

**Meeting of the Water Commissioners**

**15-Nov-12**

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**Convened: 5:15 P.M.**

**Adjourned: 6:30 P.M.**

**Present:** F. DeToma, K. Bedard, D. Russell, M. Aiken and J. Carbin-Bryan.

**Minutes of October 11, 2012:**

D. Russell motioned to accept the minutes of October 11, 2012  
K. Bedard seconded. The motion passed unanimously.

**Warrants, Balances, Charts & Overdue Bills:**

D. Russell moved to pay all bills if found correct. K. Bedard seconded.  
The total amount of all warrants is \$31,199.59. The motion passed unanimously.

Previously signed:

Currently signed:

WC 5E	\$	14,370.70
Payroll 17	\$	4,197.15
Payroll 18	\$	4,197.15
Payroll 19	\$	4,237.44
Payroll 20	\$	4,197.15

**Hurricane Sandy:**

M. Aiken attended a meeting held by Forest Price, the Emergency Response Director (South Hadley). The Town needs to prepare for the worst and there is much to be done, idea's and suggestions were discussed.  
M. Aiken feels all the core people need to be brought together, form a committee, and get things moving.

**Route 116 Bridge Project:**

The Department of Transportation (DOT) has informed us that we are all set with our permit. Now we will be preparing to go out to bid for the project. M. Aiken also discussed the restoration of the Park Street Tank.

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**Workers Comp. Policy:**

Attorney Ryan has reviewed the new policy and has approved the wording.  
D. Russell motioned "to accept the policy change with the exception of one word change, and to add the new policy into the Employee Policy and Procedure manual". K. Bedard seconded. Motion passed unanimously.

**District Web Site:**

G. Curtis is setting the page up and it is looking very good.

**Granby Tax Issue:**

A brief discussion on the double taxation in the District No.2 section of Granby was had.

**Plains School Informational Mailing:**

We have been asked to enclose the brochure for the new Plains school with our billing.  
The Water Commissioners would like to preview the brochure before approving the insert.

**Thank You Letter:**

R. Stefanowicz of the Granby Fire Department thanked the Water Commissioners for the use of our backhoe and operator.

**Other Business:**

The SCADA system has been malfunctioning. Gordon Newell will be here to try and diagnose the problem. M. Aiken asked the Water Commissioners if they would approve of him contacting Tighe & Bond in regards to a new system. Approval to request information was granted.

The budget will soon be upon us. Just a reminder we need to begin the process.  
M. Aiken reviewed several projects he would like to accomplish.

A brief discussion on chlorination was had regarding parts per million.

Payroll classification was discussed.

The next meeting of the Water Commissioners will be held on December 13, 2012 at 5:15p.m.

Respectfully submitted,

Joanne Carbin Bryan  
Administrative Assistant