



PRUDENTIAL COMMITTEE FIRE DISTRICT #2

20 Woodbridge Street, South Hadley, MA 01075
Tel: (413) 534-5748 - Fax: (413) 517-6054

Minutes of August 10, 2021

Convened: 5:30 p.m.

Adjourned 5:35 p.m.

Present

Prudential Committee Chair: Kenneth LeBlanc

Members: James Menard
Robert Bak

Clerk/Treasurer: Barbara Miller
Fire : Lt. Mike O'Neill

Others Present: Ron Mastorakis
Cpt. Moriarty

Meeting called to order by Ken LeBlanc. He announced that the meeting is being recorded and will be posted on the website.

Payroll and Vendor Warrants were reviewed by R. Bak and J. Menard. Per Sections 57-58 of the Municipal Modernization Act and PC votes of 12/15/2016 and 3/10/2020 warrants were previously approved by K. LeBlanc, PC Chair.

Minutes

R. Bak made a motion to approve the minutes of July 13, 2021. J. Menard second. The motion passed with a unanimous vote.

PC Chair Discussion Items

Boy Scouts Haunted Walk Fundraiser – Ron Mastorakis attended the meeting to again request permission to hold the Boy Scout Haunted Walk fundraiser at the Elmer Brook Property. There was discussion regarding the event and the possible conflict with the series of projects in that area. There was general agreement that the Boy Scouts would not be allowed to use the property this year due to the tree and building demolition projects in that area.

Demolition Update – The demolition has been approved and will be done soon.

Chief Report

Lt. O'Neill made the report for the fire and ambulance as Chief Calkins is out for an extended period. Asst. Chief Fernandez, Cpt Moriarty, Cpt. Moore and Lt O'Neill will be sharing the roles and responsibilities in his absence. The new engine is in Walpole at the dealership, going thru all the preliminary tests prior to delivery. Personnel will be training at the end of August with the rep. There is a tentative date of September 18th for the vehicle to be fully in-service. There were 40 EMS calls and 18 fire calls in July, including a major fire at the college. Mead Hall was struck by lightning, the sprinkler system performed as it should and there was mostly water damage and the 4th floor ceilings in southern corridor were ripped down to access hot spots. MHC President held a luncheon for D1 and D2 in appreciation of the response.

Town fireworks are scheduled for Sept. 4th with a rain date of the 5th, they will staff as usual for the event.

PC Chair Discussion Items Cont.

District 1 and District 2 Cooperation Agreement

J. Menard said that he spoke with District 1 PC Chair and the two prudential committees will try to meet sometime in September.

Audit FY2020

J. Menard said that the auditors came in to complete the FY2020 audit. He met with one of the auditors regarding the ambulance audit. Stating that he wants a document in writing explaining what was found regarding the uncollected revenue. B. Miller said that the FY2021 audit will not be completed for a while, due to the need for the Hampshire County Retirement Audit completion so that relevant information can be obtained in order to complete our audit.

Reviews of Chief and Clerk/Treasurer

J. Menard asked R. Bak if he could use his expertise to put something together to be used in the next review period. R. Bak agreed he would create something to formalize the process.

Policy for Ambulance Write-Offs

J. Menard said that the auditor recommended the PC sign off on the ambulance charge write offs and that they should create and approve a policy for same. J. Moriarty stated that amounts written off are generally listed as hardship excuse through the EMS Division and the bill is usually dismissed by the District or whatever EMS agency.

The next Prudential Committee meeting will be Tuesday, September 14, 2021 at 5:30 p.m.

Respectfully submitted,

Barbara Miller, Treasurer

Minutes approved _____