



# BOARD OF WATER COMMISSIONERS

Fire District No. 2  
20 Woodbridge Street • South Hadley, MA 01075  
Tel: (413) 532-9210 • Fax: (413) 534-5949

Minutes of the Water Commissioners  
January 12, 2023

Page 1 of 2

Convened: 5:39 p.m.

Adjourned: 6:35 p.m.

**Present:** K. Bedard, D. Luis, T. Cauley and J. Carbin-Bryan

K. Bedard called the meeting to order at 5:39 P.M. D. Luis seconded.

**Minutes of December 22, 2022:**

- K. Bedard moved to accept the Minutes of December 22, 2022.
- D. Luis motioned to accept the minutes of December 22, 2022.
- K. Bedard seconded. The motion passed unanimously

**Warrants, Balances, Charts & Overdue Bills:**

- D. Luis moved to accept the monthly warrant.
- K. Bedard motioned to pay all bills if found to be correct.
- D. Luis seconded. Motion passed unanimously.
- The total amount of all Warrants is \$50,532.82. The motion passed unanimously

Previously signed:

Currently signed:

WC7E	\$4,495.75
PRwk26	\$6,621.15
OTwk26	\$1,013.12
PRwk27	\$6,621.15
OTwk27	\$310.12
PRwk28	\$6,621.15
OTwk28	\$318.00
APPRIMNOV	\$169.51
APO1/11/23	\$7,150.80
AP12/29/22	\$17,212.07

**Isotope Study:**

The study is taking longer than expected to get started. D. Luis asked what exactly will this study find. Tim explained it will find where our water source is coming from (hill, river, etc.).

T. Cauley; the college sent over contracts (through A. Capra) and suggested we just change the name on the contract to our department (Umass and Mt. Holyoke are also involved with this project). T. Cauley then spoke with Atty. O’Toole regarding a contract for the study. Atty O’Toole advised him not to just change the name to the departments. Mt Holyoke will not accept payment without contract.

T. Cauley also spoke with A. Capra who suggested that we pay the town our portion and be under their contract.

D. Luis, we’ve already allocated \$10,000, the town will also be paying that amount, so why aren’t we going with A. Capras suggestion. The Water Commissioners agreed. T. Cauley will speak with A. Capra regarding payment.

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January 12, 2023

Page 2 of 2

**Drought Law Passed:**

T. Cauley and T. Scheinost attended a zoom meeting regarding the drought law. A notice for the meeting was given on Tuesday that there will be a meeting/vote at 2pm (zoom) on Wednesday. The 12-member panel, (11 present), the panel members were the only ones allowed to speak. After discussion the Drought law passed 10 to 1.

T. Cauley received an Email from American Water Works Association (AWWA) through J. Pederson, they are looking to bring a law suit against the state regarding the new drought law and are looking for departments to join in and get the ball rolling, so far (3) three departments have agreed to move forward on a law suit. At this time no monetary amount is involved. The Water Commissioners agree that we should join the suit depending on/if there will be a monetary amount and what our cost would be.

**2023 Capital Jobs (Brockway to Morgan):**

T. Cauley went over the Brockway and Morgan St. projects, but he wanted the Commissioners to know that Morgan Street maybe an issue as it was recently paved so there could be a cap on it (to dig up the road).

T. Cauley stated that Skinner Lane Tank needs to be power washed this year, no chemicals were used last time and it is in need, he will get quotes from several companies.

**Policy and Procedures Update:**

The Commissioners went over sections 13 thru 17 with minor changes.

13.02: Last line removed; to read and/or Superintendent or Water Commissioners

13.05 and 13.06: Time clocks are not used in the department so sections were removed. Time will be kept by the Superintendent or his designee.

13.07: Notify injury to Superintendent or designee

14.01: Discussion on vacation time was had. All vacations approved by Superintendent.

17.1: Discussion on using controlled substances on/off job.

**Budget:**

T. Cauley began with discussing the major price increases that have happened for our products and equipment. Sampling regulations and safe drinking water act, up from 2022.

T. Cauley passed out packets/spread sheets for the Commissioners to go over for the first Budget meeting.

**Other Business:**

- There was a water main break on Country Lane and Cypress Drive on Christmas Eve. The guys had water back up within an hour and a half. T. Cauley stated that D. Koske did a great job for someone who's never done water main break before. Very impressed with him.
- The Town had us put cold patch in, (cost of \$604.00) it will need to be paved.
- T. Cauley started a conversation to trade-in or maintain our work truck (utility truck), no definite answer on this yet.
- A letter was sent to the owner of 61 Hadley St. informing them that their abatement request was denied. No findings on faulty equipment.

The next meeting of the Water Commissioners will be held on February 7, 2023 at 5:30 P.M.

D. Luis motioned to adjourn the meeting. K. Bedard seconded, Motion passed unanimously.

Respectfully submitted,

Joanne Carbin-Bryan  
Administrative Assistant