



## PRUDENTIAL COMMITTEE FIRE DISTRICT #2

20 Woodbridge Street, South Hadley, MA 01075

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### Minutes of March 15, 2022

Convened: 5:30 p.m.

Adjourned 7:12 p.m.

#### Present

Prudential Committee Chair: Kenneth LeBlanc

Members: James Menard

Robert Bak

Clerk/Treasurer: Barbara Miller

Fire Chief: Todd Calkins

Others Present: Lt. Brian Fay

Meeting called to order by Chairman LeBlanc. It was announced that the meeting is being recorded and will be posted on the District website.

Payroll and Vendor Warrants were reviewed by J. Menard and R Bak. Per Sections 57-58 of the Municipal Modernization Act and PC votes of 12/15/2016 and 3/10/2020 warrants were previously approved by K. LeBlanc, PC Chair.

#### Minutes

Motion to approve the minutes made by J. Menard, second by R. Bak. Motion passed with a unanimous vote.

#### Fire and Ambulance Report

Chief Calkins reported that one fulltime FF/EMT is still out, but is getting better. Fall prevention home inspections are going forward. Fire prevention inspections are up and the ambulances have been very busy. Asbestos abatement in the cellar is complete, remainder of work for the heating system is waiting to coordinate people that are assisting with the project. The final paperwork for AFG Plymovent System grant has been submitted for reimbursement. The small Generator at Skinner Tank which has been out of service for ten years will be upgraded with funding from D2 Water Dept., Fire Dept. and South Hadley Police Dept. The police department is upgrading their radio system and the antennae are on the tank, plus the WD SCADA and the Fire Dept. The Fire, Water and PD have a contract to replace the generator. Town will pay half, water and fire will split the other half. This will raise the Town's ISO rating. Chief is trying to find a grant to fund replacement of the station generator. There was a meeting with Rep. D. Carey to discuss ARPA funding possibilities through the state budget process. The engine and seven District 2 people will be marching in the Holyoke St. Patrick's Day parade. District 1 will be there as well.

There was a public records request regarding the exhaust capturing system. The fee has been paid and the requested information has been sent.

#### PC Chair Discussion Items

J. Menard made a motion to approve the Election Warrant for the April 12<sup>th</sup> election, second by R. Bak. The motion passed with a unanimous vote.

There were no On-call FF/EMT disclosure statements to approve.

#### Budget

B. Miller stated that she made the changes requested at the last meeting and she hasn't had any additional updates. There was discussion regarding the final numbers used for the per-diem pay. Three staff members went to an active shooter drill training. Two members of the call force are in Firefighter 1-2 which costs about \$9,000 including mileage etc.

There was discussion regarding the purchase of a four-door pickup for the Fire Dept. The discussion included reference to the FD Vehicle Stabilization Schedule approved at the August 20, 2019 PC meeting. There was discussion regarding trading in R2 for the pickup versus just adding a pickup to the fleet. Personal vehicle use by staff was discussed, including consideration regarding liability for the employee if they are involved in an accident using their personal vehicle for Fire District use. Additional discussion included the longevity of R2 and what would be expected at the end of the useful life of that vehicle. B. Miller will email Metras Insurance regarding personal vehicles. Funding sources were discussed. Updates were made to the FD Vehicle Stabilization Schedule.

R. Bak made a motion to appropriate 50% from Vehicle Stabilization and 50% from Free Cash to be put towards a Fire Department pickup truck. J. Menard second. Motion passed with a unanimous vote.

J. Menard made a motion to approve the changes to the Fire Department Stabilization Schedule, R. Bak second. Motion passed with a unanimous vote.

There was discussion regarding a Moderator stipend. B. Miller said she was told by Christopher Pyle that his wife made a motion on District meeting floor that the moderator should not receive a stipend. He explained that he did not wish to be paid. B. Miller suggested that the elected officials' stipends could be added to the By-laws. J. Menard recommended adding one thousand dollars to budget line 5108, and District meeting would approve it as part of the budget.

The next Prudential Committee meeting; Date to be determined as the election falls on the regular scheduled date in April.

Respectfully submitted,

Barbara Miller, Treasurer

Minutes approved \_\_\_\_\_