

**Meeting of the Water Commissioners**

**12/19/2014**

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**Convened:** 5:18 p.m.

**Adjourned:** 6:05 p.m.

**Present:** F. DeToma, D. Russell, K. Bedard, M. Aiken, and J.Carbin-Bryan

**Minutes of November 20, 2014:**

D. Russell motioned to accept the minutes of November 20, 2014.

F. DeToma seconded. The motion passed unanimously.

**Warrants, Balances, Charts & Overdue Bills:**

K Bedard motioned to pay all bills if found to be correct. D.Russell seconded.

The total amount of all Warrants is \$20,652.13. The motion passed unanimously

Previously signed:

Treas. Warr. #5                      \$1,035.79

Currently Signed:

|             |            |
|-------------|------------|
| WC6E        | \$7,369.28 |
| Payroll #24 | \$6,123.53 |
| Payroll#25  | \$6,123.53 |

**Holiday Work Schedule:**

After a discussion regarding the employees to have the day off after Christmas and New Year’s, F. DeToma moved to accept a motion.

D. Russell motioned that Friday, December 26, 2014 and Friday, January 2, 2015 will be put on 2014/2015 fiscals Holiday schedule as a paid day off. K. Bedard seconded. The motion passed unanimously.

**Granby Issue:**

Negotiations continue.

**Treasures Position:**

No updates available.

**Budget Discussion:**

Preliminary discussion on the 2015/2016 Budget was had. Budget figures from the Treasurer/Accounts have not been completed yet.

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### **Fallen Trees on Skinner Lane Fence:**

A few trees fell on the fence. The fence was crushed a little but no significant damage. The trees were removed by the water department.

### **Asset Management Plan:**

M. Aiken discussed the many steps that are needed to get the report done. He and T. Calkins will be watching the training program and preparing the Asset Management Plan together.

### **Other Business:**

- A brief discussion on the last Prudential Meeting with T. Calkins in attendance was had.
- The Auditors and the Treasurer are still working on providing us with the starting numbers for the 2015/2016 fiscal year. The Auditors will be returning sometime next month.
- Brief discussion was had on the next election for officers. D. Russell will be up for re-election.

The next meeting date of the Water Commissioners will be held on January 8, 2015 at 5:15 p.m.  
(Meeting moved to Friday, January 30, 2015 at 5:15 p.m.)

Respectfully submitted,

Joanne Carbin-Bryan  
Administrative Assistant