

Meeting of the Water Commissioners

9-Aug-12

Page 1 of 2

Convened: 5:00 P.M.

Adjourned: 6:00 P.M.

Present: F. DeToma, K. Bedard, D. Russell, M. Aiken and J. Carbin-Bryan.

Minutes of July 12, 2012:

D. Russell motioned to accept the minutes of July 12, 2012
K. Bedard seconded. The motion passed unanimously.

Warrants, Balances, Charts & Overdue Bills:

K. Bedard moved to pay all bills if found correct. D. Russell seconded.
The total amount of all warrants is \$36,827.99. The motion passed unanimously.

Previously signed:

Currently signed:

WC 2E	\$	14,504.93
Abatement (school)	\$	560.28
Abatement (town fair)	\$	121.80
Payroll 3	\$	4,197.15
Payroll 4	\$	4,197.15
Payroll 5	\$	4,277.73
Payroll 6	\$	4,197.15
Tres.Warr.1	\$	4,771.80

Water Usage:

M. Aiken presented a chart showing our water usage in previous years and for this year. It has been a very dry summer and the department has pumped a healthy amount of water to it's customers this season.

Route 116 Bridge Project:

Mass DOT sent a list on what we need to get done for the permit process (for the bridge project). M. Aiken provided a list for the Water Commissioners to review. M. Aiken will complete the first 3 services on the list. J. Harris our engineering consultant will provide all other plans and services.

Meeting of the Water Commissioners

9-Aug-12

Page 2 of 2

Skinner Lane Tank:

Sprint will be upgrading their antenna system at the Park Street tank.

They will be removing several antenna's and installing 3 new.

Buttonfield Lane Project:

The back-hoe should be here the first full week of September. We will be looping Buttonfield Lane to Jewett Lane

Policies and Procedures Insurance update:

A discussion regarding job related accidents was had. F. DeToma will be working on re-wording the policy for easier understanding. The Water Commissioners agree that this is a beneficial policy to the employees. M. Aiken suggested we bring the policy to the Prudential Committee at their September meeting.

Pay Rates Job Descriptions:

A brief discussion on the pay level's for starting Laborers position was had.

Other Business:

M. Aiken informed the Water Commissioners that Capone's Pool water reported to us that our meter stopped working. Our replacement meter was unable to handle the amount of water Capone used. Capone's company offered us their meter which we are using for the time being. The department has order a new meter for this service, it should arrive shortly.

The air compressor has been replaced. The Fire and Water Departments split the expense.

The next meeting of the Water Commissioners will be held on September 10, 2012 at 5:15p.m.

Respectfully submitted,

Joanne Carbin-Bryan
Administrative Assistant.

ect).