



PRUDENTIAL COMMITTEE FIRE DISTRICT #2

20 Woodbridge Street, South Hadley, MA 01075
Tel: (413) 534-5748 - Fax: (413) 517-6054

Minutes of September 20, 2023

Convened: 5:36 p.m.

Adjourned 6:10 p.m.

Prudential Committee Chair: Kenneth LeBlanc, absent

Present

Members: Robert Bak

John Moriarty

Clerk/Treasurer: Barbara Miller

Fire Chief: Todd Calkins

Meeting called to order by R. Bak. It was announced that the meeting is being recorded.

Payroll and Vendor Warrants were reviewed by R. Bak and J. Moriarty. Per Sections 57-58 of the Municipal Modernization Act and PC votes of 12/15/2016 and 3/10/2020 warrants were previously approved by K. LeBlanc, PC Chair.

Minutes

Motion to approve the minutes of August 10, 2023 made by J. Moriarty, second by R Bak. Motion passed with a unanimous vote.

PC Chair Discussion Items

B. Miller provided signed Special Municipal Employee disclosure statement from Dylan Koske for review and signature. R. Bak signed the form.

Fire and Ambulance Report

Chief Calkins reported:

The District has been awarded the AFG Grant, \$268,000 for air packs and fill station. Chief thanked several members of the department. Cpt. Moore headed up the effort with assistance from Lt. Fay and FF/EMT McDonell. He also thanked Deb McDonnell for her assistance with pointers and reviewing the grant. The air packs have been ordered, and the fill station will be ordered soon. The full time position has been filled by Hollie Mullane, for our call force. Cpt. Moore is presenting at the S.A.F.E. conference. Asst. Chief Moriarty along with others is teaching Core 6 for new firefighters. It provides the fundamentals for beginner firefighters. And for those that complete the Core 6, there is an additional day of advanced firefighting skill training. The dept. completed lock down drills and fire drills. The Chief is looking into Fire Rescue One Academy software which includes Fire, EMS and Human Resource training and information. He said they are also looking into a fire software program for developing new firefighters and

officers. The software simulates a fire scene on the computer monitor for training. The new MOU for Ambulance and the one-year extension contract for dispatch are complete with signatures. ALS Intercept agreements for SHFD2, Granby and Hadley are all signed, the pharmaceuticals for Holyoke and Controlled Substance are done.

PC Chair Discussion Items Con't.

Election

B. Miller stated she has received notification from the Town Clerk that the election will be March 3, 2024 to coincide with the primary election.

Lithia Springs

T. Cauley stated in an email that we are still in limbo as we are waiting for the town to print the signage. Chief Calkins provided images of the proposed signs.

Performance Reviews

R. Bak said that we can consider doing the same as last year, which was a verbal review. It will be added to the next agenda for the full PC to consider.

Personnel Policy Review

This will be put off until the next meeting. Chief has been working on it. R. Bak wants to meet with the Chief. B. Miller said that she now has Adobe Pro and the Sourcepass person that installed it, said it could be put on more than one computer. But there is only one login so the space and time it's used would all be shared.

There was discussion regarding current and upcoming grant proposals.

Respectfully submitted,

Barbara Miller, Treasurer

Minutes approved _____