley Fire District #2 Fire Department for their continued commitment and dedication in protecting our fire district and the surrounding area.

Finally, I would like to thank the Prudential Committee, South Hadley District #2 Water Department, South Hadley Fire District #1 Fire Department, Mount Holyoke College, South Hadley Police Department, and all other Town agencies

In FY 2019, the department responded to 815 calls for service. This was an increase of 6% from FY 2018 (770).

**Mount Holyoke College**

Mount Holyoke College calls comprise over 22% (177 out of 815) of our total Fire and Ambulance calls.

**Fire**

Of all calls for service, 3.69% were structure or wildland fires.

**Rescue and EMS**

Rescue and Emergency Medical Service Calls comprised 52.64 % of all calls in FY 2019.

**Mutual Aid**

Of our 815 calls for service in FY 2019, 128 (15.7%) of those calls were Mutual Aid/ Automatic Aid to other communities.

- 78 mutual aid calls were to District 1
- 46 mutual aid calls were to Granby
- 4 mutual aid calls were to Amherst

## Fire Inspections

Breakdown of inspections

- 8 Acceptance Tests
- 4 Certificate of Occupancy
- 68 Fire Safety Inspections
- 9 Fuel Oil Permits
- 5 Propane Storage Permits
- 35 Smoke and Co Inspections



Respectfully Submitted,

Todd A. Calkins

Fire Chief

# South Hadley Fire District No. 2 Fire Department

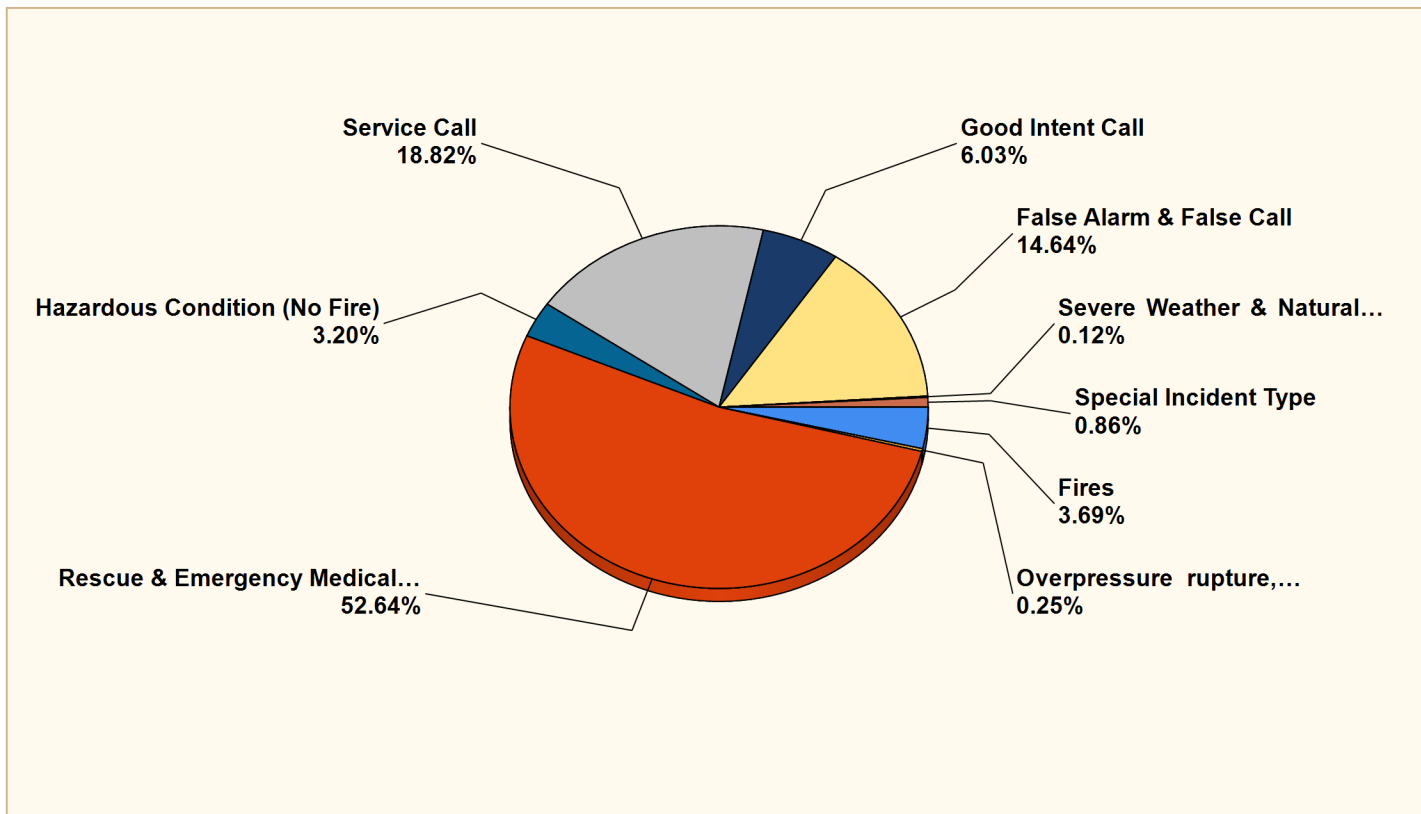
South Hadley, MA

This report was generated on 5/1/2020 9:39:50 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2018 | End Date: 06/30/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	30	3.69%
Overpressure rupture, explosion, overheating - no fire	2	0.25%
Rescue & Emergency Medical Service	428	52.64%
Hazardous Condition (No Fire)	26	3.20%
Service Call	153	18.82%
Good Intent Call	49	6.03%
False Alarm & False Call	119	14.64%
Severe Weather & Natural Disaster	1	0.12%
Special Incident Type	7	0.86%
<b>TOTAL</b>	<b>815</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.25%
111 - Building fire	12	1.47%
113 - Cooking fire, confined to container	9	1.10%
114 - Chimney or flue fire, confined to chimney or flue	3	0.37%
116 - Fuel burner/boiler malfunction, fire confined	2	0.25%
131 - Passenger vehicle fire	1	0.12%
140 - Natural vegetation fire, other	1	0.12%
211 - Overpressure rupture of steam pipe or pipeline	2	0.25%
300 - Rescue, EMS incident, other	1	0.12%
311 - Medical assist, assist EMS crew	4	0.49%
320 - Emergency medical service, other	7	0.86%
321 - EMS call, excluding vehicle accident with injury	375	46.01%
322 - Motor vehicle accident with injuries	27	3.31%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.12%
324 - Motor vehicle accident with no injuries.	5	0.61%
341 - Search for person on land	2	0.25%
350 - Extrication, rescue, other	2	0.25%
353 - Removal of victim(s) from stalled elevator	1	0.12%
355 - Confined space rescue	1	0.12%
381 - Rescue or EMS standby	2	0.25%
412 - Gas leak (natural gas or LPG)	12	1.47%
413 - Oil or other combustible liquid spill	1	0.12%
422 - Chemical spill or leak	1	0.12%
424 - Carbon monoxide incident	6	0.74%
440 - Electrical wiring/equipment problem, other	2	0.25%
442 - Overheated motor	1	0.12%
445 - Arcing, shorted electrical equipment	2	0.25%
480 - Attempted burning, illegal action, other	1	0.12%
500 - Service Call, other	3	0.37%
510 - Person in distress, other	1	0.12%
512 - Ring or jewelry removal	2	0.25%
520 - Water problem, other	1	0.12%
522 - Water or steam leak	4	0.49%
531 - Smoke or odor removal	1	0.12%
550 - Public service assistance, other	11	1.35%
551 - Assist police or other governmental agency	1	0.12%
553 - Public service	7	0.86%
554 - Assist invalid	5	0.61%
571 - Cover assignment, standby, moveup	117	14.36%
600 - Good intent call, other	11	1.35%
611 - Dispatched & cancelled en route	23	2.82%
622 - No incident found on arrival at dispatch address	2	0.25%
651 - Smoke scare, odor of smoke	13	1.60%
700 - False alarm or false call, other	6	0.74%
710 - Malicious, mischievous false call, other	4	0.49%
730 - System malfunction, other	5	0.61%
731 - Sprinkler activation due to malfunction	1	0.12%
733 - Smoke detector activation due to malfunction	24	2.94%
734 - Heat detector activation due to malfunction	1	0.12%
735 - Alarm system sounded due to malfunction	9	1.10%
736 - CO detector activation due to malfunction	9	1.10%
740 - Unintentional transmission of alarm, other	4	0.49%
743 - Smoke detector activation, no fire - unintentional	10	1.23%
744 - Detector activation, no fire - unintentional	22	2.70%
745 - Alarm system activation, no fire - unintentional	24	2.94%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
800 - Severe weather or natural disaster, other	1	0.12%
900 - Special type of incident, other	7	0.86%
<b>TOTAL INCIDENTS:</b>	<b>815</b>	<b>100.00%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



## **REPORT OF THE WATER COMMISSIONERS**

### **Fiscal Year July 1, 2018 to June 30, 2019**

In July, work begun in the previous year on Park Street was completed.

As you may well have noticed, during the summer months there is often a Capones Pool Services water tanker truck parked near the fire station, taking on water. There is a fire hydrant in front of the station which Capones truck drivers use to fill their tankers. The parking spots there had been blacked out due to the hydrant. Capones is a large customer for us - we sell them about \$40,000 worth of water annually, at full cost. This extra revenue reduces your water bill. But this arrangement has not been without problems. In July, a complaint was filed at Town Hall over those parking spaces. There were also some complaints about excessive noise from the trucks. The tanker hose ran from the hydrant across the sidewalk to the truck; a potential tripping hazard. Consequently, the Town Administrator asked us to devise an off-road arrangement for water tanker filling.

In response to citizen and Board of Health concerns about water quality in our schools, our School Department availed itself of a free testing program for the levels of lead and copper in the schools' water outlets. Forty-nine lead and copper sample locations were tested. No samples exceeded the allowable limit for copper. One sink between two classrooms at the Middle School and two sinks in Mosier School were found to have lead levels higher than the acceptable level. The bubblers all tested fine. Superintendent Young had the Mosier Street School sinks replaced and the Middle School sink disabled. The water we provide to these schools is safe - - the problem was with certain pipes and fixtures at the schools.

Due to the departure of our laborer, the Water Commissioners advertised for the position, both in-house and in two local papers. In August, four candidates were selected and interviewed. In September, we hired one of them, Mike Bourbeau.

In August, we learned that Chicopee Concrete Services had made an application to the Planning Board for a special permit for a major excavation at his gravel/sand pit; the pit is in our Zone II well protection area. We had some unease about the proposed expansion. Water Commission Chair DeToma and Superintendent Aiken attended a Planning Board meeting and public hearing at Town Hall on the 27th of August, where we voiced our concerns. In September, Water Commissioner Bedard, along with Superintendent Aiken and Town Planner Harris visited the property. They found that the company had no emergency plan in place for accidental oil or fuel spills. At the September 24<sup>th</sup> Planning Board meeting, the Commissioners again expressed their concerns about the proposed extension of the mining operations. The Planning Board requested that the company develop, in cooperation with the Water Superintendent, an emergency response plan as a part of its expansion permit application.

During this period, a number of concerned citizens urged the Water Commissioners to act in some way to stop the proposed expansion of the mining operation. Superintendent Aiken requested guidance from Commonwealth's Department of Environmental Protection (DEP) on the extent to which the Commissioners had the authority to limit the

company's operations in Zone II. We were advised by the DEP that we do not have the authority to regulate activities over privately owned land in Zone II, or to limit the expansion of a grandfathered activity in a Zone II area. Boards of Water Commissioners do not have the authority to prohibit an activity that is permitted by the municipality, nor do we have the authority to police a property to ensure compliance with any regulations. In January, however, Chicopee Concrete withdrew its request for a permit. In April, it made a preliminary application for a permit to undertake a phased housing development at a portion of its gravel pit area, and adjacent Dry Brook Hill. The latter is also in our Zone II area. As of this writing, that application is still under review by the Planning Board.

In view of the proposed housing development there, it would be valuable to have more certainty about the extent to which the waters under Dry Brook Hill and the upland area replenish our wells. The Commissioners began to consider funding a delineation study in the coming fiscal year.

During the course of this fiscal year, we experienced several water main breaks. The most problematic of these has been our main on College Street, which dates back to 1911. In 2026, our bond for the backup pump and well will be paid off. That will be the time to bond for replacement of that very old main.

When the well pumps turn on and off, they must do so slowly, else the sudden change in pressure will damage the mains. To prevent this, the pumps are controlled by variable frequency drive units. The Superintendent proposed that we replace the variable frequency drive for one of our two wells. At sixteen years of age, it was beyond the end of its expected lifetime. The Commissioners agreed. The drive was replaced in May, at a cost of \$15,000.

In May we completed a project on Woodbridge Street, which had been started in the previous fiscal year. Thirty-four homes were disconnected from the 1911 line and hooked up to a 1990 main. We then began a project on Hadley Street, where 26 homes were still on an old main. The work involved connecting them to a newer main and replacing several hydrants. By June, our crew had completed 13 connections.

Per- and Polyfluoroalkyl Substances (PFAS) have been manufactured and used in a variety of industries around the globe, including in the United States, since the 1940s. They are very persistent in the environment and in the human body, and they can accumulate over time. There is evidence that exposure to PFAS can lead to adverse human health effects. The Mass Department of Environmental Protection has lowered the acceptable levels limits of PFAS in public water and has encouraged all public water works to collect samples and have them analyzed for the presence of PFAS. We did so. We are pleased to report that none of these substances were detectable in our water samples.

The Commissioners wish to thank our colleagues on the Prudential Board and our District Clerk/Treasurer Barbara Miller for their advice and support over the past fiscal year. We especially want to thank Superintendent Mark Aiken, our Administrative Assistant

Joanne Carbin-Bryan, and our field staff Tim Cauley, Tyler Scheinost, and Mike Bourbeau, for their dedicated service to the District's water consumers.

Respectfully submitted by the Board of Water Commissioners:

*Francis DeToma, Chairman*

*Kate Bedard, Clerk*

*Bill Holt, Member*



**New Hydrant - Chapel Hill**

**WATER DEPARTMENT REPORT**  
 Summary for Fiscal Year Ending June 30, 2019

**CHARGES COMMITTED**

Water Sales Due 6/30/2018	\$ 7,028.21
Water Sales Charges: 7/1/2018 - 6/30/2019	\$ 775,338.30
Water Systems Improvement Fund Due 6/30/2018	\$ 1,903.34
Water Systems Improvement Fund charges 2018/19	\$ 125,888.28

Miscellaneous Charges:

Connection Fees	\$ 4,000.00
Payments Water Turn On	\$ 100.00
Miscellaneous	\$ 15,239.10
Sprint (Antenna)	\$ 30,991.48
AT & T (Antenna)	\$ 31,944.00
Fire Line Fees	\$ 7,150.00
Back Flow Inspections	\$ 9,700.00

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**\$ 1,009,282.71**

**COLLECTIONS**

Water Sales Paid	\$ 763,701.44
Balance Due on Water Sales	\$ 3,959.65
Water System Improvement. Fund Paid	\$ 126,316.05
Water System Improvement Fund Due	\$ 1,433.72

Discounts	\$ 14,814.57
Abatements	\$ -
Return Check - Water	\$ -
Return Check - W.S.I.F.	\$ -
Connection Fees	\$ 4,000.00
Payments on Water Turn On	\$ 100.00
Payments on Miscellaneous	\$ 15,239.10
Sprint	\$ 31,944.00
AT&T	\$ 30,991.48
Fire Line Fee	\$ 7,150.00
Back Flow Inspection	\$ 9,700.00
Computer adjustments/water	\$ (33.73)
Computer adjustments/Capital Revenue/Misc.	\$ (33.57)

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**\$ 1,009,282.71**

Respectfully Submitted,

*Joanne Carbin - Bryan*

# **DRY BROOK PUMPING STATION 2019**

January 1st through December 31st, 2019

	<b>DRY BROOK</b>	<b>TOTAL ELECTRICAL</b>
	<b>GALLONS</b>	<b>COST</b>
January	9,862,000	\$3,076.58
February	9,780,000	\$3,100.56
March	10,407,000	\$3,459.04
April	11,961,000	\$3,521.08
May	12,764,000	\$3,876.17
June	14,889,000	\$3,538.05
July	20,309,000	\$4,213.69
August	18,045,000	\$3,732.74
September	16,386,000	\$3,502.67
October	13,535,000	\$3,059.64
November	11,861,000	\$2,835.23
December	10,978,000	\$3,233.59
<b>Total</b>	<b>160,777,000</b>	<b>\$41,149.04</b>

- **Total gallons pumped for 2019** **160,777,000**
- **Total metered use for 2019** **143,123,068**
- **Hydrant flushing and accounted for leaks for 2019** **7,031,720**
- **Total unaccounted for water in 2019** **10,622,212**
- **The maximum daily water consumption was on 7/08/2019** **870,000**
- **The average gallons per day pumped for 2019** **440,485**
- **The average gallons per minute pumped for 2019** **306**
- **The wholesale cost of water per million gallons in 2019** **\$255.94**
- **Total Percent unaccounted for 2019** **6.61%**

**Tyler Scheinost**  
**Water System Operator**

ANNUAL DISTRICT MEETING  
MAY 7, 2018  
CLERK REPORT

The warrant having been duly posted and a quorum of forty being present Moderator Christopher Pile, called the meeting to order at 7:00 p.m. Pledge of Allegiance was recited and all officials introduced themselves to the audience.

It is noted here that all articles were moved and seconded, although such is not recorded individually here within these minutes.

**ARTICLE 1**

It was moved that the District vote to hear and act upon the reports of the officers of the District and to give recognitions.

Prudential Committee Chair Ken McKenna recognized Francis Conti for his 34 years of serving District 2 as an Assessor for the Town of South Hadley. A moment of silence was held in his memory.

Fire Chief Brady recognized Ronald Langevin for his fifteen years of service to District 2, acknowledging that he was the first full time Fire Fighter and served as Lieutenant. A moment of silence was held in his memory.

Assistant Chief Calkins recognized all full time and part-time Fire Fighters and EMTs, asking them to stand, thanking them for all their hard work and dedication.

**Motion passed with a unanimous vote.**

**ARTICLE 2**

It was moved that the District vote to appropriate the sum of \$345,977 for the Insurance and Employee Benefit Accounts, with the sum to be raised by Taxation.

**Motion passed with a unanimous vote.**

**ARTICLE 3**

It was moved that the District vote to appropriate the sum of \$23,775 for Administrative Expenses, with the sum to be raised by Taxation.

**Motion passed with a unanimous vote.**

**ARTICLE 4**

It was moved that the District vote to appropriate the sum of \$99,728 for the Operational Expenses of the Prudential Committee, with the sum of \$20,000 to be transferred from Free Cash and the sum of \$79,728 to be raised by Taxation.

**Motion passed with a unanimous vote.**

**ARTICLE 5**

It was moved that the District vote to appropriate the sum of \$5,699 for the salaries of the Tax Collector and Assessors of the Towns of South Hadley and Granby, for time invested in the assessment and collection of taxes for Fire District No. 2, with the sum to be raised by Taxation.

**Motion passed with a unanimous vote.**

**ARTICLE 6**

It was moved that the District vote to appropriate the sum of \$759,543 to be used for the Operations of the Fire Department to include a sum of money to pay firefighters for time spent in firefighting, drills and other duties, and for leave with pay to incapacitated officers and firefighters as authorized by Chapter 41, Section 111-F of the General Laws, with the sum to be raised by Taxation.

**Motion passed with a unanimous vote.**

**ARTICLE 7**

It was moved that the District vote to appropriate the sum of \$294,150 for the operations of the District No. 2 Ambulance Service, with said sum being transferred from Ambulance Receipts Reserved for Appropriation.

**Motion passed with a unanimous vote.**

**ARTICLE 8**

It was moved that the District vote to appropriate the sum of \$250,000 to pay costs of purchasing and equipping a new ambulance, including the payment of all costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Prudential Committee, is authorized to borrow \$200,000 under M.G.L. Chapter 44, Section 7(1) or any other enabling authority and to issue bonds or notes of the District thereof and further to authorize the transfer of the sum of \$50,000 from Ambulance Receipts Reserved for Appropriation for the purchase of said vehicle. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants, gifts or donations received by the District on account of this capital expenditure. Any premium received by the District upon the sale of the bonds or notes, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized for the project shall be reduced by the amount of any such premium so applied. The sum of \$50,000 to be transferred from Ambulance Receipts Reserved for Appropriation.

**Motion passed with a 2/3 majority vote.**

**ARTICLE 9**

It was moved that the District vote to appropriate the sum of \$92,260 for the payment of principle and interest on the District portion of the bond that is for the building debt, with the sum of \$31,130 to be transferred from Free Cash, the sum of \$15,000 to be raised from Taxation and the sum of \$46,130 to be raised from Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 10 Fiscal Year 2018**

It was moved that the District vote to appropriate the sum of \$11,288.57 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Systems Capital Improvement Meter Reading System Upgrade and Replacement and SCADA Radio Upgrade Project Account.

**Motion passed with a unanimous vote.**

**ARTICLE 11 Fiscal Year 2018**

It was moved that the District vote to appropriate the sum of \$123,637.94 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Department Capital Receipts and Connection Fees portion of Water Surplus received from May 1, 2017 through and including April 30, 2018.

**Motion passed with a unanimous vote.**

**ARTICLE 12**

It was moved that the District vote to appropriate the sum of \$742,006 for the operations of the Water Department to include insurances and wages, with the sum of \$12,620 to be transferred from Water Surplus and the sum of \$729,386 to be raised from Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 13 Fiscal Year 2018**

It was moved that the District vote to appropriate the sum of \$140,000 for Water System Capital Improvements including Park and Hadley Streets 1911 six-inch water main abandonment, meters, power wash Skinner Lane Tank, leak detection and V.F.D. drive for Dry Brook, including any and all incidental and related costs, said sum to be transferred from the Water Systems Improvement Stabilization Fund.

**Motion passed with a unanimous vote.**

**ARTICLE 14**

It was moved that the District vote to appropriate the sum of \$61,380 for the payment of principle and interest for the Water Department Capital Expense debt, said sum to be raised through Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 15**

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the Water Department Building Stabilization Fund, said amount to be raised through Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 16**

It was moved that the District vote to appropriate the sum of \$115,000 for the purpose of increasing the Water Storage Tank Stabilization Fund, with the sum of \$100,000 to be transferred from Water Surplus and the sum of \$15,000 to be raised through Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 17**

It was moved that the District vote to appropriate the sum of \$30,000 for the purpose of increasing the Water Department Vehicle Stabilization Fund, said amount to be transferred from Water Surplus.

**Motion passed with a unanimous vote.**

**ARTICLE 18 Fiscal Year 2018**

It was moved that the District vote to appropriate the sum of \$40,000 to pay the costs of purchasing and equipping one new vehicle for the Water Department, including the payment of all costs incidental and related thereto, said sum to be transferred from the Water Dept. Vehicle Stabilization Fund

**Motion passed with a unanimous vote.**

**ARTICLE 19**

It was moved that the District vote to appropriate the sum of \$20,000 for the purpose of increasing the Fire Department Capital/Vehicle Replacement Stabilization Fund, said sum to be transferred from Free Cash.

**Motion passed with a unanimous vote.**



**ARTICLE 20**

It was moved that the District vote to appropriate the sum of \$20,000 for the purpose of increasing the OPEB Stabilization Fund, with the sum of \$10,000 to be transferred from Free Cash and the sum of \$10,000 to be raised through Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 21**

It was moved that the District vote to accept the Resolution For Acceptance of Chapter 32B, Section 20 (OPEB Fund) as printed in the Warrant and further authorize that \$78,497.53, be transferred from the OPEB Stabilization Account as the initial investment into the OPEB Fund.

*ARTICLE 21: To see if the District will vote accept the Resolution For Acceptance of Chapter 32B, Section 20 (OPEB Fund) "RESOLVED: That, South Hadley Fire District No. 2 hereby accepts the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016 (the "Act"), and establishes an Other Post-Employment Benefits Liability Trust Fund (the "OPEB Fund");*

*RESOLVED: That, in accordance with the Act, South Hadley Fire District No. 2 hereby designates the Treasurer of South Hadley Fire District No. 2 to serve as Custodian of the OPEB Fund (the "Custodian");*

*AND BE IT FURTHER RESOLVED: That the sum of \$78,485.11 be appropriated as the initial investment into the OPEB Fund;*

*AND BE IT FURTHER RESOLVED: That the following person(s) be designated as Trustee(s) of the OPEB Fund: The Custodian of the OPEB Fund*

*AND BE IT FURTHER RESOLVED: That the Treasurer of South Hadley Fire District No. 2, as Custodian of the OPEB Fund, be, and hereby is, authorized to execute and deliver the Investment Agreement with the State Retiree Benefits Trust Fund board of trustees on behalf of South Hadley Fire District No. 2 for the purpose of making the representations and warranties, acknowledgements and agreements on the part of South Hadley Fire District No. 2 to be made and performed thereunder.*

*Recommended Amount \$78,485.11.*

**Motion passed with a unanimous vote.**

**ARTICLE 22**

It was moved that the District vote to amend the District By-Laws Article II, Section 1, as printed in the Warrant.

*ARTICLE 22: To see if the District will vote to amend the District By-Laws as follows: Article II, Section 1, by striking out the words "second Tuesday of June in each year and the" and inserting in their place "on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the Annual Election of the District shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters. The", to read as follows:*

*ARTICLE II, SECTION 1. The Annual Election of the District shall be held on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the Annual Election of the District shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters. The Annual Meeting of the District shall be held on the first Monday in May in each year.*

*This By-Law will only become effective with the Annual Election in 2019.*

**Motion passed with a majority vote.**

**ARTICLE 23**

It was moved that the District vote to amend the District By-Laws Article II, Section 3, as printed in the Warrant.

ARTICLE 23: To see if the District will vote to amend the District By-Laws as follows:

Article II, Section 3, by striking out the words "shall insert in the warrant for the Annual Meeting all subjects the insertion of which shall be requested of them in writing by ten or more" and inserting in their place "shall be responsible for preparing all District meeting warrants and for the insertion of articles therein. The Prudential Committee shall also insert in the warrant for the Annual District Meeting articles requested by petition of no fewer than ten (10)", and to further amend by inserting the words "and submitted to the Prudential Committee no later than thirty (30) days prior to the Annual District Meeting" between the word "District" and "; and", and to further amend by striking the words "all subjects, the insertion of which shall be requested of them in writing by" and inserting in their place "articles requested by petition of no fewer than" and to further amend by striking the period "." after the word District and inserting a comma ",", followed by the words "whichever number is the lesser, and submitted to the Prudential Committee no later than twenty one (21) days prior to the Special District Meeting. Petitions for insertion of an article shall include the name and residence (street and number) of each petitioner. Upon receipt of any such petition, the Prudential Committee shall forward the petition to the Town Clerk, who shall forthwith check the names and certify which are registered voters. Only the names of certified voters shall be counted." and to further amend by inserting the words "whichever is the lesser" between the words "District," and "- such" to read as follows:

ARTICLE II, SECTION 3. Every District Meeting, except as otherwise provided by special law, shall be called in pursuance of a warrant under the hands of the Prudential Committee, notice of which shall be given fourteen days (14) at least, before such meeting. The warrant shall be directed to a constable of the towns of South Hadley and Granby, or to some other person, who shall forthwith give notice of such meeting by posting the warrant in three public places in the district.

The warrant for all District meetings shall state the time and place of holding the Meeting and the subjects to be acted upon thereat. The Prudential Committee shall be responsible for preparing all District meeting warrants and for the insertion of articles therein. The Prudential Committee shall also insert in the warrant for the Annual District Meeting articles requested by petition of no fewer than ten (10) registered voters of the towns, residing in the territory comprising the District and submitted to the Prudential Committee no later than thirty (30) days prior to the Annual District Meeting; and in the warrant for every Special District Meeting, articles requested by petition of no fewer than fifty registered voters or by ten percent of the total number of the registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser, and submitted to the Prudential Committee no later than twenty one (21) days prior to the Special District Meeting. Petitions for insertion of an article shall include the name and residence (street and number) of each petitioner. Upon receipt of any such petition, the Prudential Committee shall forward the petition to the Town Clerk, who shall forthwith check the names and certify which are registered voters. Only the names of certified voters shall be counted.

The Prudential Committee shall call a Special District Meeting upon request in writing of one hundred registered voters or twenty per cent of the total number of registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser - such meeting to be held not later than thirty days after the receipt of such request, and shall insert in the warrant therefore all subjects the insertion of which shall be requested by said petition. No action shall be valid unless the subject matter thereof is contained in the warrant. The warrant for the special meeting shall be posted fourteen (14) days prior to the date of the Special Meeting. Two or more District Meetings for District purposes may be called by the same warrant.

The Prudential Committee shall publish the warrant for each District Meeting in print and on the town and/or District website, to be available to the public at least fourteen (14) days before the holding of such meeting. Said notice shall include by supplemental text, or otherwise, the amount of money intended by the sponsor to be included in any main motion to raise, appropriate, transfer or borrow, a sum of money at such meeting. Failure to cause publication of any intended money amount as provided herein shall not invalidate action taken at a District Meeting otherwise called and held in accordance with applicable law and these by-laws except for said failure. In addition, a simple notice of the date, time, and place of the meeting shall be published in other than the legal notice section.

At every Meeting, a Moderator shall be chosen by ballot, unless the District has voted to elect a Moderator for a term as provided by Section Fourteen of Chapter Thirty-nine of the Massachusetts General Laws (MGL). The Moderator shall have the same powers as the Moderator of the Town of South Hadley.  
This By-Law will become effective July 1, 2018.

**Motion passed with a unanimous vote.**

#### **ARTICLE 24**

It was moved that the District vote to authorize the Prudential Committee to defend all suits that may be brought against the District during the Fiscal Year 2019 and to prosecute all suits on behalf of the District, to engage counsel for same, and to settle such suits as they deem advisable.

**Motion passed with a unanimous vote.**

#### **ARTICLE 25**

It was moved that the District vote to authorize the Prudential Committee to sell and/or dispose of any surplus personal property belonging to the Fire District.

**Motion passed with a unanimous vote.**

**ARTICLE 26**

It was moved that the District vote to allow the Prudential Committee or the Water Commissioners, or the Fire Chief with the approval of the Prudential Committee, to apply for, accept, and expend any state or federal grants that may come available for Fiscal Year 2019 and/or to accept any gifts given to the District.

**Motion passed with a unanimous vote.**

**ARTICLE 27**

It was moved that the District vote to authorize the Treasurer with the approval of the Prudential Committee, to borrow in anticipation of the revenue for the twelve-month period beginning July 1, 2018, in accordance with General Laws, Chapter 44, Section 4, and the acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

**Motion passed with a unanimous vote.**

**ARTICLE 28**

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the District Stabilization Fund, said sum to be transferred from Free Cash.

**Motion passed with a unanimous vote.**

**ARTICLE 29 Petitioned Article**

It was moved that the District vote to appropriate the sum of \$650,000 to pay the cost to purchase and equip a new Fire Engine, including the payment of all costs incidental and related thereto. \$350,000 of said sum to be paid from the Fire Department Vehicle Stabilization Fund. To meet the balance of this appropriation, the District Treasurer, with the approval of the Prudential Committee, is authorized to borrow \$300,000 under MGL Chapter 44 Section 7 (1) or any other enabling authority and to issue bonds or notes of the District thereof. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants, gifts or donations received by the District on account of this capital expenditure. Any premium received by the District upon the sale of bonds or notes, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized for the project shall be reduced by the amount of any such premium so applied.

58 In Favor, 35 Opposed

**Motion failed to obtain the required two-thirds majority for passage.**

The Moderator announced the business portion of the meeting was closed.

Meeting adjourned at 9:32 p.m.

**A TRUE COPY ATTEST:**

*Barbara Miller*

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Barbara Miller  
Clerk/Treasurer

**SOUTH HADLEY DISTRICT NO. 2  
ELECTION RESULTS  
April 9, 2019**

Moderator (1 year)

Christopher H. Pyle	269 votes/elected
Blanks	31

Prudential Committee (3 year term)

Kenneth C. LeBlanc	271 votes/elected
Blanks	28
Write-In Joel Prough	1

Water Commissioner (3 year term)

Katharine M. Bedard	270 votes/elected
Blanks	29
Write-In John Wojcenowski	1

Total voided ballots	0
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A True Copy, Attest:

*Barbara Miller*

\_\_\_\_\_  
Barbara Miller, Clerk/Treasurer

Note: The above, unprecedented, election turnout is the result of this being the first election held in conjunction with the Town of South Hadley local election.

## BY-LAWS OF FIRE DISTRICT NO. 2

### ARTICLE 1 - OFFICERS

SECTION 1. The officers of the District shall consist of a three member Prudential Committee, a three member Board of Water Commissioners, a Moderator.

SECTION 2. District officers shall be elected annually by ballot. All officers shall serve for a term of three (3) years with the exception of the Moderator who shall serve for a term of one (1) year.

a. Members of the Prudential Committee shall serve for three years, the term of one member to expire each year. One member shall serve as chairperson, one as clerk, one as member, by vote of then in office Prudential Committee. (adopted 05/04/2015)

b. Members of the Board of Water Commissioners shall serve for three years, the term of one member to expire each year. One member shall serve as chairperson, one as clerk, one as member.

SECTION 3. Any voter of the District shall be eligible for any office but no individual shall hold more than two offices concurrently.

SECTION 4. Officers shall receive such compensation for their services as the District may determine.

SECTION 5 The Prudential Committee, Water Commissioners, Fire Chief and Clerk/Treasurer, shall present at each annual District meeting a report of their activities since the last annual District meeting.

SECTION 6. The Treasurer shall be bonded at the expense of the District in such an amount and with such sureties as shall be set by the Massachusetts General Laws. He/She shall receive all funds belonging to the District and shall disburse the same as provided in Article III, Section 3.

SECTION 7. The Moderator shall preside at all District meetings.

SECTION 8. The Clerk shall keep accurate records of the proceedings of the District in formal meeting and shall be responsible for the conduct of all elections of the District.

SECTION 9. An audit of the District records shall be performed on an annual basis by an independent auditor.

SECTION 10. Any vacancy in any elected office shall be filled until the next Annual Election by a majority vote of the Prudential Committee and Water Commissioners then in office. In case of a tie vote, the Clerk of the District shall cast the deciding vote. A meeting to fill a vacancy shall be called by the Clerk of the District on notice in writing to each officer eligible to vote thereat at least seven days in advance of said meeting and he/she shall conduct a meeting so called.

SECTION 11. The Clerk/Treasurer of the District shall be an appointed position and said position or any vacancy therein shall be filled by a majority vote of the Prudential Committee then in office. (adopted 5/6/13)

## ARTICLE II - MEETINGS

SECTION 1. The Annual Election of the District shall be held on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the Annual Election of the District shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters. The provisions of Massachusetts general election laws, relative to fire district elections, MGL c41 s113 inclusive, shall apply to the elections of the District. The Annual Meeting of the District shall be held on the first Monday in May in each year. (Adopted 5/6/2019)

SECTION 2. Special meetings shall be called by a majority of the Prudential Committee or when requested by the Water Commissioners or as specified in Article II, Section 3.

SECTION 3. Every District Meeting, except as otherwise provided by special law, shall be called in pursuance of a warrant under the hands of the Prudential Committee, notice of which shall be given fourteen days (14) at least, before such meeting. The warrant shall be directed to a constable of the towns of South Hadley and Granby, or to some other person, who shall forthwith give notice of such meeting by posting the warrant in three public places in the district.

The warrant for all District meetings shall state the time and place of holding the Meeting and the subjects to be acted upon thereat. The Prudential Committee shall be responsible for preparing all District meeting warrants and for the insertion of articles therein. The Prudential Committee shall also insert in the warrant for the Annual District Meeting articles requested by petition of no fewer than ten (10) registered voters of the towns, residing in the territory comprising the District and submitted to the Prudential Committee no later than thirty (30) days prior to the Annual District Meeting; and in the warrant for every Special District Meeting, articles requested by petition of no fewer than fifty registered voters or by ten percent of the total number of the registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser, and submitted to the Prudential Committee no later than twenty one (21) days prior to the Special District Meeting. Petitions for insertion of an article shall include the name and residence (street and number) of each petitioner. Upon receipt of any such petition, the Prudential Committee shall forward the petition to the Town Clerk, who shall forthwith check the names and certify which are registered voters. Only the names of certified voters shall be counted.

The Prudential Committee shall call a Special District Meeting upon request in writing of one hundred registered voters or twenty per cent of the total number of registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser - such meeting to be held not later than thirty days after the receipt of such request, and shall insert in the warrant therefore all subjects the

insertion of which shall be requested by said petition. No action shall be valid unless the subject matter thereof is contained in the warrant. The warrant for the special meeting shall be posted fourteen (14) days prior to the date of the Special Meeting. Two or more District Meetings for District purposes may be called by the same warrant.

The Prudential Committee shall publish the warrant for each District Meeting in print and on the town and/or District website, to be available to the public at least fourteen (14) days before the holding of such meeting. Said notice shall include by supplemental text, or otherwise, the amount of money intended by the sponsor to be included in any main motion to raise, appropriate, transfer or borrow, a sum of money at such meeting. Failure to cause publication of any intended money amount as provided herein shall not invalidate action taken at a District Meeting otherwise called and held in accordance with applicable law and these by-laws except for said failure. In addition, a simple notice of the date, time, and place of the meeting shall be published in other than the legal notice section.

At every Meeting, a Moderator shall be chosen by ballot, unless the District has voted to elect a Moderator for a term as provided by Section Fourteen of Chapter Thirty-nine of the Massachusetts General Laws (MGL). The Moderator shall have the same powers as the Moderator of the Town of South Hadley. (Adopted 5/7/2018)

SECTION 4. Forty voters shall constitute a quorum at any meeting of the District. Election of officers shall not be considered a meeting for the purposes of this section.

#### ARTICLE III - FINANCES

SECTION 1. The fiscal year of the District shall begin on the first day of July and shall end on the thirtieth day of June next.

SECTION 2. District notes and bonds shall be issued by the Clerk/Treasurer only after authorized by the District. All such evidences of indebtedness shall be signed by the Clerk/Treasurer of the District and countersigned by the Prudential Committee.

SECTION 3. Funds of the District shall be disbursed by the Clerk/Treasurer only upon the written approval of a majority of the Prudential Committee and for bills incurred by the Water Department, upon the additional approval in writing of a majority of the Board of Water Commissioners.

#### ARTICLE IV - FIRE DEPARTMENT

SECTION 1. The Fire Department shall consist of a Fire Chief, Assistant Fire Chief(s), and as many firefighters as shall be deemed necessary to manage the fire department.

SECTION 2. The Prudential Committee shall appoint the Fire Chief, consistent with MGL Chapter 48, Section 42. The primary responsibility of the Fire Chief shall be administrative and supervisory work in directing life safety services in the protection of life and property inclusive of the prevention and extinguishing of fires, emergency medical services, public education and environmental services, serve as Hazardous Materials Coordinator, Right-to-Know Coordinator and other positions as needed by the Prudential Committee. The Fire Chief shall work under the policy direction of the Prudential Committee and under the rules and regulations of the Massachusetts General

Laws, Chapter 48, Section 42, and other applicable laws, rules and regulations. The Fire Chief shall appoint the Assistant Fire Chief(s).

SECTION 3. The Chief shall appoint and may remove firefighters to fill vacancies in the department. The Fire Chief shall have general superintendence and care of all apparatus belonging to the District and used by the Fire Department as well as control over the officers and members of the Fire Department; and may make from time to time such rules and regulations for the government and discipline of the department and preservation of order in time of incident as he/she may think expedient.

SECTION 4. The Fire Chief shall have sole command at incidents over all members of the Department, including the Assistant Fire Chief(s), and over all other persons who may be present at incidents, and shall direct all measures for extinguishing fires, protection of property and preservation of order and observance of the law.

#### ARTICLE V - PRUDENTIAL COMMITTEE

SECTION 1. The Prudential Committee shall have the management and control of all property, real and personal, belonging to the District and used in the prevention and extinguishing of fires, subject, however, to such instructions, rules and regulations as the District may impose by its vote.

SECTION 2. It shall be the duty of the Prudential Committee to authorize the disposal of any equipment declared surplus by any department within the District.(original vote Feb. 2, 1951)

SECTION 3. All employees and officials of the District are subject to and must comply with the Policies and Procedures set forth by the District in its Policies and Procedures Handbook.

#### ARTICLE VI - WATER DEPARTMENT

SECTION 1. The Board of Water Commissioners shall have the care, custody, management and control of all property, real and personal, belonging to the District, except the property placed under the control of the Prudential Committee. The Board shall have authority to determine and establish from time to time equitable prices and rates for the use of water and make rules and regulations for the introduction and use of water.

#### ARTICLE VII - AMENDMENTS

SECTION 1. These By-Laws may be altered or amended at any District meeting, or new By-Laws may be adopted at any District meeting providing the notice thereof shall specify the change/changes to be submitted to the voters.

Revised: October 22, 2007

Amended: May 7, 2018

Revised: May 4, 2009

Amended: May 6, 2019

Amended: May 7, 2012

Amended: May 6, 2013

Amended: May 4, 2015