



PRUDENTIAL COMMITTEE FIRE DISTRICT #2

20 Woodbridge Street, South Hadley, MA 01075
Tel: (413) 534-5748 - Fax: (413) 517-6054

Minutes of April 6, 2021

Convened: 5:30 p.m.

Adjourned 6:55 p.m.

Present

Prudential Committee Chair: Kenneth LeBlanc

Members: James Menard
Robert Bak

Clerk/Treasurer: Barbara Miller
Fire Chief: Todd Calkins

Others Present:

Frank DeToma
Janice DeToma

Captain Moore
Linda Young

Meeting called to order by Chairman LeBlanc. He announced that the meeting is being recorded and will be posted on the website.

Payroll and Vendor Warrants were reviewed by K. LeBlanc and R. Bak. Per Sections 57-58 of the Municipal Modernization Act and PC votes of 12/15/2016 and 3/10/2020 warrants were previously approved by K. LeBlanc, PC Chair.

Minutes

J. Menard made a motion to approve the minutes of March 9 and 11, 2021, second by R. Bak. Motion passed with a unanimous vote.

Chief Report

Chief Calkins stated that he and Cpt. Moore attended the first EMS meeting virtually, with Chief Authier and Cpt. Stark. They intend to meet quarterly. They discussed the ALS agreement, training and what they can do to help each other. DFS grant approved. DCR grant waiting on monies from a prior grant and 2020. The AFG grant is looking good, there is rumor that the monies available have doubled so there is a better chance we will be approved. MHC is getting more active and there have been some calls. FD did fire drills with public safety and the RAs in five dorms. Chief said that a couple people are attending fire school and we have more third riders. He added that there is some work being done to the Brush Truck.

Cpt. Moore stated some of the EMTs were recertified. He's been keeping up to date on all the ambulance calls, with call volume holding steady.

PC Chair Discussion Items

Ambulance Budget

Adjustments were discussed to reduce the ambulance budget to a number that is within the Receipts Reserved for Appropriation balance. Chief Calkins stated that he and Cpt. Moore are working to think outside the box and find ways to get the ambulance budget to be better met by revenues in the future.

J. Menard made a motion to move the ALS Intercepts from \$ 63,000 down to \$43,000, second by R. Bak. The motion passed with a unanimous vote.

Ambulance Stabilization

There was discussion regarding the need to fund an Ambulance Stabilization Fund.

J. Menard made a motion to take \$10,000 from Free Cash and put it into an Ambulance Stabilization account. R. Bak second. The motion passed with a unanimous vote.

Equipment Stabilization

There was discussion regarding the need for an Equipment Stabilization account in the future.

Building Stabilization

There was discussion regarding the Building Stabilization account.

J. Menard made a motion to take \$5,000 from Free Cash to be added to the Building Stabilization account. R. Bak second. The motion passed with a unanimous vote.

(All above noted stabilization votes are pending 2/3 majority vote on District Meeting floor.)

Building Repairs

Chief Calkins asked for clarification that he is to start the doors and heat upgrades this fiscal year.

J. Menard made a motion two pay the PC half of the cost for the heat and door repairs, up to \$5,000, to come out of the PC Reserve Fund. R. Bak seconded the motion. The motion passed with a unanimous vote.

District 1 ADM

J. Menard stated that they have been invited by District 1 to attend their District meeting as a beginning of the cooperation agreement process.

D1 & D2 Agreement

J. Menard stated that he would like the statement of agreement stuffed into the Annual Report for the Annual District Meeting.

ADM Warrant Approval

J. Menard made a motion to approve the Warrant for Fire District No. 2 as discussed, R. Bak second. The motion passed with a unanimous vote.

ADM Quorum Reduction Vote

B. Miller said she has confirmation that we can vote to reduce the quorum to 10% again this year. The meeting must be posted seven days prior to the vote. A GotoMeeting was planned for Thursday, April 15th at 5:30.

Election Update

B. Miller stated that the election was to be held at the station, with a separate entrance and exit. Pens will be distributed at the check in and returned at the check out station and will be sanitized before reuse. The bay doors will be open, weather permitting. Standing signs stating the District elections are at their respective stations will be posted at the entrance to the parking lot of the high school and at the entrance to the school itself.

Nationwide Restatement Questionnaire

B. Miller stated that she had two forms from Nationwide concerning OBRA and Deferred Compensation withdrawals. Due to the Optional Secure Act Plan Provisions the PC will need to vote whether to elect to allow: 1) Qualified birth or adoption distribution. 2) In service distribution age change to 59 ½. There was discussion regarding the options.

J. Menard made a motion to approve the Deferred Comp and OBRA Optional Secure Act Plan Provisions related election items 1) qualified birth or adoption distribution and to 2) reduce the in-service distribution age to 59 ½. R. Bak second. Motion passed with a unanimous vote.

The next Prudential Committee meeting will be Thursday, April 15, 2021 at 5:30 p.m.

Respectfully submitted,

Barbara Miller, Treasurer

Minutes approved _____