



PRUDENTIAL COMMITTEE FIRE DISTRICT #2

20 Woodbridge Street, South Hadley, MA 01075
Tel: (413) 534-5748 - Fax: (413) 517-6054

Minutes of July 22, 2020

Convened: 5:30 p.m.

Adjourned 6:07 p.m.

Present

Prudential Committee Chair: James Menard

Members: Kenneth LeBlanc

Robert Bak

Clerk/Treasurer: Barbara Miller

Fire Chief: Todd Calkins

Meeting called to order by Chairman Menard. He announced that the meeting is being recorded and will be posted on the website.

Payroll and Vendor Warrants were reviewed by K. LeBlanc and R. Bak. Per Sections 57-58 of the Municipal Modernization Act and PC votes of 12/15/2016 and 3/10/2020 warrants were previously approved by J. Menard, PC Chair.

Dispatch Services Contract

J. Menard briefly explained the Dispatch Services contract with Mount Holyoke College at a cost of \$50,000.

K. LeBlanc made a motion to approve the contract, R. Bak second. The motion passed unanimously. The PC members signed the contract.

Reserve Fund Transfers

B. Miller submitted a request for year-end reserve fund transfers.

K. LeBlanc made a motion to approve the reserve fund transfers as requested, R. Bak second. The motion passed unanimously.

Minutes

K. LeBlanc made a motion to approve the minutes of June 9, 17 and 20, 2020, R. Bak second. The motion passed with a unanimous vote.

Chief Report

Captain Moore presented the ambulance report. There was discussion regarding the ambulance run count and billing. Cpt. Moore said the uncollected amounts from MHC had been hand delivered.

Chief Calkins provided a year end breakdown of the payroll accounts. He provided an update regarding the All-terrain and Air-pack committees. He stated that he met with the school and did a physical inspection of the school regarding re-opening under Covid-19 restrictions i.e. storage of items that were required to be removed from classrooms etc. Chief stated the Duty Officer plan is working perfect, he expressed thanks to all the officers. He reported one half of

the Mount Holyoke College students will be returning; 350 students per day with testing and quarantine procedures in place. Ray LaBarre has been appointed as Chief of Public Service at MHC. Chief Calkins stated he is looking to do interviews for call positions. He thanked the PC and the college for signing the contract for dispatching which will begin on August 1st.

Fire Truck

J. Menard stated there will be a Special District meeting September 12th at 11:00 a.m. There will be an article to approve a ten-year lease purchase of a rescue pumper. Approval will include one payment of \$12,166.52 in fiscal year 2021, with two payments of that amount in the remaining years. The one payment in FY2021, along with a \$475,688 down payment, will be taken from the Fire Vehicle Stabilization account. The quorum requirement for the Special District meeting will be forty people. There was discussion regarding public awareness of the meeting; the warrant will be included in the next water bill.

COVID 19 Funding

There was a brief discussion regarding reimbursements of COVID 19 expenses. B. Miller stated that the CARES Act monies went into the general fund and the District will need documentation that the funds were spent on COVID related expense. If we receive FEMA monies, they are reimbursements for monies already spent.

The next Prudential Committee meeting will be Tuesday, August 11, 2020 at 5:30 p.m.

Respectfully submitted,

Barbara Miller, Treasurer

Minutes approved _____