



## PRUDENTIAL COMMITTEE FIRE DISTRICT #2

20 Woodbridge Street, South Hadley, MA 01075  
Tel: (413) 534-5748 - Fax: (413) 517-6054

### Minutes of April 28, 2020

Convened: 5:30

Adjourned 6:39 p.m.

#### Present:

Prudential Committee Chair: James Menard

Members: Kenneth LeBlanc and Robert Bak

South Hadley District #2: Chief Todd Calkins

Treasurer Barbara Miller

Moderator Christopher Pyle

#### Others Present:

Ira Brezinsky

Ryan Moore

Tammy O'Neill

John Moriarty

Heather Ellis

Linda Young

Michael Cote

Lisa Calkins

Joseph Fernandes

Meeting Location: Due to the Current State of Emergency this meeting was held remotely via GoToMeeting.

Meeting called to order by Chairman Menard. Announced the meeting is being recorded. The recording will be posted on the website.

Per Sections 57-58 of the Municipal Modernization Act and PC vote of 12/15/2016 and 3/10/2020 warrants were previously approved by J. Menard, PC Chair.

#### PC Chair Discussion

##### Annual District Meeting

J. Menard described a proposal from the Town and District 1 to hold Annual Meetings at Mount Holyoke Field House. The Field House will be set up with seating 8 ft apart with masks available. Our meeting would be held at 7 pm, following D1 ADM. C. Pyle voiced concerns that the people we depend on to reach our quorum may not be willing to attend an indoor venue; many of whom fall into the most vulnerable age group for Corona virus. T. Calkins said he can provide masks. There was discussion with various options with the determination that we would put the decision on hold and discuss again at the next meeting.

##### Dog Rescue

Heather Ellis was hiking up Mt. Holyoke with her Siberian Husky, Wiley. The dog slipped off the edge of the overlook to Lithia Springs reservoir. The dog was trapped on a ledge about 1.5 feet wide by 6 feet long. They called 911, D2 responded and within an hour had hiked to the scene. Lt. Fay repelled down to the dog, tied the dog to his gear and brought him up. She and her partner were so impressed and grateful that they are

donating \$400 to the District for the purchase of a rescue quality dog harness. She said everyone that responded was incredible and professional, adding that South Hadley has a lot to be proud of.

#### Budget

There was discussion regarding the Chief's organizational chart, which includes himself, Cpt. Moore as Ambulance Director and four fulltime positions. J. Menard clarified the four full-time positions as Lt. O'Neill, Lt. Fay, FF/EMT T. McKenna and one vacant position currently being filled with members of the on-call covering shifts.

K. LeBlanc made a motion to approve the Organizational Chart as described in this meeting. J. Menard second. The motion approved unanimously.

K. LeBlanc made a motion to approve the promotion of Lt. Ryan Moore to Captain/EMS Director as detailed in the job description presented by Chief Calkins dated April 14, 2020. J. Menard second. The motion was approved unanimously.

K. LeBlanc made a motion to decrease budget line item 5101 to \$328,100. J. Menard second. The motion passed unanimously.

J. Menard stated that we are still in process to change radio operations from in-house to an outside provider. His goal is to have a dollar amount prior to District meeting. There was a discussion including clarification of the wages and salaries line items in the budget with additional breakdown of duties performed within each line item.

#### Fire Chief Report

Chief Calkins said the staff is healthy and supplies are good. They are in communication with District 1 and the Town on a regular basis. A revised mutual aid policy has been signed by Chief Calkins and Chief Authier.

#### Budget

There was a discussion regarding the ambulance budget and the current deficit in the receipts reserved for appropriation. The March deposit was higher than usual and the extended date for the ADM will allow more time for receipts to come in.

The next Prudential Committee meeting will be Tuesday, May 12, 2020 at 5:30 p.m.

Respectfully submitted,  
Barbara Miller, Treasurer

Minutes approved \_\_\_\_\_