

Meeting of the Water Commissioners

11-Oct-12

Page 1 of 2

Convened: 5:15 P.M.

Adjourned: 6:15 P.M.

Present: F. DeToma, K. Bedard, D. Russell, M. Aiken and J. Carbin-Bryan.

Minutes of September 10, 2012:

D. Russell motioned to accept the minutes of September 10, 2012

K. Bedard seconded. The motion passed unanimously.

Warrants, Balances, Charts & Overdue Bills:

D. Russell moved to pay all bills if found correct. K. Bedard seconded.

The total amount of all warrants is \$51,852.73. The motion passed unanimously.

Previously signed: \$ -

Currently signed:

WC 4E	\$ 21,907.39
Payroll 11	\$ 4,270.41
Payroll 12	\$ 4,403.50
Payroll 13	\$ 4,277.73
Payroll 14	\$ 4,197.15
Tres.Warr.3	\$ 4,371.56
Payroll 15	\$ 4,197.15
Payroll 16	\$ 4,197.15
Payroll 12 OT JCB	\$ 30.69

Route 116 Bridge Project:

M. Aiken explained the plans prepared by J. Harris (Infrastructures Technology) to the Water Commissioners. M. Aiken will be heading to Northampton, District No.2 with the bridge plans.

Park St. Tank Inspection:

The tank was inspected, and we received good news. We do not have to paint the tank for another 3 to 5 years. J. Harris gave recommendations (for longevity). One, to seal/tighten the cathodic protection, and repair the screen on top of the tank.

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Page 2 of 2

Skinner Lane Tank (Sprint)

Sprint has upgraded to 4G at the tank location. Our department seeded the area and put fresh top soil down. It was discovered that another truck went up to the tank and ruined what we had just completed. The Water Dept. repaired the area again. The area is now

taped off to any vehicles to avoid the issue again.

Polices & Procedures Update (Insurance & Pay Scales):

There was a brief discussion on the new update. Attorney Ryan will review the wording.

Truck 3

Truck 3 had the brakes replaced (second time in shop for repairs).

Boy Scouts (Elmer Brook Halloween Walk):

The Boy Scouts have submitted their insurance form to us. They will contact the police department and neighbors regarding the walk. This has been a great success for them. The Halloween walk dates are Oct. 19th and 20th.

Gagne Land (Water Dept. Easement):

There was an easement discrepancy on the Gagne land. The water department helped by using the backhoe to locate the water main which both parties viewed. They customers where thankful for our help in solving their issue.

Scrap Metal:

The water department received a check from Sullivan Scrap Metal (surplus) for scrap.

Old Business:

**The printer is down, United Business Machines has given us a loaner for the time being.

**M. Aiken discussed the letter sent to Granby by the P.C. and M.H.C. donation.

**S. Selkirk and J. C. Bryan went to a meeting held by Softright to better understand the new program the treasurer has purchased.

**The Water Commissioners have agreed to split the web site cost with the Fire Department.

**The day after Thanksgiving was discussed and a suggestion was made by M. Aiken that we put into policy allowing the day after the holiday off with pay.

D. Russell motioned "to add into the policy and procedure manual that the day after Thanksgiving be considered a holiday with pay". F. DeToma seconded. Motion passed unanimously.

The next meeting of the Water Commissioners will be held on November 15, 2012 at 5:15 p.m.

Respectfully submitted,

Joanne Carbin Bryan
Administrative Assistant