



ANNUAL REPORT OF THE OFFICERS
FIRE DISTRICT NO. 2
SOUTH HADLEY, MASSACHUSETTS

July 1, 2019 through June 30, 2020



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FIRE DISTRICT NO. 2



TOWN OF SOUTH HADLEY
MASSACHUSETTS

July 1, 2019 through June 30, 2020

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DISTRICT OFFICERS



PRUDENTIAL COMMITTEE - Via Virtual Meeting due to COVID

	Term Expires	
James W. Menard, Chair	2021	Left
Kenneth LeBlanc, Clerk	2022	Middle
Robert Bak, Member	2023	Right



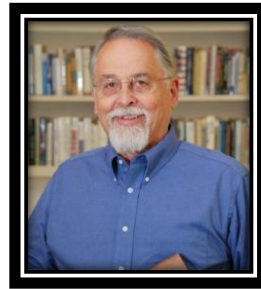
WATER COMMISSIONERS - Via Virtual Meeting due to COVID

	Term Expires	
Francis J. DeToma, Chair	2023	Center
Katharine M. Bedard, Clerk	2022	Right
Dan Luis, Member (Appt 4/20/20)	2021	Left



CLERK / TREASURER

Barbara F. Miller
(Appointed 4/6/2015)



MODERATOR

Christopher H. Pyle 2021

WATER DEPARTMENT



WATER SUPERINTENDENT

Mark F. Aiken
(Appointed 2/21/2010)



ADMINISTRATIVE ASSISTANT

Joanne Carbin-Bryan
(Appointed 9/16/1996)

WATER SYSTEMS OPERATORS



Tyler Scheinost
(4/5/2010)



Mike Bourbeau
(9/10/2018)



Tim Cauley
(5/9/1994)

FIRE AND AMBULANCE DEPARTMENT



FIRE CHIEF
Scott W. Brady
(Retired 1/1/2020)



FIRE CHIEF
Todd A. Calkins
(Appointed 3/25/2020)



AMBULANCE DIRECTOR
EMS COORDINATOR
Ryan Moore
(Appointed 4/28/2020)

FULL TIME AND ON-CALL FIREFIGHTER EMTS



Live Fire Training in Granby



Marlene & Don Synder
A bit of help to find the road
FE/EMT McKenna, Chf. Calkins, Cpt. Moriarty



Wiley and Lt. Fay
Ledge Rescue



Rescue Harness Donation
by Heather Ellis
Lt. Fay, Cpt. Moore, FF Libby



Lt. Lemanski Disinfecting
Engine 2



Chief Calkins



Lt. O'Neill fit testing
COVID mask respirator



9/11 Memorial Ceremony



Supplies to Veterans
Holyoke Soldiers Home



Friends of Council on Aging
Yarde Tavern Restaurant
FF/EMT Perry, Chf. Calkins

ANNUAL REPORT OF THE PRUDENTIAL COMMITTEE

July 1, 2019 through June 30, 2020

We have had an extraordinary past year, a once in a lifetime Pandemic. With that said, I would like to report that all of our employees have stepped up to the plate and worked together not only within our departments and District they worked side by side with District 1, and the Town. The Board would like to thank all of our employees for their dedicated service to our Community and our Town.

We have accomplished a lot during the year as well:

Chief Brady retired, we thank you for your service Scott, hope you enjoy your retirement.

Chief Todd Calkins was appointed on March 24, 2020 and immediately jumped into his new role and has done great during these times.

Our dispatch service was changed to dispatching at Mount Holyoke College Public Safety, a contract which saves the District operating costs of more than \$58,000 a year. We would like to thank everyone involved to make that happen.

At the June 17 meeting the Prudential Committee made a motion to pursue the purchase of a fire truck. The intent is to hold a Special District Meeting in the fall. If approved the lease purchase agreement will utilize monies from the stabilization account and ten annual payments of \$24,000.

Lastly, the District had a very special send off to Ken McKenna for his 20 years of service to the District. State Representative Dan Carey presented Ken with a Certificate of Recognition for his Service to the Community from the State House. Thank you Ken.

Respectfully Submitted,

James Menard, Chairman

**PRUDENTIAL COMMITTEE
CAPITAL PLANNING REPORT**

The Prudential Board has made a commitment to fund \$65,000 a year into the Capital Vehicle Stabilization Account for future vehicle purchases. The Board voted to have Five Star be the exclusive fire truck repair company. They will handle the maintenance and repairs of trucks as needed.

The Board has agreed to support the purchase of one fire truck in Fiscal Year 2021 and plans to request approval at a Special District Meeting in the fall of 2020. The Board acknowledges that, in the near future, a second truck will need to be replaced. Our thoughts would be to wait on that purchase, until after the building bond is paid off.

Our goal is to provide the safest equipment for our firefighters and for our District residents.

FIRE DEPARTMENT CAPITAL REPLACEMENT STABILIZATION HISTORY

Balance as of July 1, 2009	\$139,006.77
Interest 6/30/2009	360.89
Transfer from Pension Reserve Account	10,000.00
Appropriation to account Fiscal 2010	2,000.00
Interest earned 2010	2,455.19
Purchase of Ambulance (from D1)2009	-8,000.00
Appropriation to account Fiscal 2011	12,107.15
Appropriation to account Fiscal 2011	19,283.00
Interest earned 2011	2,131.96
Interest earned 2012	1,957.48
Appropriation to account Fiscal 2012	20,000.00
Appropriation from account Fiscal 2013	-15,000.00
Appropriation to account Fiscal 2013	80,000.00
Interest earned Fiscal 2013	1,845.13
Appropriation to account Fiscal 2014	138,000.00
Interest earned Fiscal 2014	2,457.01
Appropriation to account Fiscal 2015	5,000.00
Interest earned Fiscal 2015	2,205.44
Appropriation to account Fiscal 2016	40,000.00
Interest earned Fiscal 2016	2,067.32
Appropriation to account Fiscal 2017	40,000.00
Interest earned Fiscal 2017	2,121.55
Interest earned Fiscal 2018	2,248.45
Appropriation to account Fiscal 2019	20,000.00
Interest earned Fiscal 2019	7,764.13
Appropriation to account Fiscal 2020	40,000.00
Interest earned Fiscal 2020	8,798.08
Balance as of June 30, 2020	\$578,809.55

ELMER BROOK SUB-COMMITTEE REPORT
July 1, 2019 through June 30, 2020

The Elmer Brook sub-committee was established by the Prudential Board and charged with investigating the future use and/or sale of the property off Amherst Road. The sub-committee is composed of Jim Menard, Frank DeToma, and Bill Selkirk, the first meeting was held August 21, 2018.

Our last report, in the FY2019 Annual Report, was a very detailed report providing physical characteristics and historical details of the property. It would always be good to review if interested. From there we listened to residents at our District meeting and expanded a review of the wooded area. Michael Barry, Mass. Licensed Forrester, of Bay State Forestry Service, conducted a Forest Stand Assessment of the 31 acres of land owned by the District. Please note the entire report is on file at the Clerk/Treasurers office.

The report states the species of trees, and the quality of the trees that are there. It confirms what we know, that the large percentage of trees are white pines and there has been little to no management to the property. If we do not develop the property, we should consider a forest management program.

Due to the pandemic no other work has been done with any development plans.

Massachusetts Department of Revenue Division of Local Services
BUREAU OF ACCOUNTS - AUTOMATED TREASURER'S YEAR-END CASH REPORT

South Hadley Fire District No. 2

June 30 ,2020

PART I:

Cash and checks in office		\$	500.00	
Financial Institution	Purpose		Balance	Sub - Total
Interest Bearing Checking Accounts				
Peoples Bank	Accts Payable		86,246.38	
Peoples Bank	Payroll		19,454.88	
				\$105,701.26
Liquid Investments				
TD Bank	Ambulance Receipts		309,978.75	
TD Bank	Ambulance Donations		1,241.72	
Peoples Bank	General Fund		157,544.78	
Berkshire Bank	Ambulance		66,832.60	
Peoples Bank	FD Capital Equipment		56,893.09	
Peoples Bank	Comm.Safety Edu		8,511.78	
Peoples Bank	Water Dept GF		351,863.09	
				\$952,865.81
Term Investments				
Peoples	Water Dept. CD		107,515.12	
				\$107,515.12
Trust Funds				
Easthampton Savings Bank	Fire Equip. Stab		578,809.55	
Peoples Bank	Water Dept Veh Stab		77,759.11	
Peoples Bank	OPEB		52.50	
Bank of NY Mellon	OPEB		126,317.48	
Peoples Bank	Water Tank Stab		458,819.03	
Peoples Bank	Land Aquis Stab		19,804.81	
Peoples Bank	Water Systems Imp Stab		200,124.40	
Peoples Bank	Water Bldg Stab		20,106.71	
Peoples Bank	District Stabilization		57,564.12	
				\$1,539,357.71
Total All Cash and Investments			\$2,705,939.90	
Treasurer's Bond	CNA Insurance Company		Expiration Date	8/15/2021

I hereby certify that the bank statements have been reconciled through the date of this report, that the cash on hand and other items were verified by actual count, and that I have transmitted this form to the Accounting Officer for certification of Part II.

12/22/2020
Date

Barbara Miller
Treasurer

PART II.

I hereby certify that the foregoing schedule, setting forth the total cash in the custody of the Treasurer, is in agreement with the general ledger controls in my department.

12/22/2020
Date

Barbara Miller
Accounting Officer

	Governmental Fund Types		Proprietary Fund Types		Fiduciary Fund Types		Account Groups		Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt		
Deferred revenue:									
Real and personal property taxes	6,284.44								6,284.44
Deferred taxes									0.00
Prepaid taxes/fees									0.00
Special assessments									0.00
Tax liens	11,878.28								11,878.28
Tax foreclosures									0.00
Motor vehicle excise									0.00
Other excises									0.00
User fees				10,419.62					10,419.62
Utility liens added to taxes									0.00
Departmental		272,563.74							272,563.74
Deposits receivable									0.00
Other receivables									0.00
Due from other governments									0.00
Due to other governments									0.00
Due to/from other funds									0.00
Bonds payable							870,000.00		870,000.00
Notes payable									0.00
Vacation and sick leave liability									0.00
Total Liabilities	21,427.66	272,563.74	0.00	10,419.62	0.00	0.00	870,000.00		1,174,411.02

Fund Equity:									
Reserved for encumbrances	3,645.79			83,355.25					87,001.04
Reserved for expenditures	8,190.00			62,600.00					70,790.00
Reserved for continuing appropriations									0.00
Reserved for petty cash									0.00
Reserved for appropriation deficit									0.00
Reserved for snow and ice deficit									0.00
Reserved for COVID-19 deficit									0.00
Reserved for debt service									0.00
Reserved for premiums									0.00
Reserved for working deposit									0.00
Undesignated fund balance	249,817.71	442,285.54				1,539,357.71			2,231,460.96
Unreserved retained earnings				313,422.96					313,422.96
Investment in capital assets									0.00
Total Fund Equity	261,653.50	442,285.54	0.00	459,378.21	0.00	1,539,357.71	0.00		2,702,674.96
Total Liabilities and Fund Equity	283,081.16	714,849.28	0.00	469,797.83	0.00	1,539,357.71	870,000.00		3,877,085.98

PROOF BALANCE SHEET IS IN BALANCE 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

PROOF FUND BALANCE DETAIL AGREES TO THE BALANCE SHEET 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

PROOF RECEIVABLES DETAIL AGREES TO THE BALANCE SHEET 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00

South Hadley Fire District #2

All Departments Revenue Report

From 07/01/2019 to 06/30/2020

Account	Description	Orig Bud	Amended	Actual	Expected	% Exp
001 - GENERAL FUND						
001-100-4111-2020	GR PP TAX REV FY2020			\$1,815.05	\$-1,815.05	100.00 %
001-100-4110-2018	PP TAX REV 2018			\$32.40	\$-32.40	100.00 %
001-100-4110-2019	PP TAX REVENUE 2019			\$251.75	\$-251.75	100.00 %
001-100-4110-2020	SH PP TAX REV FY2020			\$28,559.25	\$-28,559.25	100.00 %
001-100-4120-2016	REAL ESTATE TAX REVENUE 2016			\$62.32	\$-62.32	100.00 %
001-100-4120-2017	RE TAX REVENUE 2017			\$554.78	\$-554.78	100.00 %
001-100-4120-2018	RE TAX REV FY2018			\$2,849.72	\$-2,849.72	100.00 %
001-100-4120-2019	RE TAX REVENUE 2019			\$8,795.93	\$-8,795.93	100.00 %
001-100-4120-2020	SH RE TAX REV FY2020			\$1,112,940.71	\$-1,112,940.71	100.00 %
001-100-4122-2020	GR RE TAX REV FY2020			\$63,717.69	\$-63,717.69	100.00 %
001-100-4142	TAX LIENS REDEEMED			\$969.19	\$-969.19	100.00 %
001-100-4171	PEN & INT PROPERTY TAXES			\$1,732.82	\$-1,732	100.00 %
001-100-4173	PEN & INT TAX LIENS			\$118.62	\$-118.62	100.00 %
001-100-4199	FIRE PERMITS			\$44,087.86	\$-44,087.86	100.00 %
001-100-4820	EARNINGS ON INVESTMENTS			\$456.29	\$-456.29	100.00 %
001-100-4840	MISC. REVENUE			\$12,857.86	\$-12,857.86	100.00 %
001-100-4970	TRANSFERS IN			\$345,663.00	\$-345,663.00	100.00 %
	100 - GENERAL GOVERNMENT Total			\$1,625,465.24	\$-1,625,465.24	100.00 %
	001 - GENERAL FUND Total			\$1,625,465.24	\$-1,625,465.24	100.00 %
251-220-4820	EARNINGS ON INVESTMENT MHC GIFT			\$106.57	\$-106.57	100.00 %
	100 - GENERAL GOVERNMENT Total			\$106.57	\$-106.57	100.00 %
251-220-4840	MISC REVENUE MT HOLYOKE GIFTS			\$40,000.00	\$-40,000.00	100.00 %
	220 - FIRE Total			\$40,000.00	\$-40,000.00	100.00 %
	251 - MT HOLYOKE GIFT Total			\$40,106.57	\$-40,106.57	100.00 %
252-220-4820	EARNINGS ON INVESTMENT CPR			\$21.40	\$-21.40	100.00 %
	220 - FIRE Total			\$21.40	\$-21.40	100.00 %
	252 - CPR FUND Total			\$21.40	\$-21.40	100.00 %

South Hadley Fire District #2

All Departments Revenue Report

From 07/01/2019 to 06/30/2020

Account	Description	Orig Bud	Amended	Actual	Expected	% Exp
253-231-4820	EARNINGS ON INVEST AMB DON			\$7.23	\$-7.23	100.00 %
231 - AMBULANCE Total				\$7.23	\$-7.23	100.00 %
253 - AMBULANCE GIFTS Total				\$7.23	\$-7.23	100.00 %
255-231-4840	MHC AMB GIFT MISC REV			\$20,000.00	\$-20,000.00	100.00 %
220 - FIRE Total				\$20,000.00	\$-20,000.00	100.00 %
255 - MHC AMB GIFT FUND Total				\$20,000.00	\$-20,000.00	100.00 %
257-231-4200	CHARGES FOR SVCS AMBULANCE			\$284,242.90	\$-284,242.90	100.00 %
257-231-4820	EARNINGS ON INVESTMENTS			\$887.68	\$-887.68	100.00 %
231 - AMBULANCE Total				\$285,130.58	\$-285,130.58	100.00 %
257 - AMBULANCE RECEIPTS Total				\$285,130.58	\$-285,130.58	100.00 %
601-440-4175	WATER PEN & INT WATER			\$1,328.04	\$-1,328.04	100.00 %
601-440-4200	WATER USER CHARGE REVENUE			\$808,768.27	\$-808,768.27	100.00 %
601-440-4210	WATER MISC ACCT REC			\$22,051.88	\$-22,051.88	100.00 %
601-440-4215	WATER CAPITAL			\$127,244.60	\$-127,244.60	100.00 %
601-440-4220	WATER CELL TOWER			\$63,903.96	\$-63,903.96	100.00 %
601-440-4820	WATER INVESTMENTS INCOME			\$2,919.82	\$-2,919.82	100.00 %
601-440-4840	WATER MISC REV			\$0.00	\$0.00	100.00 %
440 - WATER Total				\$1,026,216.57	\$-1,026,216.57	100.00 %
601 - WATER ENTERPRISE Total				\$1,026,216.57	\$-1,026,216.57	100.00 %
800-440-4820	INVESTMENTS INCOME			\$186.56	\$-186.56	100.00 %
800-440-4970	TRANSFER IN			\$30,000.00	\$-30,000.00	100.00 %
440 - WATER Total				\$30,186.56	\$-30,186.56	100.00 %
800 - WATER VEHICLE STABILIZATION Total				\$30,186.56	\$-30,186.56	100.00 %
801-440-4820	INVESTMENTS INCOME			\$8,558.73	\$-8,558.73	100.00 %
801-440-4970	TRANSFER IN			\$65,000.00	\$-65,000.00	100.00 %
440 - WATER Total				\$73,558.73	\$-73,558.73	100.00 %

South Hadley Fire District #2

All Departments Revenue Report

From 07/01/2019 to 06/30/2020

Account	Description	Orig Bud	Amended	Actual	Expected	% Exp
801 - WATER TANK STABILIZATION						
801 - WATER TANK STABILIZATION Total		\$73,558.73		\$73,558.73	\$-73,558.73	100.00 %
802-220-4820	INVESTMENTS INCOME	\$143.83		\$143.83	\$-143.83	100.00 %
802-220-4970	TRANSFER IN	\$5,000.00		\$5,000.00	\$-5,000.00	100.00 %
220 - FIRE Total		\$5,143.83		\$5,143.83	\$-5,143.83	100.00 %
802 - FIRE STABILIZATION Total						
802 - FIRE STABILIZATION Total		\$5,143.83		\$5,143.83	\$-5,143.83	100.00 %
803 - VEHICLE STABILIZATION						
803-220-4820	INVESTMENTS INCOME	\$8,798.08		\$8,798.08	\$-8,798.08	100.00 %
803-220-4970	TRANSFER IN	\$40,000.00		\$40,000.00	\$-40,000.00	100.00 %
220 - FIRE Total		\$48,798.08		\$48,798.08	\$-48,798.08	100.00 %
803 - VEHICLE STABILIZATION Total						
803 - VEHICLE STABILIZATION Total		\$48,798.08		\$48,798.08	\$-48,798.08	100.00 %
805 - LAND ACQUISITION STABILIZATION						
805-220-4820	INVESTMENTS INCOME	\$49.80		\$49.80	\$-49.80	100.00 %
129 - PRUDENTIAL COMM. Total		\$49.80		\$49.80	\$-49.80	100.00 %
805 - LAND ACQUISITION STABILIZATION Total						
805 - LAND ACQUISITION STABILIZATION Total		\$49.80		\$49.80	\$-49.80	100.00 %
806 - OPEB STABILIZATION						
806-220-4820	INVESTMENTS INCOME	\$652.17		\$652.17	\$-652.17	100.00 %
806-220-4970	TRANSFER IN	\$47,013.00		\$47,013.00	\$-47,013.00	100.00 %
129 - PRUDENTIAL COMM. Total		\$47,665.17		\$47,665.17	\$-47,665.17	100.00 %
806 - OPEB STABILIZATION Total						
806 - OPEB STABILIZATION Total		\$47,665.17		\$47,665.17	\$-47,665.17	100.00 %
440 - WATER						
807-440-4820	INVESTMENT INCOME WSIF	\$3,725.95		\$3,725.95	\$-3,725.95	100.00 %
440 - WATER Total		\$3,725.95		\$3,725.95	\$-3,725.95	100.00 %
807 - WSIF STABILIZATION						
807 - WSIF STABILIZATION Total		\$3,725.95		\$3,725.95	\$-3,725.95	100.00 %
808 - WD BLDG STABILIZATION FUND						
808-440-4820	INVESTMENTS INCOME	\$49.64		\$49.64	\$-49.64	100.00 %
808-440-4970	TRANSFER IN	\$5,000.00		\$5,000.00	\$-5,000.00	100.00 %
440 - WATER Total		\$5,049.64		\$5,049.64	\$-5,049.64	100.00 %
808 - WD BLDG STABILIZATION FUND Total						
808 - WD BLDG STABILIZATION FUND Total		\$5,049.64		\$5,049.64	\$-5,049.64	100.00 %
Grand Total		\$0.00	\$0.00	\$3,211,125.35	\$-3,211,125.35	100.00 %

South Hadley Fire District #2
All Departments Expenditure Report
From 07/01/2019 to 06/30/2020

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001 - GENERAL FUND								
001-129-5100-5100	TREASURER/CLERK WAGES	\$0.00	\$40,187.00	\$0.00		\$40,187.00	\$0.00	100.00 %
001-129-5100-5108	ELECTED OFFICIALS STIPEND	\$0.00	\$3,000.00	\$0.00		\$3,000.00	\$0.00	100.00 %
001-129-5100-5141	ASSESSORS SALARY	\$0.00	\$3,051.00	\$0.00		\$3,049.40	\$1.60	99.94 %
001-129-5100-5146	TAX COLLECTOR SALARY	\$0.00	\$2,735.00	\$0.00		\$2,734.28	\$0.72	99.97 %
001-129-5100-5404	PC - ELECTION WORKER WAGES	\$0.00	\$0.00	\$632.00		\$632.00	\$0.00	100.00 %
001-129-5400-5402	ADMIN - OFF EXP & ED	\$0.00	\$4,500.00	\$0.00		\$4,386.22	\$113.78	97.47 %
001-129-5400-5403	ADMIN-ADV/ASSOC/CONTR	\$0.00	\$8,000.00	\$74.74		\$8,074.74	\$0.00	100.00 %
001-129-5400-5404	ADMIN - ELECTIONS	\$0.00	\$2,050.00	\$-632.00		\$1,246.86	\$171.14	87.93 %
001-129-5400-5405	ADMIN - LEGAL+PROF	\$0.00	\$10,000.00	\$3,345.00		\$13,345.00	\$0.00	100.00 %
001-129-5400-5406	ADMIN - TRAVEL	\$0.00	\$300.00	\$0.00		\$151.32	\$148.68	50.44 %
001-129-5400-5407	ADMIN - MISC	\$0.00	\$1,500.00	\$0.00		\$1,131.02	\$368.98	75.40 %
001-129-5400-5408	ADMIN - AUDIT	\$0.00	\$3,750.00	\$0.00		\$3,750.00	\$0.00	100.00 %
001-129-5400-5409	PC - ELECTRIC	\$0.00	\$4,000.00	\$0.00		\$3,345.10	\$654.90	83.62 %
001-129-5400-5410	PC - HEATING	\$0.00	\$3,200.00	\$0.00		\$2,683.11	\$516.89	83.84 %
001-129-5400-5411	PC - MAINT & MISC	\$0.00	\$9,350.00	\$5,449.31		\$11,874.31	\$2,925.00	80.23 %
001-129-5400-5412	PC - TELEPHONES-INTERNET	\$0.00	\$4,600.00	\$0.00		\$4,039.33	\$560.67	87.81 %
001-129-5400-5413	PC - TRASH & SEWER	\$0.00	\$1,450.00	\$7.81		\$1,457.81	\$0.00	100.00 %
001-129-5400-5414	PC - RESERVE FUND	\$0.00	\$34,000.00	\$-10,875.15		\$0.00	\$23,124.85	0.00 %
001-129-5400-5437	GENERAL INSURANCE	\$0.00	\$49,860.00	\$1,998.29		\$51,858.29	\$0.00	100.00 %
001-129-5400-5438	HEALTH & WELLNESS	\$0.00	\$100.00	\$0.00		\$100.00	\$0.00	100.00 %
001-129-5400-5444	COUNTY RETIREMENT	\$0.00	\$150,241.00	\$0.00		\$150,240.00	\$1.00	99.99 %
001-129-5400-5445	HEALTH, LIFE AND DENTAL INSURANCE	\$0.00	\$142,533.00	\$0.00		\$134,468.07	\$8,064.93	94.34 %
001-129-5400-5446	MEDICARE	\$0.00	\$13,750.00	\$0.00		\$12,297.53	\$1,452.47	89.43 %
001-129-5400-5470	PC - FUEL	\$0.00	\$3,000.00	\$0.00		\$1,780.57	\$1,219.43	59.35 %
001-129-5400-5471	PC - FF ASSOC	\$0.00	\$700.00	\$0.00		\$700.00	\$0.00	100.00 %
001-129-5400-5472	PC - OPEB CONTRIB	\$0.00	\$26,910.00	\$0.00		\$26,910.00	\$0.00	100.00 %
	129 - PRUDENTIAL COMM. Total	\$0.00	\$522,767.00	\$0.00		\$483,441.96	\$39,325.04	92.47 %
001-220-5100-5100	FIRE - CHIEF SALARY	\$0.00	\$97,508.00	\$0.00		\$77,311.92	\$20,196.08	79.28 %
001-220-5100-5101	FIRE - WAGES/SALARIES	\$0.00	\$352,848.00	\$0.00		\$324,673.31	\$28,174.69	92.01 %
001-220-5100-5102	FIRE OT & SHIFT COVERAGE	\$0.00	\$51,765.00	\$0.00		\$82,627.57	\$-30,862.57	159.62 %
001-220-5100-5109	T CALL, DRILL, DET, STA COV, DUTY O	\$0.00	\$106,575.00	\$0.00		\$79,975.89	\$26,599.11	75.04 %
001-220-5100-5110	RADIO OPERATIONS	\$0.00	\$41,135.00	\$0.00		\$41,272.21	\$-137.21	100.33 %
001-220-5100-5428	FIRE PREVENTION PAY	\$0.00	\$0.00	\$0.00		\$3,024.00	\$-3,024.00	100.00 %

South Hadley Fire District #2

All Departments Expenditure Report

From 07/01/2019 to 06/30/2020

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001 - GENERAL FUND								
001-220-5400-5415	FIRE - VEH/EQUIP REPAIR/MAINT	\$0.00	\$25,000.00	\$0.00		\$25,624.80	\$-624.80	102.49 %
001-220-5400-5416	FIRE - CHIEF EXPENSE	\$0.00	\$3,000.00	\$0.00		\$2,325.34	\$674.66	77.51 %
001-220-5400-5417	FIRE - EQUIPMENT	\$0.00	\$10,000.00	\$0.00		\$6,851.05	\$3,148.95	68.51 %
001-220-5400-5418	FIRE - DUES & PROF EXPENSE	\$0.00	\$3,000.00	\$0.00		\$2,860.00	\$140.00	95.33 %
001-220-5400-5419	FIRE - UNIFORMS	\$0.00	\$4,600.00	\$0.00		\$3,879.33	\$720.67	84.33 %
001-220-5400-5420	FIRE - EDUCATION & CERT	\$0.00	\$1,500.00	\$0.00		\$0.00	\$1,500.00	0.00 %
001-220-5400-5421	FIRE - DIESEL	\$0.00	\$1,500.00	\$0.00		\$1,054.70	\$445.30	70.31 %
001-220-5400-5422	FIRE - COMPUTER	\$0.00	\$4,000.00	\$0.00		\$2,659.16	\$1,340.84	66.47 %
001-220-5400-5423	FIRE - TRAVEL	\$0.00	\$250.00	\$0.00		\$210.82	\$39.18	84.32 %
001-220-5400-5424	FIRE - CELL PHONES	\$0.00	\$3,900.00	\$0.00		\$3,755.00	\$145.00	96.28 %
001-220-5400-5425	FIRE-PHYSICALS/HEALTH & WELLNESS	\$0.00	\$3,000.00	\$0.00		\$1,869.73	\$1,130.27	62.32 %
001-220-5400-5426	FIRE - TRAINING	\$0.00	\$5,500.00	\$0.00		\$2,826.95	\$2,673.05	51.39 %
001-220-5400-5427	FIRE - MISC/OFFICE	\$0.00	\$4,100.00	\$0.00		\$5,386.74	\$-1,286.74	131.38 %
001-220-5400-5429	FIRE - COMMUNICATIONS	\$0.00	\$8,500.00	\$0.00		\$9,812.49	\$-1,312.49	115.44 %
	220 - FIRE Total	\$0.00	\$727,681.00	\$0.00		\$678,001.01	\$49,679.99	93.17 %
001-231-5100-5103	AMBULANCE - EMT ON CALL	\$0.00	\$108,405.00	\$0.00		\$102,481.27	\$5,923.73	94.53 %
001-231-5100-5104	AMBULANCE - EMT PAY PER CALL	\$0.00	\$13,300.00	\$0.00		\$10,724.00	\$2,576.00	80.63 %
001-231-5100-5105	AMB - EDUC_STIPEND	\$0.00	\$15,288.00	\$0.00		\$14,288.52	\$999.48	93.46 %
001-231-5100-5106	RADIO OPERATIONS	\$0.00	\$67,270.00	\$0.00		\$67,335.68	-\$65.68	100.09 %
001-231-5400-5431	AMBULANCE - FUEL	\$0.00	\$4,000.00	\$0.00		\$3,233.76	\$766.24	80.84 %
001-231-5400-5432	AMBULANCE - VEH/EQUIP REPAIR & MAIN	\$0.00	\$7,000.00	\$0.00		\$7,733.06	-\$733.06	110.47 %
001-231-5400-5433	AMB-DISPOSABLE_SUPPLIES	\$0.00	\$7,500.00	\$0.00		\$7,869.90	-\$369.90	104.93 %
001-231-5400-5434	AMB - OUTSIDE_SERVICES	\$0.00	\$4,200.00	\$0.00		\$4,200.00	\$0.00	100.00 %
001-231-5400-5435	AMBULANCE - TRAINING	\$0.00	\$2,200.00	\$0.00		\$1,364.92	\$835.08	62.04 %
001-231-5400-5436	AMBULANCE - LIC & FEES	\$0.00	\$1,200.00	\$0.00		\$1,100.00	\$100.00	91.66 %
001-231-5400-5437	AMBULANCE - ALS INTERCEPTS	\$0.00	\$56,000.00	\$0.00		\$41,459.94	\$14,540.06	74.03 %
001-231-5400-5438	AMBULANCE - BILLING AGENT	\$0.00	\$12,500.00	\$0.00		\$11,361.15	\$1,138.85	90.88 %
001-231-5400-5439	AMBULANCE - MISC	\$0.00	\$800.00	\$0.00		\$421.71	\$378.29	52.71 %
001-231-5400-5441	AMB-EQUIPMENT	\$0.00	\$7,000.00	\$0.00		\$7,149.34	-\$149.34	102.13 %
001-231-5400-5442	AMBULANCE - SOFTWARE & FED REPORT	\$0.00	\$3,600.00	\$0.00		\$3,227.00	\$373.00	89.63 %
	231 - AMBULANCE Total	\$0.00	\$310,263.00	\$0.00		\$283,950.25	\$26,312.75	91.51 %
001-700-5400-5448	DEBT PRINCIPAL- BLDG	\$0.00	\$70,000.00	\$0.00		\$35,000.00	\$35,000.00	50.00 %
001-700-5400-5449	DEBT PRINCIPAL - AMB	\$0.00	\$20,000.00	\$0.00		\$20,000.00	\$0.00	100.00 %
	700 - DEBT PRINCIPAL Total	\$0.00	\$90,000.00	\$0.00		\$55,000.00	\$35,000.00	61.11 %

South Hadley Fire District #2
All Departments Expenditure Report
From 07/01/2019 to 06/30/2020

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001 - GENERAL FUND								
001-710-5400-5450	DEBT INTEREST- BLDG	\$0.00	\$19,320.00	\$0.00		\$9,660.00	\$9,660.00	50.00 %
001-710-5400-5451	DEBT INTEREST - AMB	\$0.00	\$7,400.00	\$0.00		\$7,400.00	\$0.00	100.00 %
710 - DEBT INTEREST Total		\$0.00	\$26,720.00	\$0.00		\$17,060.00	\$9,660.00	63.84 %
001-900-5964	TRANSFER OUT	\$0.00	\$0.00	\$0.00		\$45,000.00	\$-45,000.00	100.00 %
900 - TRANSFERS OUT Total		\$0.00	\$0.00	\$0.00		\$45,000.00	\$-45,000.00	100.00 %
001 - GENERAL FUND Total		\$0.00	\$1,677,431.00	\$0.00		\$1,562,453.22	\$114,977.78	93.14 %
150-220-5100	SALARIES FIRE SAFTEY EQUIPMENT	\$0.00	\$0.00	\$0.00		\$555.68	\$-555.68	100.00 %
150-220-5400	EXPENSES FIRE SAFETY EQUIPME	\$0.00	\$0.00	\$0.00		\$2,180.94	\$-2,180.94	100.00 %
220 - FIRE Total		\$0.00	\$0.00	\$0.00		\$2,736.62	\$-2,736.62	100.00 %
150 - FIRE SAFETY GRANT Total		\$0.00	\$0.00	\$0.00		\$2,736.62	\$-2,736.62	100.00 %
251-220-5400	EXPENSES FMT HOLYOKE GIFTS	\$0.00	\$0.00	\$0.00		\$11,917.92	\$-11,917.92	100.00 %
251-220-5800	CAPITAL OUTLAY MT HOLYOKE GIFTS	\$0.00	\$0.00	\$0.00		\$3,803.81	\$-3,803.81	100.00 %
220 - FIRE Total		\$0.00	\$0.00	\$0.00		\$15,721.73	\$-15,721.73	100.00 %
251 - MT HOLYOKE GIFT Total		\$0.00	\$0.00	\$0.00		\$15,721.73	\$-15,721.73	100.00 %
255-231-5964	MHC AMB TRNSFR OUT	\$0.00	\$0.00	\$0.00		\$20,000.00	\$-20,000.00	100.00 %
220 - FIRE Total		\$0.00	\$0.00	\$0.00		\$20,000.00	\$-20,000.00	100.00 %
255 - MHC AMB GIFT FUND Total		\$0.00	\$0.00	\$0.00		\$20,000.00	\$-20,000.00	100.00 %
257-231-5964	TRANSFER OUT	\$0.00	\$0.00	\$0.00		\$325,663.00	\$-325,663.00	100.00 %
231 - AMBULANCE Total		\$0.00	\$0.00	\$0.00		\$325,663.00	\$-325,663.00	100.00 %
257 - AMBULANCE RECEIPTS Total		\$0.00	\$0.00	\$0.00		\$325,663.00	\$-325,663.00	100.00 %
601-440-5100-5106	WATER SALARIES & WAGES	\$0.00	\$356,760.00	\$0.00		\$352,759.84	\$4,000.16	98.87 %
601-440-5100-5107	WATER OT	\$0.00	\$9,500.00	\$0.00		\$5,647.53	\$3,852.47	59.44 %
601-440-5100-5108	ELECTED OFFICIALS STIPENDS	\$0.00	\$3,000.00	\$0.00		\$3,000.00	\$0.00	100.00 %
601-440-5100-5404	WATER - ELECTION WORKER WAGES	\$0.00	\$0.00	\$632.00		\$632.00	\$0.00	100.00 %
601-440-5400-5402	WATER - OFFICE MNTHLYAGR ADVERT	\$0.00	\$22,000.00	\$-632.00		\$21,093.74	\$274.26	98.71 %
601-440-5400-5406	WATER - TRAVEL	\$0.00	\$200.00	\$0.00		\$0.00	\$200.00	0.00 %
601-440-5400-5407	WATER - BUILDING_MAINT+UTIL	\$0.00	\$11,750.00	\$0.00		\$16,619.84	\$-4,869.84	141.44 %

South Hadley Fire District #2

All Departments Expenditure Report

From 07/01/2019 to 06/30/2020

601 - WATER ENTERPRISE Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
601-440-5400-5408	WATER - AUDIT	\$0.00	\$3,750.00	\$0.00		\$3,750.00	\$0.00	100.00 %
601-440-5400-5438	WATER-HEALTH&WELLNESS	\$0.00	\$100.00	\$0.00		\$100.00	\$0.00	100.00 %
601-440-5400-5444	WATER - COUNTY RETIREMENT	\$0.00	\$98,957.00	\$0.00		\$98,957.00	\$0.00	100.00 %
601-440-5400-5445	WATER - HLTH, LIFE & DNTL INS	\$0.00	\$92,317.00	\$0.00		\$92,129.70	\$187.30	99.79 %
601-440-5400-5446	WATER - MEDICARE	\$0.00	\$5,440.00	\$0.00		\$4,325.19	\$1,114.81	79.50 %
601-440-5400-5447	WATER - GENERAL INSURANCE	\$0.00	\$24,955.00	\$0.00		\$24,453.81	\$501.19	97.99 %
601-440-5400-5453	WATER - FUEL	\$0.00	\$7,000.00	\$0.00		\$4,078.32	\$2,921.68	58.26 %
601-440-5400-5454	WATER - ELECTRIC_Water	\$0.00	\$45,500.00	\$0.00		\$42,067.94	\$3,432.06	92.45 %
601-440-5400-5455	WATER - SYSTEM MAPPING	\$0.00	\$1,000.00	\$0.00		\$0.00	\$1,000.00	0.00 %
601-440-5400-5456	WATER - UNIFORMS	\$0.00	\$2,400.00	\$0.00		\$2,009.43	\$390.57	83.72 %
601-440-5400-5457	WATER - VEHILCE MAINT	\$0.00	\$3,000.00	\$0.00		\$1,577.73	\$1,422.27	52.59 %
601-440-5400-5458	WATER-PART/MISC	\$0.00	\$32,000.00	\$0.00		\$30,835.12	\$1,164.88	96.35 %
601-440-5400-5459	WATER-COMMUNICATIONS	\$0.00	\$8,000.00	\$0.00		\$5,971.26	\$2,028.74	74.64 %
601-440-5400-5460	WATER - CONTRACTORS EXCAVATION	\$0.00	\$19,000.00	\$0.00		\$5,774.36	\$13,225.64	30.39 %
601-440-5400-5461	WATER - WATER SAMPLING	\$0.00	\$5,000.00	\$0.00		\$5,852.00	\$-852.00	117.04 %
601-440-5400-5462	WATER - LIC, SCHOOL & DUES	\$0.00	\$3,500.00	\$0.00		\$3,043.37	\$456.63	86.95 %
601-440-5400-5463	WATER - SAFE DRINKING WATER ACT	\$0.00	\$1,247.00	\$0.00		\$1,246.98	\$0.02	99.99 %
601-440-5400-5464	WATER - CONSULTING	\$0.00	\$10,000.00	\$0.00		\$0.00	\$10,000.00	0.00 %
601-440-5400-5465	WATER - CONTRACT SERVICES	\$0.00	\$0.00	\$0.00		\$937.50	\$-937.50	100.00 %
601-440-5400-5473	WATER - OPEB yty contrib.	\$0.00	\$20,103.00	\$0.00		\$20,103.00	\$0.00	100.00 %
601-440-5400-5474	WATER - HEATING_Comb-5407	\$0.00	\$3,200.00	\$0.00		\$2,326.14	\$873.86	72.69 %
601-440-5400-5479	WATER-TANK INSPECTIONS	\$0.00	\$4,500.00	\$0.00		\$0.00	\$4,500.00	0.00 %
601-440-5800-5804	WATER - CAPITAL IMPROVEMENTS	\$162,745.70	\$0.00	\$0.00		\$79,390.54	\$83,355.16	48.78 %
601-440-5964	TRANSFER OUT	\$0.00	\$0.00	\$0.00		\$100,000.00	\$-100,000.00	100.00 %
440 - WATER Total		\$162,745.70	\$794,179.00	\$0.00		\$928,682.34	\$28,242.36	97.04 %
601-700-5400-5448	WATER - PRINCIPAL	\$0.00	\$45,000.00	\$0.00		\$80,000.00	\$-35,000.00	177.77 %
700 - DEBT PRINCIPAL Total		\$0.00	\$45,000.00	\$0.00		\$80,000.00	\$-35,000.00	177.77 %
601-710-5400-5450	WATER - INTEREST	\$0.00	\$14,490.00	\$0.00		\$24,150.00	\$-9,660.00	166.66 %
710 - DEBT INTEREST Total		\$0.00	\$14,490.00	\$0.00		\$24,150.00	\$-9,660.00	166.66 %
601 - WATER ENTERPRISE Total		\$162,745.70	\$853,669.00	\$0.00		\$1,032,832.34	\$-16,417.64	101.61 %
Grand Total		\$162,745.70	\$2,531,100.00	\$0.00		\$2,959,406.91	\$-265,561.21	109.85 %

South Hadley Fire District #2

Employee Gross Wages Report

Date Range from 07/01/2019 to 06/30/2020

Employee	Job Title	Regular Earnings	Overtime Earnings	Other Earnings	Total Earnings
		Includes On-Call Pay for Full Time Water Dept	Includes On-Call and Detail Pay for Full Time Fire/EMT	Includes Longevity, EMT Stipend and Holiday Pay	
Aiken Mark	Water Superintendent	87,284.08	0.00	1,000.00	88,284.08
Bedard Katharine	WATER	0.00	0.00	1,000.00	1,000.00
Bernash Samuel	Call FF	1,671.90	0.00	0.00	1,671.90
Bourbeau Michael	Water Operator-FF/EMT	54,808.96	1,018.42	0.00	55,827.38
Brady Scott	Fire Chief	55,504.44	0.00	1,650.52	57,154.96
Calkins Lisa	Radio Operator /	16,540.54	0.00	304.00	16,844.54
Calkins Todd	FIRE CHIEF	85,584.04	0.00	3,348.00	88,932.04
Carbin-Bryan Joanne	Administrative Assistant	49,587.20	304.06	600.00	50,491.26
Cauley Timothy	Water Operator-FF/EMT	63,461.28	2,848.75	600.00	66,910.03
Coderre Chad	CALL FF	873.33	0.00	0.00	873.33
Cote Michael	Call firefighter / EMT	19,640.13	0.00	0.00	19,640.13
Couture Rimbald Melissa	Associate Assessor SH	0.00	0.00	1,914.60	1,914.60
Cunningham Chad	CALL FF/EMT	1,072.32	0.00	0.00	1,072.32
Curtis Gregory	Radio Operator	3,690.00	0.00	0.00	3,690.00
Davis Patrick	CALL FIRE FIGHTER /	11,610.46	0.00	0.00	11,610.46
DeToma Francis	Water Commissioner	0.00	0.00	1,000.00	1,000.00
Earle Cameron	CALL FF	561.08	0.00	0.00	561.08
Fay Amber	EMT RO	24,136.64	0.00	0.00	24,136.64
Fay Brian	LT - FF/EMT	59,950.80	26,127.06	5,644.60	91,722.46
Fernandes Joseph	AFC - CALL FF/EMT	9,918.76	0.00	3,480.00	13,398.76
Fernandes Nathan	Call Fire Fighter	1,627.82	0.00	0.00	1,627.82
Flynn Scott	CALL FIRE FIGHTER /	5,792.84	0.00	0.00	5,792.84
Gavagan Chrysanthi	CALL FIRE FIGHTER /	42,531.49	8,009.36	3,765.00	54,305.85
Gavagan Owen	CALL FF/EMT	3,663.26	0.00	0.00	3,663.26
HOLT WILLIAM	WATER	0.00	0.00	1,000.00	1,000.00
Hamlin Carlene	TOWN CLERK	0.00	0.00	212.27	212.27
Keefe David	Radio Operator	13,665.25	0.00	0.00	13,665.25
Kerdavid Erin	Call Firefighter / EMT	5,660.75	0.00	0.00	5,660.75
LAJOIE JOSEPH	CALL FF	1,971.12	0.00	0.00	1,971.12
LeBlanc Kenneth	PRUDENTIAL	0.00	0.00	1,000.00	1,000.00
Lemanski Sam	LT - CALL FF/EMT	23,843.17	229.80	150.00	24,222.97
Lemoine Paul	Call Firefighter / EMT	3,349.15	0.00	0.00	3,349.15
Lenart Michael	Call Firefighter/EMT	193.40	0.00	0.00	193.40
Libby Scott	Call Firefighter	8,259.80	0.00	0.00	8,259.80
Liguori Kyle	LT - CALL FF/EMT	5,726.84	0.00	120.00	5,846.84
MENARD JAMES	PRUDENTIAL	0.00	0.00	1,000.00	1,000.00
Masson Evelyn	SH Assessor	0.00	0.00	226.96	226.96
May Donald	ADMINISTRATOR/RADI	22,485.44	0.00	0.00	22,485.44
McCarthy Diane	ELECTION WORKER	0.00	0.00	217.50	217.50
McKenna Kenneth	Prudential Committee	0.00	0.00	1,000.00	1,000.00
McKenna Trevor	FT FF/EMT	47,160.29	5,507.69	1,682.80	54,350.78
Mick Collin	FT FF/EMT	24,684.65	611.53	98.00	25,394.18

South Hadley Fire District #2

Employee Gross Wages Report

Date Range from 07/01/2019 to 06/30/2020

Employee	Job Title	Regular Earnings	Overtime Earnings	Other Earnings	Total Earnings	
		Includes On-Call Pay for Full Time Water Dept	Includes On-Call and Detail Pay for Full Time Fire/EMT	Includes Longevity, EMT Stipend and Holiday Pay		
Miller Barbara	District Treasurer/Clerk	80,373.12	0.00	0.00	80,373.12	
Miller Cody	CALL FF	937.92	0.00	0.00	937.92	
Montsaroff Eugenia	CALL FF	317.56	0.00	142.50	460.06	
Moore Ryan	CAPTAIN /	64,755.25	20,877.38	5,493.00	91,125.63	
Moriarty John	CPT - CALL FF/EMT	10,227.42	0.00	150.00	10,377.42	
Moriarty Macey	ELECTION WORKER	0.00	0.00	90.00	90.00	
O'Neill Michael	LT - FF/EMT	60,412.80	17,505.50	5,674.60	83,592.90	
O'Neill Tammy	Radio Operator /	14,031.14	0.00	225.00	14,256.14	
Phoenix Deborah	ELECTION WORKER	0.00	0.00	67.50	67.50	
Porter III William	GR Assessor	0.00	0.00	226.96	226.96	
Reidy Thomas	SH Assessor	0.00	0.00	226.96	226.96	
Scheinost Tyler	Water Operator-FF/EMT	73,921.07	1,476.30	0.00	75,397.37	
Selkirk Walter	Call Firefighter/EMT	4,232.88	0.00	0.00	4,232.88	
Stellato Karen	GR Tax Collector	0.00	0.00	646.28	646.28	
Stollmeyer Natalie	CALL FIRE FIGHTER	6,400.92	0.00	0.00	6,400.92	
Taugher Kevin	SH Assessor	0.00	0.00	226.96	226.96	
Therrien Kirsten	Call Firefighter/EMT	15,277.90	0.00	0.00	15,277.90	
WENZEL KERI-ANN	GR ASSESSOR	0.00	0.00	226.96	226.96	
Walsh Mary	CALL FF/EMT	0.00	0.00	217.50	217.50	
Whiteley Donna	Town Tax Collector	0.00	0.00	2,088.00	2,088.00	
Report Total		62	1,087,399.21	84,515.85	46,716.47	1,218,631.53

*Massachusetts Department of Revenue, Division of Local Services
Bureau of Accounts ~ Automated Statement of Indebtedness*

SOUTH HADLEY FIRE DISTRICT NO. 2

FY 2020

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2019	+ New Debt Issued	- Retirements	= Outstanding June 30, 2020	Interest Paid in FY2020
Buildings	460,000.00		70,000.00	390,000.00	19,320.00
Departmental Equipment				0.00	
Other Inside - Ambulance	200,000.00		20,000.00	180,000.00	7,400.00
SUB - TOTAL Inside	\$660,000.00	\$0.00	\$90,000.00	\$570,000.00	\$26,720.00

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2019	+ New Debt Issued	- Retirements	= Outstanding June 30, 2020	Interest Paid in FY2020
Water	345,000.00		45,000.00	300,000.00	14,490.00
Other Outside				0.00	

SUB - TOTAL Outside	\$345,000.00	\$0.00	\$45,000.00	\$300,000.00	\$14,490.00
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TOTAL Long Term Debt	\$1,005,000.00	\$0.00	\$135,000.00	\$870,000.00	\$41,210.00
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I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: Barbara Miller

Date: 10/6/2020

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: Barbara Miller

Date:10/06/2020

All preceding financial reports respectfully submitted,

Barbara Miller
Clerk/Treasurer

REPORT OF THE FIRE CHIEF

July 1, 2019 to June 30, 2020

Fiscal year 2020 our members responded to 759 emergency incidents. This year was very difficult due to the ongoing COVID-19 pandemic which changed protocols and procedures for responses to all emergencies. I would like to personally thank Ryan Moore, our Ambulance Director and EMS Captain, for his dedication and commitment for developing our SOP (standard operating procedures) for the safety of all our members and the community.

South Hadley Fire District No. 2 and Mount Holyoke College developed a contract for Emergency Dispatch Services. The Town of South Hadley Police Department (PSAP) receives the initial 911 call and notifies D2 of the emergency and the location. MHC dispatch center then takes over the call gathering all pertinent information and documents all data which is then entered into our Emergency Reporting System.

I would like to thank Captain Walter Selkirk for his many years of dedicated service to our department and wish him the best as he and his family relocated to Blandford and continues his career with the Westover Fire Department.

South Hadley Fire District No. 2 would like to thank fulltime firefighter FF/EMT Chrysanthi Gavagan for her many years of dedicated service to the district. Chrysanthi was the districts first fulltime female firefighter and now is managing an equestrian center fulltime in the local area.

District No. 2 would like to welcome our new fulltime FF/EMT Perry McDonnell. Firefighter McDonnell is a certified FF 1/2 from the Massachusetts Firefighting Academy and a degree in Organizational Leadership.

As always, I would like to thank every member of the South Hadley Fire District NO. 2 Fire Department for their continued commitment and dedication in protecting the fire district and the surrounding area.

Finally, I would like to thank the Prudential Committee, South Hadley Fire District No. 2 Water Department, South Hadley Fire District No. 1 Fire Department, Mount Holyoke College, South Hadley Police Department, and all other Town agencies.

Respectfully Submitted,

Todd A. Calkins

Fire Chief

SHFD2 COMMAND CHART

**FIRE CHIEF CALKINS
64-X1**

**ASSISTANT CHIEF
FERNANDES
64-X2**

**CAPTAIN
MORIARTY
64-X3**

**CAPTAIN
MOORE
64-X4**

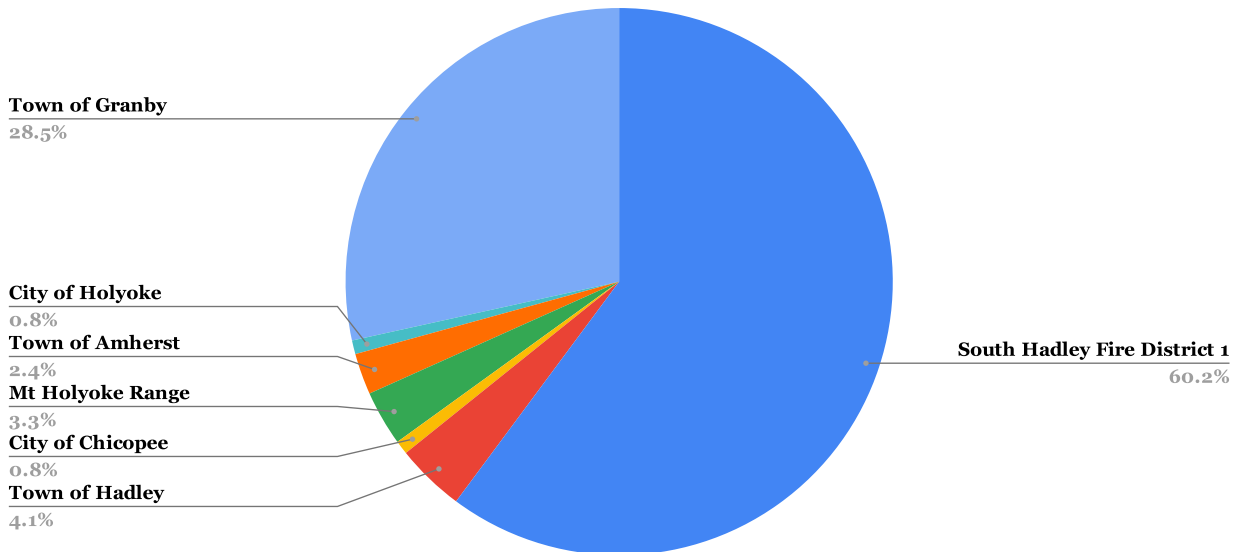
**CAPTAIN
LIGUORI
64-X5**

**LIEUTENANT
LEMANSKI
64-X6**

**LIEUTENANT
FAY
64-X7**

**LIEUTENANT
O'NEILL
6X-X8**

MUTUAL AID GIVEN FOR FIRE/EMS RESPONSE



South Hadley Fire District No. 2 Fire Department

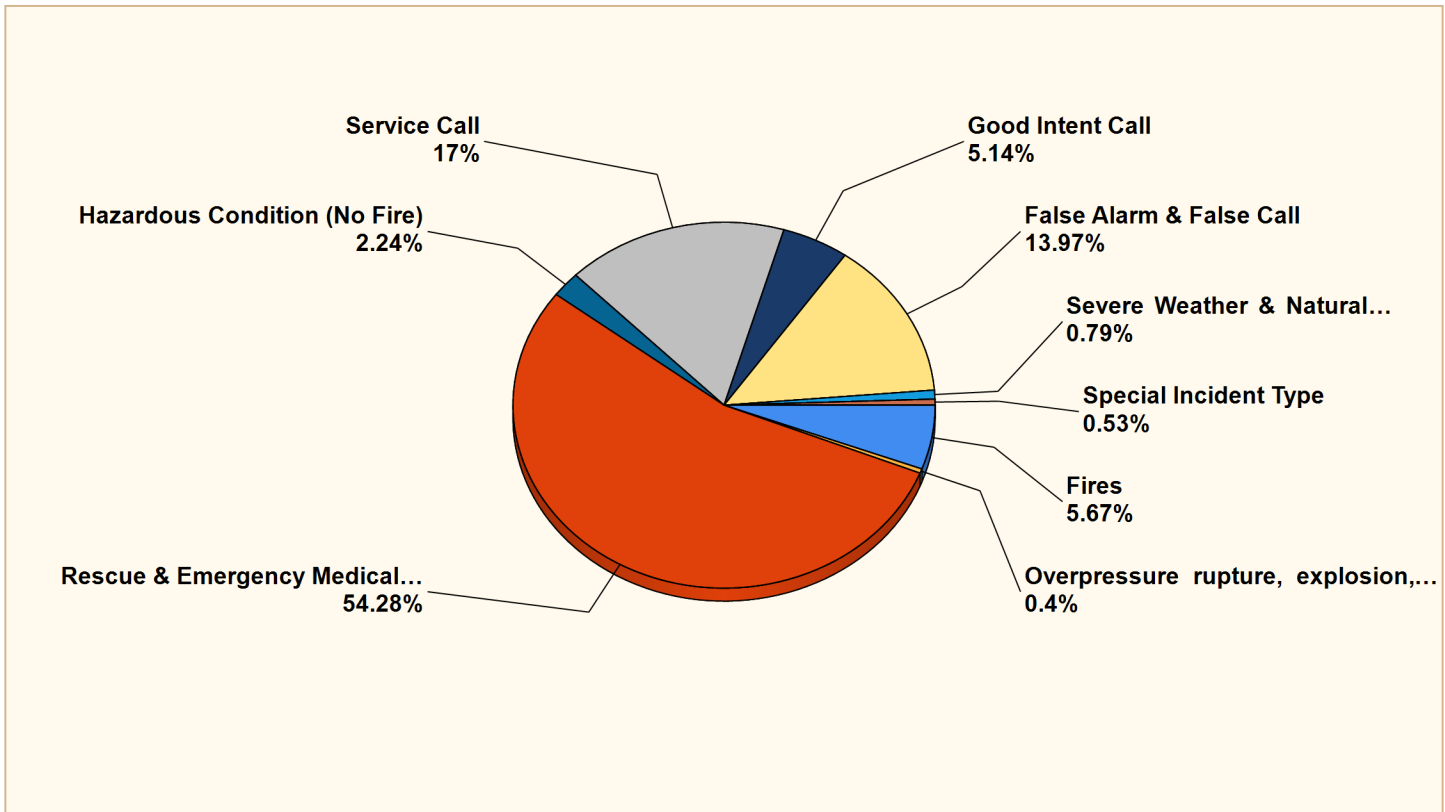
South Hadley, MA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 7/1/2019 | End Date: 6/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	43	5.67%
Overpressure rupture, explosion, overheating - no fire	3	0.4%
Rescue & Emergency Medical Service	412	54.28%
Hazardous Condition (No Fire)	17	2.24%
Service Call	129	17%
Good Intent Call	39	5.14%
False Alarm & False Call	106	13.97%
Severe Weather & Natural Disaster	6	0.79%
Special Incident Type	4	0.53%
TOTAL	759	100%

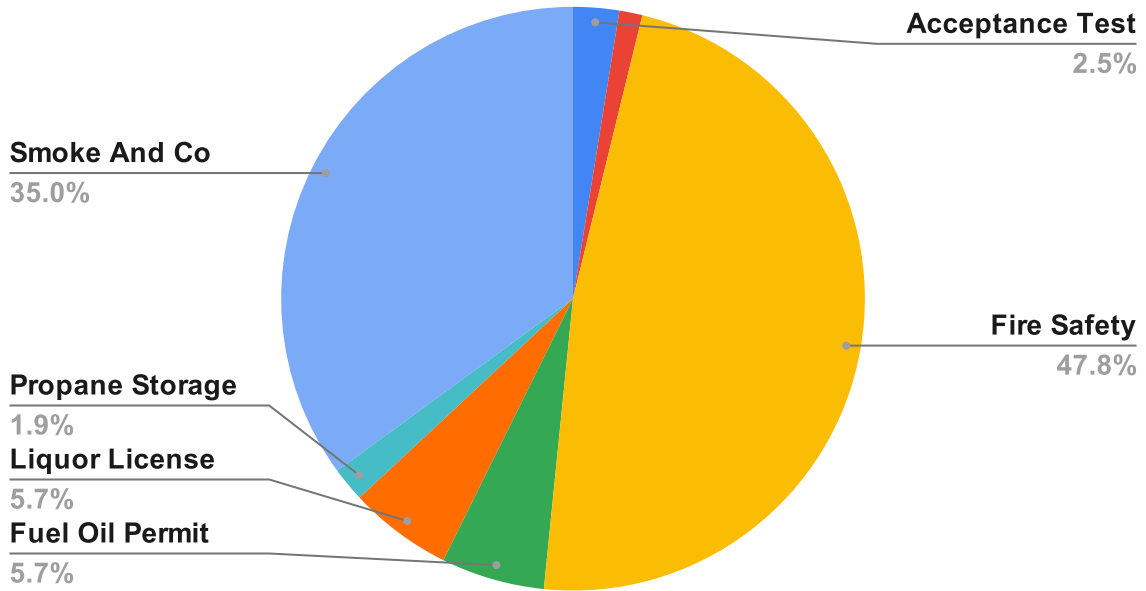
Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



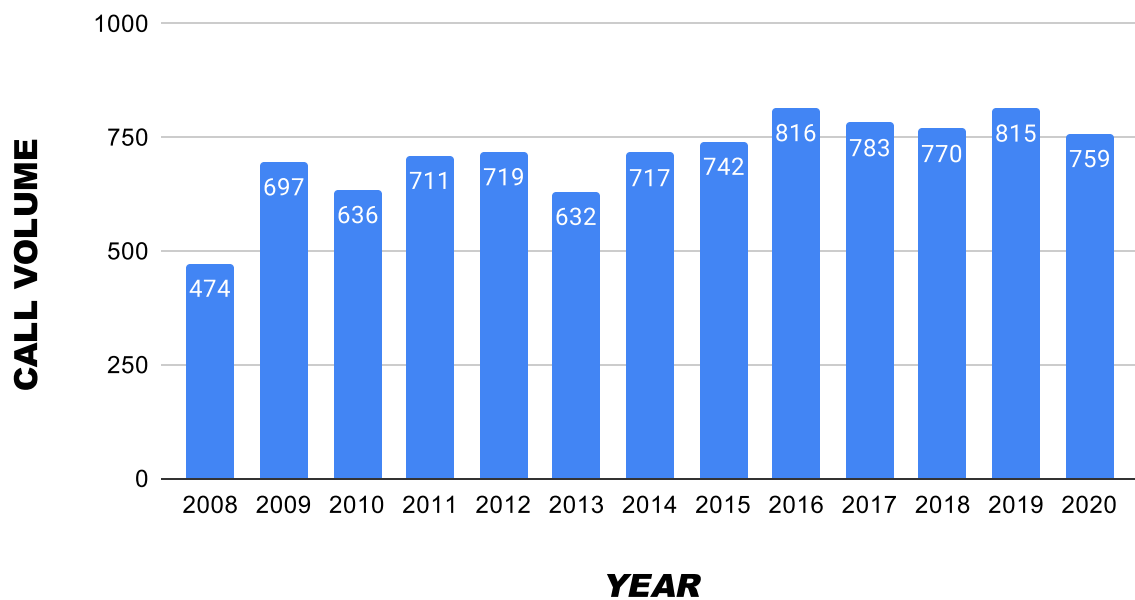
emergencyreporting.com
Doc Id: 553
Page # 1 of 3

SHFD2 FIRE INSPECTION BREAKDOWN

TOTAL INSPECTIONS 157



SHFD2 CALL VOLUME



REPORT OF THE WATER COMMISSIONERS

Fiscal Year July 1, 2019 to June 30, 2020

As was noted in the previous annual report, during the summer months there is often a Capone's Pool Water Delivery Service water tanker truck parked near the fire station, taking on water. There was a fire hydrant in front of the station, which Capone truck drivers used to fill their tankers. The parking spots there had been blacked out due to the hydrant. Capone's is a large customer for us - we sell them about \$40,000 worth of water annually, at full cost. This extra revenue reduces your water bill. But this arrangement was not without problems. In July of 2018, a complaint was filed at Town Hall over those parking spaces. There were also some complaints about excessive noise from the trucks. The tanker hose ran from the hydrant across the sidewalk to the truck; a potential tripping hazard. Consequently, the Town Administrator asked us to devise an off-street arrangement for water tanker filling. Over the course of the fiscal year we removed the fire hydrant in question, replaced it with one on our own property at the fire station and provided for off-street tanker access to it.

We have several places in our system where new, often-larger water mains were run along older ones, in order to serve new areas or to connect with other mains. In some cases, houses along the new mains were not at the same time transferred to them. In May of 2019, we began a project in one such case, Hadley Street, where twenty-six homes were still on an old main. The work involved connecting the houses to the newer main and replacing several hydrants. We used our own crew and trucks and a leased backhoe, with our Tim Cauley operating it. The project was completed in September.

In August, we gave up on our antiquated web portal and transitioned to a new, more secure and better-supported one.

Per- and polyfluoroalkyl substances (PFAS) are a group of man-made chemicals that have been manufactured and used in a variety of industries around the globe, including in the United States since the 1940s. There is a growing body of evidence that there are potential adverse health impacts associated with PFAS exposure, including liver damage, thyroid disease, decreased fertility, high cholesterol, obesity, hormone suppression and cancer. These chemicals can easily migrate into the air, dust, food, soil and water. The Commonwealth's Department of Environment Protection (DEP) asked that water departments test for PFAS, because it had lowered the detection rate down to parts per trillion. Our department had already recently performed these tests, using Con-Test Analytical Laboratory; our results came back with "no detection found for PFAS."

The earth moves under us. That causes water main breaks. In August we had a break on Stanton Avenue: a 3-foot linear crack on the 6" water main. We also had to repair a 6" valve that was leaking after the water main break was fixed. In December, we had another one, on Amherst Road: a 10" water line break in the cast iron pipe next to Bachelor Brook. A previous break had occurred in the same area, so we decided to replace a section of pipe rather than attempt a "fix" at the break site.

We have an ongoing program to replace hydrants as they age out. As of June 30th we replaced ten hydrants.

The presence of coliform bacteria in the water supply may be an indicator of fecal contamination. We have seven readily accessible sites from which we draw water samples for periodic testing. In January, Superintendent Aiken informed us that the DEP had begun enforcing new regulations for coliform testing, and now required an additional five sampling sites. It did not, however, provide any funding for the installation of these sites. Four of them had to be at street-side, on Town property. Over the course of the next several months, Mr. Aiken worked with the DEP and the Town Administrator to determine the appropriate permission and locations. We installed the sampling stations at a cost of about \$10,000. Fortunately we had the funds to do so.

In April, of 2018, Chicopee Concrete Services made an application for a permit to undertake housing development at a portion of its gravel pit area and adjacent Dry Brook Hill. Both are in our Zone II area. Over the course of 2018-2020, the Water Commissioners wrote letters to the Planning Board and attended several Board meetings, in which we expressed our concerns about any additional excavation in the Zone II area. We also expressed our concerns to the Board of Health. As of this writing, we can report that the Planning Board has denied the application.

In March, we began to deal with Covid -19: no one was allowed in the building other than employees. Employees had their temperatures taken when entering the building and wore masks when necessary. There were weekly meetings with the EPA (conference calls). The drop box was used for customers who wanted to make in-person payments. We halted late notices, water shut offs and interest fees, as per Commonwealth guidelines, and in June, we installed a plexi-glass barrier at the front office desk. Our receipts fell, as the college, schools and businesses closed.

The Commissioners wish to thank Bill Holt for his service on the Board, and to welcome Dan Luis to the Board. We again thank our colleagues on the Prudential Board and our District Clerk/Treasurer Barbara Miller for their advice and support over the past fiscal year. We especially want to thank Superintendent Mark Aiken, our Administrative Assistant Joanne Carbin-Bryan, and our field staff Tim Cauley, Tyler Scheinost, and Mike Bourbeau, for their dedicated service to the District's water consumers.

Respectfully submitted by the Board of Water Commissioners:

Francis DeToma, Chairman
Kate Bedard, Clerk
Dan Luis, Member



Sampling Station
Woodside Terrace, Granby

**WATER DEPARTMENT REPORT
SUMMARY FOR YEAR ENDING JUNE 30, 2020**

	CHARGES COMMITTED
Water Sales due 6/30/18	\$ 3,959.65
Water Sales charges: 7/1/17 - 6/30/18	\$ 828,639.60
Water Systems Improv.Fund due 6/30/17	\$ 1,433.72
Water Systems Improv.Fund charges 2017/2018	\$ 127,710.00

Miscellaneous charges:

Connection fees	\$ 2,000.00
Payments water turn on	\$ 25.00
Miscellaneous	\$ 8,161.08
AT & T	\$ 31,959.96
Sprint	\$ 31,944.00
Fire Line Fees	\$ 7,700.00
Back Flow Inspection	\$ 5,650.00

\$ 1,049,183.01

	COLLECTIONS
Water Sales Paid	\$ 807,598.80
Balance Due on Water Sales	\$ 8,321.17
Water System Impro. Fund Paid	\$ 127,063.10
Water System Improv. Fund due	\$ 2,098.45
Discounts given	\$ 16,715.55
Abatements	\$ -
Returned Check - Water	\$ (122.73)
Returned Check - W.S.I.F.	\$ (10.50)
Connection Fees	\$ 2,000.00
Payments water turn on	\$ 25.00
Payments on misc.	\$ 8,161.08
AT&T	\$ 31,959.96
Sprint	\$ 31,944.00
Fire Line Fee	\$ 7,700.00
Back Flow Inspection	\$ 5,650.00
Computer adjustments/water	\$ 49.71
Computer adjustments/caprev/misc	\$ 29.42
	\$ 1,049,183.01

Respectfully submitted,

Joanne Carbin - Bryan

Joanne Carbin - Bryan
Administrative Assistant

DRY BROOK PUMPING STATION

January 1st, 2020 through December 31st, 2020

MONTH	DRY BROOK	TOTAL ELECTRICAL
	GALLONS	COST
January	11,153,000	\$3,429.53
February	11,491,000	\$3,463.14
March	11,727,000	\$3,370.59
April	10,877,000	\$3,302.02
May	15,384,000	\$3,370.59
June	22,743,000	\$4,466.66
July	19,033,000	\$4,108.95
August	21,185,000	\$4,382.05
September	18,224,000	\$4,715.49
October	10,624,000	\$3,496.39
November	8,512,000	\$3,048.07
December	8,832,000	\$2,871.45
Total	169,785,000	\$44,024.93

- *Total gallons pumped for 2020* 169,785,000
- *Total metered use for 2020* 142,827,989
- *hydrant flushing and accounted for leaks for 2020* 4,620,466
- *Total unaccounted for water in 2020* 22,336,545
- *The maximum daily water consumption was on 6/24/2020* 1,147,000
- *The average gallons per day pumped for 2020* 465,164
- *The average gallons per minute pumped for 2020* 323
- *The wholesale cost of water per million gallons in 2020* \$259.30
- *Total Percent unaccounted for 2020* **13.16%**

*Tyler Scheinost
Water System Operator*

ANNUAL DISTRICT MEETING
MAY 6, 2019
CLERK REPORT
Fiscal Year 2020 Budget

The warrant having been duly posted and a quorum of forty being present Moderator Christopher Pile, called the meeting to order at 7:05 p.m. Pledge of Allegiance was recited and all officials introduced themselves to the audience.

It is noted here that all articles were moved and seconded, although such is not recorded individually here within these minutes.

ARTICLE 1

It was moved that the District vote to hear and act upon the reports of the officers of the District and to give recognitions.

Ken McKenna remembered Attorney Edward J. Ryan Jr. for more than thirty years serving District 2 as District Counsel and read the dedication page from the Annual Report.

Chief Brady remembered Chief John MacLean for 40 years serving on the fire department and his time as Chief of the department.

Assistant Chief Calkins remembered Chief Allan Simpson District 2 Fire Chief from 1986 – 1999.

Ken McKenna requested a moment of silence for Attorney Edward Ryan, Chief John H. MacLean and Chief Allan L. Simpson

Ken McKenna introduced Jim Menard and Ken LeBlanc, Prudential Committee members elected since the last Annual Meeting. He recognized Rob Lak and Rick Constant thanking them for each having served nine years on the Prudential Committee.

Frank DeToma introduced Bill Holt as the member of the Water Commissioners elected since the last Annual Meeting and recognized Donna Russell expressing his appreciation for her nine years of service to District 2.

Assistant Chief Calkins asked that all the full time and on-call members of the Fire and Ambulance Department stand and be recognized for their dedication and service to the District.

Motion passed with a unanimous vote.

ARTICLE 2

It was moved that the District vote to appropriate the sum of \$356,484 for the Insurance and Employee Benefit Accounts , said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 3

It was moved that the District vote to appropriate the sum of \$30,100 for Administrative Expenses, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 4

It was moved that the District vote to appropriate the sum of \$130,397 for the Operational Expenses of the Prudential Committee to include it's OPEB obligation, with the sum of \$11,910 to be transferred from Free Cash, the sum of \$8,000 to be transferred from Ambulance Receipts Reserved for Appropriation and the sum of \$110,487 to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 5

It was moved that the District vote to appropriate the sum of \$5,786 for the salaries of the Tax Collector and Assessors of the Towns of South Hadley and Granby, for time invested in the assessment and collection of taxes for Fire District No. 2, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 6

It was moved that the District vote to appropriate the sum of \$727,681 to be used for the Operations of the Fire Department to include a sum of money to pay firefighters for time spent in firefighting, drills and other duties, and for leave with pay to incapacitated officers and firefighters as authorized by Chapter 41, Section 111-F of the General Laws, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 7

It was moved that the District vote to appropriate the sum of \$310,263 for the operations of the District No. 2 Ambulance Service, said sum to be transferred from Ambulance Receipts Reserved for appropriation.

Motion passed with a unanimous vote.

ARTICLE 8

It was moved that the District vote to appropriate the sum of \$89,320 for the payment of principle and interest on the District portion of the bond that is for the building debt, with the sum of \$20,000 to be transferred from Free Cash, the sum of \$24,660 to be raised from Taxation and the sum of \$44,660 to be raised from Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 9

It was moved that the District vote to appropriate the sum of \$27,400 for the payment of principle and interest on the ambulance debt, with the sum of \$20,000 to be transferred from the Mount Holyoke College Gift Account and the sum of \$7,400 to be transferred from Ambulance Receipts Reserved for Appropriation.

Motion passed with a unanimous vote.

ARTICLE 10 Fiscal Year 2019

It was moved that the District vote to appropriate the sum of \$6,875 for the purpose increasing the FY2019 Water Department Office Expense line to cover the Water Department portion of the 2019 election costs, said funds to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 11 Fiscal Year 2019

It was moved that the District vote to appropriate the sum of \$130,153 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Department Capital Receipts and Connection Fees portion of Water Surplus received from May 1, 2018 through and including April 30, 2019.

Motion passed with a unanimous vote.

ARTICLE 12

It was moved that the District vote to appropriate the sum of \$794,179 for the operations of the Water Department to include insurances, wages and the OPEB obligation, with the sum of \$22,103 to be transferred from Water Surplus and the sum of \$772,076 to be raised from Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 13 Fiscal Year 2019

It was moved that the District vote to appropriate the sum of 150,000 for Water System Capital Improvements on Hadley Street and replacement of water meters and fire hydrants throughout the District, including any and all incidental and related costs, said sum to be transferred from the Water Systems Improvement Stabilization Fund.

Motion passed with a unanimous vote.

ARTICLE 14

It was moved that the District vote to appropriate the sum of \$59,490 for the payment of principle and interest for the Water Department Capital Expense debt, said sum to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 15

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the Water Department Building Stabilization Fund, said amount to be raised through Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 16

It was moved that the District vote to appropriate the sum of \$65,000 for the purpose of increasing the Water Storage Tank Stabilization Fund, with the sum of \$50,000 to be transferred from Water Surplus and the sum of \$15,000 to be raised through Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 17

It was moved that the District vote to appropriate the sum of \$30,000 for the purpose of increasing the Water Department Vehicle Stabilization Fund, said amount to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 18

It was moved that the District vote to appropriate the sum of \$40,000 for the purpose of increasing the Fire Department Capital/Vehicle Replacement Stabilization Fund, said sum to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 19

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the District Stabilization Fund, said sum to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 20

It was moved that the District vote to accept the provisions of MGL Chapter 41, Section 113, to vote that official ballots shall hereafter be used and Sections one hundred and fourteen to one hundred and nineteen, inclusive, shall apply. The district may, at the annual meeting or at a meeting called for the purpose at least thirty days before the annual meeting, by a two thirds vote discontinue the use of official ballots, and cease to be subject to said sections.

Motion passed with a unanimous vote.

ARTICLE 21

It was moved that the District vote to amend the District By-Laws Article II, Section 1, as printed in the Warrant.

Motion passed with a unanimous vote.

ARTICLE 22

It was moved that the District vote to authorize the Prudential Committee to defend all suits that may be brought against the District during the Fiscal Year 2020 and to prosecute all suits on behalf of the District, to engage counsel for same, and to settle such suits as they deem advisable.

Motion passed with one vote against.

ARTICLE 23

It was moved that the District vote to authorize the Prudential Committee to sell and/or dispose of any surplus personal property belonging to the Fire District.

Motion passed with a unanimous vote.

ARTICLE 24

It was moved that the District vote to allow the Prudential Committee or the Water Commissioners, or the Fire Chief with the approval of the Prudential Committee, to apply for, accept, and expend any state or federal grants that may come available for Fiscal Year 2020 and/or to accept any gifts given to the District.

Motion passed with a unanimous vote.

ARTICLE 25

It was moved that the District vote to authorize the Treasurer with the approval of the Prudential Committee, to borrow in anticipation of the revenue for the twelve month period beginning July 1, 2019, in accordance with General Laws, Chapter 44, Section 4, and the acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Motion passed with a unanimous vote.

ARTICLE 26

It was moved to ask the District if they want the Prudential Committee to continue to explore the ways and means by which approximately 25 acres of the Elmer Brook Property off Amherst Road (Lot 20) might be leased for development into a solar farm, which may include soliciting bids from contractors for development. This is a non-binding vote.

The motion was withdrawn after considerable discussion.

The Moderator announced the business portion of the meeting as closed.

Meeting adjourned at 8:45 p.m.

A TRUE COPY ATTEST:

Barbara Miller
Clerk/Treasurer

Balance in Various Accounts as of April 30, 2019 (Rounded)				
Balance	Proposed			
4/30/2019	Amt. to be	Account Name	Funds Used/Added	Article #s
\$114,199	\$ (71,910)	Free Cash	Used	4, 8, 18 and 19
\$527,480	\$ 40,000	FD Capital/Vehicle Replacement Stabilization	Added	18
\$ 52,387	\$ 5,000	District Stabilization Fund	Added	19
\$ 78,655	\$ 47,013	OPEB Stabilization Fund to become OPEB Trust Fund	Added	4 and 12
\$ 19,742	\$ -	Land Acquisition Stabilization Fund		
\$327,475	\$ (325,663)	Ambulance Receipts Reserved for Appropriation	Used	4, 7 and 9
\$ 32,488	\$ (20,000)	Mount Holyoke College Equipment Gift Account	Used	9
\$215,378	\$ 130,153	Water Systems Improvement Fund (WSIF)	Added	11
	\$ (150,000)	Cap. Improv. On Hadley St and other meters & hydrants	Used	13
\$374,085	\$ (298,621)	Water Surplus per FY2018 Audit & Capital Receipts	Used	10, 11, 12,14, 16 and17
\$383,213	\$ 65,000	Water Storage Tank Stabilization Fund	Added	16
\$ 44,284	\$ 30,000	WD Vehicle Stabilization Fund	Added	17
\$ 15,049	\$ 5,000	WD Building Stabilization Fund	Added	15

SOUTH HADLEY FIRE DISTRICT NO.2

ELECTION RESULTS

March 3, 2020

Moderator (1 Year Term)

Christopher H. Pyle	339 votes/elected
BLANKS	32

Prudential Committee (3 Year Term)

Robert J. Bak	323 votes/elected
BLANKS	42
John Duda	1
Kenneth McKenna	2
Joel Prough	3

Water Commissioner (3 Year Term)

Francis J. DeToma	356 votes/elected
BLANKS	15

VOIDED BALLOTS	0
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A True Copy, Attest:

Barbara Miller

Barbara Miller, Clerk/Treasurer

BY-LAWS OF FIRE DISTRICT NO. 2

ARTICLE 1 - OFFICERS

SECTION 1. The officers of the District shall consist of a three member Prudential Committee, a three member Board of Water Commissioners, a Moderator.

SECTION 2. District officers shall be elected annually by ballot. All officers shall serve for a term of three (3) years with the exception of the Moderator who shall serve for a term of one (1) year.

a. Members of the Prudential Committee shall serve for three years, the term of one member to expire each year. One member shall serve as chairperson, one as clerk, one as member, by vote of then in office Prudential Committee. (adopted 05/04/2015)

b. Members of the Board of Water Commissioners shall serve for three years, the term of one member to expire each year. One member shall serve as chairperson, one as clerk, one as member.

SECTION 3. Any voter of the District shall be eligible for any office but no individual shall hold more than two offices concurrently.

SECTION 4. Officers shall receive such compensation for their services as the District may determine.

SECTION 5 The Prudential Committee, Water Commissioners, Fire Chief and Clerk/Treasurer, shall present at each annual District meeting a report of their activities since the last annual District meeting.

SECTION 6. The Treasurer shall be bonded at the expense of the District in such an amount and with such sureties as shall be set by the Massachusetts General Laws. He/She shall receive all funds belonging to the District and shall disburse the same as provided in Article III, Section 3.

SECTION 7. The Moderator shall preside at all District meetings.

SECTION 8. The Clerk shall keep accurate records of the proceedings of the District in formal meeting and shall be responsible for the conduct of all elections of the District.

SECTION 9. An audit of the District records shall be performed on an annual basis by an independent auditor.

SECTION 10. Any vacancy in any elected office shall be filled until the next Annual Election by a majority vote of the Prudential Committee and Water Commissioners then in office. In case of a tie vote, the Clerk of the District shall cast the deciding vote. A meeting to fill a vacancy shall be called by the Clerk of the District on notice in writing to each officer eligible to vote thereat at least seven days in advance of said meeting and he/she shall conduct a meeting so called.

ARTICLE II - MEETINGS

SECTION 1. The Annual Election of the District shall be held on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the Annual Election of the District shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters. The provisions of Massachusetts general election laws, relative to fire district elections, MGL c41 s113 inclusive, shall apply to the elections of the District. The Annual Meeting of the District shall be held on the first Monday in May in each year.

(Adopted 5/6/2019)

SECTION 2. Special meetings shall be called by a majority of the Prudential Committee or when requested by the Water Commissioners or as specified in Article II, Section 3.

SECTION 3. Every District Meeting, except as otherwise provided by special law, shall be called in pursuance of a warrant under the hands of the Prudential Committee, notice of which shall be given fourteen days (14) at least, before such meeting. The warrant shall be directed to a constable of the towns of South Hadley and Granby, or to some other person, who shall forthwith give notice of such meeting by posting the warrant in three public places in the district.

The warrant for all District meetings shall state the time and place of holding the Meeting and the subjects to be acted upon thereat. The Prudential Committee shall be responsible for preparing all District meeting warrants and for the insertion of articles therein. The Prudential Committee shall also insert in the warrant for the Annual District Meeting articles requested by petition of no fewer than ten (10) registered voters of the towns, residing in the territory comprising the District and submitted to the Prudential Committee no later than thirty (30) days prior to the Annual District Meeting; and in the warrant for every Special District Meeting, articles requested by petition of no fewer than fifty registered voters or by ten percent of the total number of the registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser, and submitted to the Prudential Committee no later than twenty one (21) days prior to the Special District Meeting. Petitions for insertion of an article shall include the name and residence (street and number) of each petitioner. Upon receipt of any such petition, the Prudential Committee shall forward the petition to the Town Clerk, who shall forthwith check the names and certify which are registered voters. Only the names of certified voters shall be counted.

The Prudential Committee shall call a Special District Meeting upon request in writing of one hundred registered voters or twenty per cent of the total number of registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser - such meeting to be held not later than thirty days after the receipt of such request, and shall insert in the warrant therefore all subjects the insertion of which shall be requested by said petition. No action shall be valid unless the subject matter thereof is contained in the warrant. The warrant for the special meeting shall be posted fourteen (14) days prior to the date of the Special Meeting. Two or more District Meetings for District purposes may be called by the same warrant.

The Prudential Committee shall publish the warrant for each District Meeting in print and on the town and/or District website, to be available to the public at least fourteen (14) days before the holding of such meeting. Said notice shall include by supplemental text, or otherwise, the amount of money intended by the sponsor to be included in any main motion to raise, appropriate, transfer or borrow, a sum of money at such meeting. Failure to cause publication of any intended money amount as provided herein shall not invalidate action taken at a District Meeting otherwise called and held in accordance with applicable law and these by-laws except for said failure. In

addition, a simple notice of the date, time, and place of the meeting shall be published in other than the legal notice section.

At every Meeting, a Moderator shall be chosen by ballot, unless the District has voted to elect a Moderator for a term as provided by Section Fourteen of Chapter Thirty-nine of the Massachusetts General Laws (MGL). The Moderator shall have the same powers as the Moderator of the Town of South Hadley. (Adopted 5/7/2018)

SECTION 4. Forty voters shall constitute a quorum at any meeting of the District. Election of officers shall not be considered a meeting for the purposes of this section.

ARTICLE III - FINANCES

SECTION 1. The fiscal year of the District shall begin on the first day of July and shall end on the thirtieth day of June next.

SECTION 2. District notes and bonds shall be issued by the Clerk/Treasurer only after authorized by the District. All such evidences of indebtedness shall be signed by the Clerk/Treasurer of the District and countersigned by the Prudential Committee.

SECTION 3. Funds of the District shall be disbursed by the Clerk/Treasurer only upon the written approval of a majority of the Prudential Committee and for bills incurred by the Water Department, upon the additional approval in writing of a majority of the Board of Water Commissioners.

ARTICLE IV - FIRE DEPARTMENT

SECTION 1. The Fire Department shall consist of a Fire Chief, Assistant Fire Chief(s), and as many firefighters as shall be deemed necessary to manage the fire department.

SECTION 2. The Prudential Committee shall appoint the Fire Chief, consistent with MGL Chapter 48, Section 42. The primary responsibility of the Fire Chief shall be administrative and supervisory work in directing life safety services in the protection of life and property inclusive of the prevention and extinguishing of fires, emergency medical services, public education and environmental services, serve as Hazardous Materials Coordinator, Right-to-Know Coordinator and other positions as needed by the Prudential Committee. The Fire Chief shall work under the policy direction of the Prudential Committee and under the rules and regulations of the Massachusetts General Laws, Chapter 48, Section 42, and other applicable laws, rules and regulations. The Fire Chief shall appoint the Assistant Fire Chief(s).

SECTION 3. The Chief shall appoint and may remove firefighters to fill vacancies in the department. The Fire Chief shall have general superintendence and care of all apparatus belonging to the District and used by the Fire Department as well as control over the officers and members of the Fire Department; and may make from time to time such rules and regulations for the government and discipline of the department and preservation of order in time of incident as he/she may think expedient.

SECTION 4. The Fire Chief shall have sole command at incidents over all members of the Department, including the Assistant Fire Chief(s), and over all other persons who may be present at incidents, and shall direct all measures for extinguishing fires, protection of property and preservation of order and observance of the law.

ARTICLE V - PRUDENTIAL COMMITTEE

SECTION 1. The Prudential Committee shall have the management and control of all property, real and personal, belonging to the District and used in the prevention and extinguishing of fires, subject, however, to such instructions, rules and regulations as the District may impose by its vote.

SECTION 2 It shall be the duty of the Prudential Committee to authorize the disposal of any equipment declared surplus by any department within the District.(original vote Feb. 2, 1951)

SECTION 3. All employees and officials of the District are subject to and must comply with the Policies and Procedures set forth by the District in its Policies and Procedures Handbook.

ARTICLE VI - WATER DEPARTMENT

SECTION 1. The Board of Water Commissioners shall have the care, custody, management and control of all property, real and personal, belonging to the District, except the property placed under the control of the Prudential Committee. The Board shall have authority to determine and establish from time to time equitable prices and rates for the use of water and make rules and regulations for the introduction and use of water.

ARTICLE VII - AMENDMENTS

SECTION 1. These By-Laws may be altered or amended at any District meeting, or new By-Laws may be adopted at any District meeting providing the notice thereof shall specify the change/changes to be submitted to the voters.

Revised: October 22, 2007

Revised: May 4, 2009

Amended: May 7, 2012

Amended: May 6, 2013

Amended: May 4, 2015

Amended: May 7, 2018

Amended: May 6, 2019