



## Office of the Treasurer / Clerk

South Hadley Fire District No. 2

20 Woodbridge Street

South Hadley, MA 01075

Tel: (413) 534-5748 - Fax: (413) 517-6054

ANNUAL DISTRICT MEETING  
MAY 4, 2020, RECESSED AND CONTINUED TO JUNE 20, 2020  
(FISCAL YEAR 2021 BUDGET)  
CLERK REPORT

The warrant having been duly posted and a quorum of four being present (quorum reduced to ten percent of existing quorum by vote of the Prudential Committee on June 9, 2020 per Section 7 of Chapter 92 of the Acts of 2020), 23 registered voters were in attendance. Moderator Christopher Pile, called the meeting to order at 11:00 a.m. The Pledge of Allegiance was recited and all officials introduced themselves to the audience.

It is noted here that all articles were moved and seconded, although such is not recorded individually here within these minutes.

### **ARTICLE 1**

It was moved that the District vote to hear and act upon the reports of the officers of the District and to give recognitions.

Chief Calkins remembered Joseph Brooksbank for his 22 years of service to the fire department including his time as Acting Chief. Chief Calkins requested a moment of silence.

Jim Menard recognized Ken McKenna for twenty years serving on the Prudential Committee acknowledging his part in bringing ambulance service to District 2, the addition to the station and the hiring of a fulltime Fire Chief. He noted that Representative Daniel Carey presented Ken with a citation from the House of Representatives recognizing his service to the community.

Jim Menard introduced Robert Bak as the newly elected member of the Prudential Committee. Jim thanked Bob and Ken LeBlanc for serving on the Prudential Committee.

Frank DeToma introduced Daniel Luis as the newly appointed member of the Water Commissioners. Dan was appointed to fill the remaining term of William Holt. Frank thanked Bill for his two years of service as a Water Commissioner.

Assistant Chief Calkins recognized all of the retired chiefs and fire fighters in attendance. He recognized his officers and firefighter/EMTs thanking them for their dedication and service to the District, especially in this most difficult year.

The Fiscal Year 2019 Annual Report of the Officers was provided to each attendee.

**Motion passed with a unanimous vote.**

**ARTICLE 2**

It was moved that the District vote to appropriate the sum of \$522,939 for the Prudential Committee Operating Budget: Salaries & Wages \$49,673, Expenses \$473,266, with the sum of \$512,939 to be raised by Taxation and \$10,000 to be transferred from Ambulance Receipts Reserved for Appropriation.

**Motion passed with a unanimous vote.**

**ARTICLE 3**

It was moved that the District vote to appropriate the sum of \$690,160 to be used for the Operations of the Fire Department to include a sum of money to pay firefighters for time spent in firefighting, drills and other duties, and for leave with pay to incapacitated officers and firefighters as authorized by Chapter 41, Section 111-F of the General Laws: Salaries & Wages \$578,100, Expenses \$112,060 said sum to be raised by Taxation.

**Motion passed with a unanimous vote.**

**ARTICLE 4**

It was moved that the District vote to appropriate the sum of \$ 265,706 for the operations of the District No. 2 Ambulance Service: Salaries \$153,606, Expenses \$112,100, said sum to be transferred from Ambulance Receipts Reserved for Appropriation.

**Motion passed with a unanimous vote.**

**ARTICLE 5**

It was moved that the District vote to appropriate the sum of \$ 81,380 for the payment of principal and interest against the District building addition debt, with the sum of \$8,190 to be transferred from Free Cash, the sum of \$32,500 to be raised from Taxation and the sum of \$40,690 to be raised from Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 6**

It was moved that the District vote to appropriate the sum of \$26,660 for the payment of principal and interest on the ambulance debt, with the sum of \$20,000 to be transferred from the Mount Holyoke College Ambulance Gift Account and the sum of \$6,660 to be transferred from Ambulance Receipts Reserved for Appropriation.

**Motion passed with a unanimous vote.**

**ARTICLE 7**

It was moved that the District vote to appropriate the sum of 791,282 for the operations of the Water Department to include insurances, and the OPEB obligation: Salaries & Wages \$369,960, Expenses \$421,322, with the sum to be raised from Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 8**

It was moved that the District vote to appropriate the sum of \$62,600 for the payment of principal and interest for the Water Department Capital Expense debt, said sum to be transferred from Water Surplus.

**Motion passed with a unanimous vote.**

**ARTICLE 9**

It was moved that the District vote to appropriate the sum of \$15,000 to be added to the Water Storage Stabilization Fund, with the sum to be raised from Water Department Receipts.

**Motion passed with a unanimous vote.**

**ARTICLE 10**

It was moved that the District vote to authorize the Prudential Committee to defend all suits that may be brought against the District during the Fiscal Year 2021 and to prosecute all suits on behalf of the District, to engage counsel for same, and to settle such suits as they deem advisable.

**Motion passed with a unanimous vote.**

**ARTICLE 11**

It was moved that the District vote authorize the Prudential Committee to sell and/or dispose of any surplus personal property belonging to the Fire District.

**Motion passed with a unanimous vote.**

**ARTICLE 12**

It was moved that the District vote to allow the Prudential Committee or the Water Commissioners, or the Fire Chief with the approval of the Prudential Committee, to apply for, accept, and expend any state or federal grants that may come available for Fiscal Year 2021 and/or to accept any gifts given to the District.

**Motion passed with a unanimous vote.**

**ARTICLE 13**

It was moved that the District vote to authorize the Treasurer with the approval of the Prudential Committee, to borrow in anticipation of the revenue for the twelve month period beginning July 1, 2020, in accordance with General Laws, Chapter 44, Section 4, and the acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

**Motion passed with a unanimous vote.**

**ARTICLE 14**

**No Motion was made.**

The Moderator announced the business portion of the meeting as closed.

The Moderator announced that the Prudential Committee anticipates holding a Special District Meeting in the fall. The plan is to hold the meeting in a similar fashion as today's meeting, the tentative date is September 12, 2020 at 11 a.m.

Meeting adjourned at 11:46 a.m.

**A TRUE COPY ATTEST:**

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Barbara Miller  
Clerk/Treasurer

**Balance in Various Accounts as of May 31, 2020 (Rounded )**

Balance 5/31/2020	Proposed Amt. to be (Used)/Added	Account Name	Funds Used/Added	Article #s
\$ 116,725	\$ (8,190)	Free Cash	Used	5
\$ 578,582		FD Capital/Vehicle Replacement Stabilization		
\$ 57,552		District Stabilization Fund		
\$ 125,999	\$ 49,204	OPEB Trust Fund	Added	2 and 7
\$ 19,800		Land Acquisition Stabilization Fund		
\$ 332,988	\$ (282,366)	Ambulance Receipts Reserved for Appropriation	Used	2, 4 and 6
\$ 36,885		Mount Holyoke College Equipment Gift Account		
\$ 199,792		Water Systems Improvement Stabilization Fund (WSIF)		
\$ 285,131		Water Surplus per FY19 Audit, does not include FY20 Capital Rec. & conn. fees		
\$ 458,057		Water Storage Tank Stabilization Fund		
\$ 77,742		WD Vehicle Stabilization Fund		
\$ 20,102		WD Building Stabilization Fund		