



PRUDENTIAL COMMITTEE

FIRE DISTRICT #2

20 Woodbridge Street, South Hadley, MA 01075

Tel: (413) 534-5748 - Fax: (413) 517-6054

March 19, 2019

Prudential Committee Meeting

Convened: 6:00 p.m.

Adjourned: 6:40 p.m.

Present:

Prudential Committee Chair: Kenneth McKenna

Members: Richard Constant and James Menard

South Hadley District #2: Chief Scott Brady

Asst. Chief Todd Calkins

Treasurer Barbara Miller

Francis DeToma, Water Commissioner

Others Present:

Mike Cote

Ryan Moore

Francis DeToma

Chrysanthi Gavagan

Janice DeToma

Meeting called to order by Chairman McKenna. He announced that the meeting is being recorded.

R. Constant made a motion to approve the minutes of February 19, 2019, motion seconded by J. Menard. The motion passed with a unanimous vote.

R. Constant made a motion to approve the minutes of February 26, 2019, motion seconded by J. Menard. The motion passed with a unanimous vote.

Payroll and Vendor Warrants were reviewed by J. Menard and R. Constant. Per Sections 57-58 of the Municipal Modernization Act and PC vote of 12/15/2016 warrants were previously approved by K. McKenna PC Chair.

Elmer Brook Committee

J. Menard provided an update of the Elmer Brook Committee and discussed the presentation for the ADM. He will meet with B. Miller to develop a non-binding article to be included in the ADM warrant. F. DeToma states that the committee had a long discussion about the best path forward. K. McKenna thanks the committee for all their hard work.

Budget

B. Miller provided a final copy of the budget including the changes made at the March 12th meeting and a spreadsheet indicating the funding sources. There was discussion about the funding sources, free cash and the amounts to be added to the stabilization funds.

R. Constant made a motion to approve the budget as submitted. J. Menard seconded the motion. The motion passed with a unanimous vote.

Election

B. Miller provided a status update regarding preparation for the upcoming election. Tabulator has been ordered, absentee ballots have been mailed, new voting booths etc. are in. She is

meeting with M. Walton, C. Hamlin and M. Sullivan on the 27th to discuss the logistics for election day.

B. Miller requested the PC approve the Special Municipal Employee Disclosure forms. Explaining that MGL c. 48 § 90 provides, in short, that each on-call fire fighter and others providing part-time professional and intermittent services to the Fire District are considered special municipal employees. As such, they may work the election, provided they have a disclosure form approved by the PC.

J. Menard made a motion to approve the Disclosure by Special Municipal Employee of Financial Interest in a Municipal Contract as Required by G.L. c. 268A, § 20(d) forms for: Lisa Calkins, Scott Flynn, Tammy J. O'Neill and Louise V. Tanner. R. Constant second. The motion passed with a unanimous vote.

Mount Holyoke College

K. McKenna read the following statement from Mount Holyoke College officials:

All prior agreements with Mount Holyoke College except the ambulance agreement are off the table at this time. Mount Holyoke College officials are looking forward to start negotiations with the Prudential Board.

R. Constant asked for clarification. K. McKenna stated that they were starting fresh with negotiations. B. Miller asked if they would still be making the two remaining annual \$20,000 equipment gift payments from the current agreement. K. McKenna responded yes.

Water Dept.

F. DeToma stated that the Water Dept. budget is coming together, they will have a 4.5% increase to the payroll line due to some step increases and a 1.5% COLA. The overall budget is projected at a 2.8% increase.

Annual Report

There was a brief discussion regarding the status of the annual report preparation. B. Miller will contact B. Selkirk to see if he is willing to take photos for the report on April 2nd, prior to the PC meeting.

For additional details, video recordings of the meetings may be viewed upon request.

- The next Prudential Committee meeting will be Tuesday, April 2, 2019 at 6:00 p.m.

Respectfully submitted,

Barbara Miller, Treasurer

Minutes approved _____