

## Meeting of the Water Commissioners

3/13/2014

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Convened: 5:10 p.m.

Adjourned: 6:00 p.m.

**Present:** F. DeToma, K. Bedard, D. Russell, R. Lak, K. McKenna, D. Keefe, S. Selkirk, M. Aiken and J. Carbin-Bryan.

### **Minutes of February 20, 2014:**

F. DeToma moved to accept the minutes of February 20, 2014.  
D. Russell motioned to accept the minutes of February 20, 2014.  
K. Bedard seconded. The motion passed unanimously.

### **Warrants, Balances, Charts & Overdue Bills:**

K. Bedard motioned to pay all bills if found to be correct. D. Russell seconded.  
The total amount of all Warrants is \$80169.94. The motion passed unanimously.

Previously signed:

### **Currently signed:**

|                               |              |
|-------------------------------|--------------|
| WD Warrant #9                 | \$ 58,493.29 |
| Payroll #35                   | \$ 5,292.36  |
| OT 35                         | \$ 156.08    |
| Payroll 26                    | \$ 5,292.36  |
| Payroll 37                    | \$ 5,292.36  |
| Treas. Warr. #8               | \$ 5,593.49  |
| Abatement (168 Woodbridge St) | \$ 50.00     |

### **Storage Tank Maintenance Program:**

The Utility Service Group has approached the department with a new maintenance plan. M. Aiken is not comfortable with purchasing the plan and suggests we wait.

### **Ferry Street Condos:**

Information on the public hearing regarding the condos was discussed.

### **Chapel Hill Pump & Motor:**

The department will be installing a new pump and motor at the Chapel Hill station.

### **Basement Alarm System:**

Landry Lock & Alarm came in and replaced our old system. Cost to the Water Department was \$500.00.

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And Prudential Committee**

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**Continuing Education Units:**

T. Scheinost and M. Aiken attended a CCR information class. We may be able to post our report on the web with a notification to the consumers on our billing form. If a customer would like a copy, we will have several in print.

**2014/15 Budget:**

The budget was discussed M. Aiken reviewed the budget and discussed payroll budget.

F. DeToma moved to raise T. Scheinost's pay up to level 4 (jr.system op.)

D. Russell motioned to increase T. Scheinost's pay to a step 4 on the Jr. System operator pay level and to include a cost of living raise.

K. Bedard seconded. Motion passed unanimously.

**Other Business:**

Thank you notes were received and acknowledged by MHC.

The next meeting of the Water Commissioner's will be held on April 3, 2014 at 5:15 p.m.

Water Department meeting ended at 6:00 p.m. Prudential Committee meeting began at 6:01 p.m.

Respectfully submitted,

Joanne Carbin Bryan  
Administrative Assistant