

**ANNUAL REPORT OF THE OFFICERS
FIRE DISTRICT NO. 2
SOUTH HADLEY, MASSACHUSETTS**

July 1, 2017 through June 30, 2018



Dedicated to Attorney Edward J. Ryan Jr.

ANNUAL
REPORT OF THE OFFICERS
FIRE DISTRICT NO. 2



TOWN OF SOUTH HADLEY
MASSACHUSETTS

July 1, 2017 through June 30, 2018

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Dedication
Attorney Edward J. Ryan Jr.
1940-2018

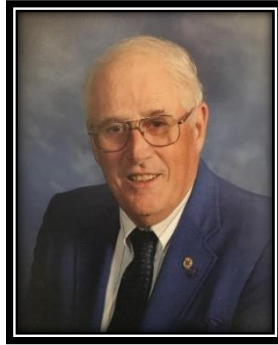


Attorney Ed Ryan served South Hadley Fire District 2 as legal counsel for more than thirty years. In fact, he served so long, no one can really remember when he first started; it just seems like he's always been here. Available at a moments notice; to answer a question or share his insight. Ed was a man, generous with his time and his intellect. He was more than our attorney; he was a friend.

Ed grew up in South Hadley, and raised his family here. South Hadley was his home and his family extended beyond his offspring to the Town and the District. We would all do well to gain insight from Ed's unwavering dedication to home and family.

With Heartfelt Gratitude
South Hadley Fire District No. 2

Memoriam



John H. MacLean

The District Officers would like to recognize John H. MacLean for his forty years of dedicated service to District 2 and his time as Chief of the Department.

Sadly, Chief MacLean passed away on October 6, 2018.



Allan L. Simpson

The District Officers would also like to recognize Allan L. Simpson for his thirteen years of devoted service as Fire Chief of District 2.

Sadly, Chief Simpson passed away on February 25, 2019.

DISTRICT OFFICERS



PRUDENTIAL COMMITTEE

James W. Menard, Clerk	2021
Kenneth J. McKenna, Chair	2020
Richard A. Constant, Member	2019



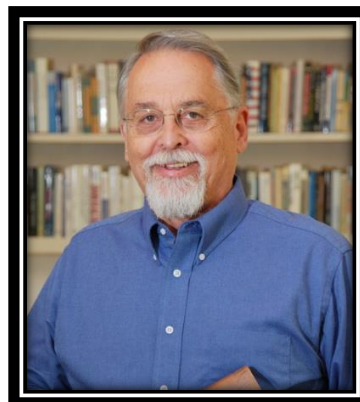
WATER COMMISSIONERS

Francis J. DeToma, Chair	2020
Katharine M. Bedard, Clerk	2019
William M. Holt, Member	2021



CLERK / TREASURER

Barbara F. Miller



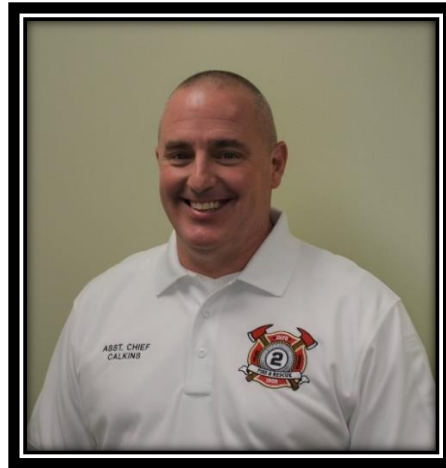
MODERATOR

Christopher H. Pyle	2019
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DISTRICT POSITIONS



FIRE CHIEF
Scott W. Brady



ASSISTANT FIRE CHIEF
Todd A. Calkins



WATER SUPERINTENDENT
Mark F. Aiken



ADMINISTRATIVE ASSISTANT
Joanne Carbin-Bryan



FULL TIME AND ON-CALL FIREFIGHTER EMTS



WATER SYSTEMS OPERATORS

Tyler Scheinost, Mike Bourbeau and Tim Cauley

ANNUAL REPORT OF THE PRUDENTIAL COMMITTEE

July 1, 2017 through June 30, 2018

There has been no changes in the effort by the Prudential Board to reduce costs related to dispatching. We will continue those efforts going forward.

Mount Holyoke College through negotiations with the Prudential Board has supported our efforts for a new ambulance. The negotiations began with an offer of \$10,000 per year for 20 years. We were able to negotiate the payment to \$20,000 per year for 10 years. We are very grateful to Mount Holyoke College and Shannon Gurek, Vice President of Finance and Administration, and Kevin McCaffery, Director of Government Affairs and Community Relations, for their support.

The negotiations concerning the merge of Fire Districts 1 and Fire District 2 is ongoing at this time.

Our firefighters and ambulance personnel continue to perform at the highest level and we are proud of their efforts.

Legislation has passed regarding elections for District 2 which will be held at the same time as the Town Elections. We hope this will help encourage greater participation for our voters.

We would like to thank the Water Commissioners and our Clerk/Treasurer for their assistance and support.

I would personally like to thank my fellow board members, especially Rob Lak who retired from the Prudential Board after serving for nine years. We welcome James Menard to the Prudential Board.

Respectfully Submitted,

Kenneth J. McKenna, Chairman

TREASURER'S REPORT

June 30, 2018

Cash & checks in office	\$	500.00
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Interest Bearing Checking Accounts

People's Bank	Accts Payable	107,317.66
People's Bank	Payroll	19,534.24
		\$126,851.90

Liquid Investments

TD Bank	Ambulance Receipts	349,677.48
TD Bank	Ambulance Donation	1,103.80
Peoples Bank	General Fund	106,453.35
Berkshire Bank	Water Dept.	11,827.76
Berkshire Bank	Ambulance	66,318.73
Peoples Bank	Fire Dept Capital Equity	46,764.08
Peoples Bank	Comm. Safety Ed.	9,228.38
Peoples Bank	Water Dept. GF	373,628.47
		\$ 965,002.05

Term Investments

Peoples Bank	Water Department CD	\$ 103,559.79
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Trust Funds

Easthampton Savings	Fire Equip. Stab.	502,247.34
Peoples Bank	Water Dept Vehicle Stab	14,208.33
Peoples Bank	OPEB Stab.	58,521.57
Peoples Bank	Water Systems Imp.	72,344.03
Peoples Bank	Water Tank Stab.	130,593.63
Peoples Bank	Land Acquisition Stab.	19,705.81
Peoples Bank	Water Tank	131,987.14
Peoples Bank	Water Systems Improv.	140,624.28
Peoples Bank	Water Building Stab.	10,030.77
Peoples Bank	District Stabilization	47,292.96
		\$ 1,127,555.86

Total Cash and Investments

\$	2,323,469.60
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BALANCE SHEET

June 30, 2018

ASSETS:

Cash		
General Funds	\$ 230,970	
Special Revenue Funds	\$ 475,928	
Water Funds	\$ 489,016	
Trust Funds (Stabilizations)	\$1,127,556	
Total		\$2,323,470
Long Term Debt		\$ 920,000
Outstanding Real Estate		\$ 15,141
Outstanding Personal Property		\$ 2,398
Allowance for Abatements (Overlays)		\$ (24,319)
Tax Liens		\$ 12,275
Ambulance Receivables		\$ 255,826
Water Receivables		\$ 8,932
TOTAL ASSETS		<u>\$3,513,723</u>

LIABILITIES AND FUND EQUITY:

Liabilities		
Long Term Debt (Building)	\$ 530,000	
Long Term Debt (Water Department)	\$ 390,000	
Payroll Withholdings	\$ (931)	
Tailings	\$ 1,300	
Deferred Revenue		
Property Taxes	\$ (6,779)	
Other		
General Fund	\$ 12,275	
Ambulance Outstanding	\$ 255,826	
Water Outstanding	\$ 8,932	
TOTAL LIABILITIES		\$1,190,623

Fund Balances Reserved for:

Encumbrances and continuing appropriations (General)	\$ 2,300	
Encumbrances and continuing appropriations (Water)	\$ 102,463	
Subsequent Years Expenditures (General)	\$ 86,130	
Subsequent Years Expenditures (Water)	\$ 142,620	
Subsequent Years Expenditures (Ambulance)	\$ 344,150	
Undesignated, reported in:		
General Fund	\$ 142,172	
Special Revenue Funds	\$ 131,777	
Water Fund	\$ 243,932	
Trust Funds (Stabilizations)	\$ 1,127,556	
TOTAL FUND BALANCE		\$2,323,100
TOTAL LIABILITIES AND FUND BALANCE		<u>\$3,513,723</u>

South Hadley Fire District #2
All Departments Revenue Report
From 07/01/2017 to 06/30/2018

001 - GENERAL FUND Account	Description	Orig Bud	Amended	Actual	Expected	% Exp
001-100-4110-2017	PP TAX REVENUE 2017			\$133.59	\$-133.59	100.00 %
001-100-4110-2018	PP TAX REV 2018			\$24,711.71	\$-24,711.71	100.00 %
001-100-4120-2014	REAL ESTATE TAX REVENUE 2014			\$516.32	\$-516.32	100.00 %
001-100-4120-2015	REAL ESTATE TAX REVENUE 2015			\$1,397.09	\$-1,397.09	100.00 %
001-100-4120-2016	REAL ESTATE TAX REVENUE 2016			\$2,525.66	\$-2,525.66	100.00 %
001-100-4120-2017	RE TAX REVENUE 2017			\$12,337.20	\$-12,337.20	100.00 %
001-100-4120-2018	RE TAX REV FY2018			\$1,108,042.29	\$-1,108,042.29	100.00 %
001-100-4142	TAX LIENS REDEEMED			\$1,241.45	\$-1,241.45	100.00 %
001-100-4171	PEN & INT PROPERTY TAXES			\$3,029.98	\$-3,029.98	100.00 %
001-100-4173	PEN & INT TAX LIENS			\$139.54	\$-139.54	100.00 %
001-100-4199	FIRE PERMITS			\$30,711.85	\$-30,711.85	100.00 %
001-100-4820	EARNINGS ON INVESTMENTS			\$623.08	\$-623.08	100.00 %
001-100-4840	MISC. REVENUE			\$2,700.00	\$-2,700.00	100.00 %
001-100-4970	TRANSFERS IN			\$378,373.05	\$-378,373.05	100.00 %
100 - GENERAL GOVERNMENT Total				\$1,566,482.81	\$-1,566,482.81	100.00 %
001 - GENERAL FUND Total				\$1,566,482.81	\$-1,566,482.81	100.00 %

South Hadley Fire District #2
All Departments Revenue Report
From 07/01/2017 to 06/30/2018

601 - WATER ENTERPRISE Account	Description	Orig Bud	Amended	Actual	Expected	% Exp
601-440-4175	WATER PEN & INT WATER			\$1,534.29	\$-1,534.29	100.00 %
601-440-4200	WATER USER CHARGE REVENUE			\$721,502.48	\$-721,502.48	100.00 %
601-440-4210	WATER MISC ACCT REC			\$29,952.87	\$-29,952.87	100.00 %
601-440-4215	WATER CAPITAL			\$119,774.82	\$-119,774.82	100.00 %
601-440-4220	WATER CELL TOWER			\$60,998.52	\$-60,998.52	100.00 %
601-440-4820	WATER INVESTMENTS INCOME			\$2,160.94	\$-2,160.94	100.00 %
601-440-4840	WATER MISC REV			\$314.25	\$-314.25	100.00 %
601-440-4970	WATER TRANSFER IN			\$180,000.00	\$-180,000.00	100.00 %
440 - A#12 & A#13-WATER Total				\$1,116,238.17	\$-1,116,238.17	100.00 %
601 - WATER ENTERPRISE Total				\$1,116,238.17	\$-1,116,238.17	100.00 %
Grand Total		\$0.00	\$0.00	\$2,682,720.98	\$-2,682,720.98	100.00 %

South Hadley Fire District #2
All Departments Expenditure Report
From 07/01/2017 to 06/30/2018

001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001-122-5400-5402	ADMIN - OFFICE EXP	\$0.00	\$11,500.00	\$0.00		\$11,416.74	\$83.26	99.27 %
001-122-5400-5403	ADMIN-ADV/ASSOC/CONTR	\$0.00	\$5,200.00	\$3,500.00		\$7,187.23	\$1,512.77	82.61 %
001-122-5400-5404	ADMIN - ELECTIONS	\$0.00	\$715.03	\$0.00		\$980.07	\$-265.04	137.06 %
001-122-5400-5405	ADMIN - LEGAL	\$0.00	\$5,000.00	\$0.00		\$3,325.00	\$1,675.00	66.50 %
001-122-5400-5406	ADMIN - TRAVEL	\$0.00	\$200.00	\$0.00		\$132.03	\$67.97	66.01 %
001-122-5400-5407	ADMIN - MISC	\$0.00	\$1,000.00	\$0.00		\$1,654.44	\$-654.44	165.44 %
001-122-5400-5408	ADMIN - AUDIT	\$0.00	\$3,000.00	\$0.00		\$3,250.00	\$-250.00	108.33 %
122 - A#3-ADMINISTRATIVE Total		\$0.00	\$26,615.03	\$3,500.00		\$27,945.51	\$2,169.52	92.79 %
001-129-5400-5100	TREASURER/CLERK WAGES	\$0.00	\$37,486.36	\$0.00		\$37,486.36	\$0.00	100.00 %
001-129-5400-5108	ELECTED OFFICIALS STIPEND	\$0.00	\$3,000.00	\$0.00		\$3,000.00	\$0.00	100.00 %
001-129-5400-5409	PC - ELECTRIC	\$0.00	\$4,160.00	\$0.00		\$3,323.27	\$836.73	79.88 %
001-129-5400-5410	PC - HEATING	\$0.00	\$3,000.00	\$0.00		\$2,591.26	\$408.74	86.37 %
001-129-5400-5411	PC - MAINT & MISC	\$0.00	\$5,000.00	\$0.00		\$4,788.51	\$211.49	95.77 %
001-129-5400-5412	PC - TELEPHONES	\$0.00	\$3,220.00	\$0.00		\$4,030.80	\$-810.80	125.18 %
001-129-5400-5413	PC - TRASH & SEWER	\$0.00	\$850.00	\$0.00		\$1,062.65	\$-212.65	125.01 %
001-129-5400-5414	PC - RESERVE FUND	\$0.00	\$14,000.00	\$-3,500.00		\$0.00	\$10,500.00	0.00 %
001-129-5400-5470	PC - FUEL	\$0.00	\$3,400.00	\$0.00		\$2,210.32	\$1,189.68	65.00 %
001-129-5400-5471	PC - FF ASSOC	\$0.00	\$700.00	\$0.00		\$700.00	\$0.00	100.00 %
001-129-5400-5472	PC - OPEB CONTRIB	\$0.00	\$4,500.00	\$0.00		\$4,500.00	\$0.00	100.00 %
001-129-5400-5478	TOWN HALL EXPENSES	\$0.00	\$1,500.00	\$0.00		\$0.00	\$1,500.00	0.00 %
129 - A#4- PRUDENTIAL COMM. Total		\$0.00	\$80,816.36	\$-3,500.00		\$63,693.17	\$13,623.19	82.37 %
001-141-5100	ASSESSORS SALARY	\$0.00	\$2,945.53	\$0.00		\$2,890.71	\$54.82	98.13 %
141 - A#5-ASSESSORS Total		\$0.00	\$2,945.53	\$0.00		\$2,890.71	\$54.82	98.13 %
001-146-5100	TAX COLLECTOR SALARY	\$0.00	\$2,641.04	\$0.00		\$1,243.52	\$1,397.52	47.08 %
146 - A#6-TAX COLLECTOR Total		\$0.00	\$2,641.04	\$0.00		\$1,243.52	\$1,397.52	47.08 %
001-110-5400-5437	GENERAL INSURANCE	\$0.00	\$47,906.20	\$0.00		\$43,995.17	\$3,911.03	91.83 %
001-110-5400-5438	HEALTH & WELLNESS	\$0.00	\$100.00	\$0.00		\$25.00	\$75.00	25.00 %
001-110-5400-5434	COUNTY RETIREMENT	\$0.00	\$158,080.25	\$0.00		\$158,080.25	\$0.00	100.00 %
001-110-5400-5435	HEALTH, LIFE AND DENTAL INSURANCE	\$0.00	\$135,682.98	\$0.00		\$130,737.74	\$4,945.24	96.35 %
001-110-5400-5436	MEDICARE	\$0.00	\$13,000.00	\$0.00		\$11,882.32	\$1,117.68	91.40 %
110 - A#2 - INSURANCE & EMPLOYEE BEN Total		\$0.00	\$354,769.43	\$0.00		\$344,720.48	\$10,048.95	97.16 %

South Hadley Fire District #2
All Departments Expenditure Report
From 07/01/2017 to 06/30/2018

001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001-220-5100-5101	FIRE - WAGES/SALARIES	\$0.00	\$435,000.00	\$0.00		\$419,731.08	\$15,268.92	96.48 %
001-220-5100-5102	FIRE OT & SHIFT COVERAGE	\$0.00	\$50,000.00	\$0.00		\$55,208.80	\$-5,208.80	110.41 %
001-220-5100-5109	T CALL, DRILL, DET, STA COV, DUTY O	\$0.00	\$151,140.00	\$0.00		\$93,427.10	\$57,712.90	61.81 %
001-220-5100-5110	RADIO OPERATIONS	\$0.00	\$33,244.00	\$0.00		\$30,741.96	\$2,502.04	92.47 %
001-220-5100-5428	FIRE PREVENTION PAY	\$0.00	\$0.00	\$0.00		\$4,614.90	\$-4,614.90	100.00 %
001-220-5400-5415	FIRE - VEH/EQUIP REPAIR/MAINT	\$0.00	\$13,200.00	\$0.00		\$16,244.22	\$-3,044.22	123.06 %
001-220-5400-5416	FIRE - CHIEF EXPENSE	\$0.00	\$4,000.00	\$0.00		\$2,073.61	\$1,926.39	51.84 %
001-220-5400-5417	FIRE - EQUIPMENT	\$0.00	\$0.00	\$0.00		\$45,847.83	\$-45,847.83	100.00 %
001-220-5400-5418	FIRE - DUES & PROF EXPENSE	\$0.00	\$1,000.00	\$0.00		\$1,520.00	\$-520.00	152.00 %
001-220-5400-5419	FIRE - UNIFORMS	\$0.00	\$3,000.00	\$0.00		\$3,429.10	\$-429.10	114.30 %
001-220-5400-5420	FIRE - EDUCATION & CERT	\$0.00	\$1,500.00	\$0.00		\$0.00	\$1,500.00	0.00 %
001-220-5400-5421	FIRE - DIESEL	\$0.00	\$2,200.00	\$0.00		\$800.12	\$1,399.88	36.36 %
001-220-5400-5422	FIRE - COMPUTER	\$0.00	\$3,900.00	\$0.00		\$3,926.24	\$-26.24	100.67 %
001-220-5400-5423	FIRE - TRAVEL	\$0.00	\$500.00	\$0.00		\$1,006.93	\$-506.93	201.38 %
001-220-5400-5424	FIRE - CELL PHONES	\$0.00	\$2,040.00	\$0.00		\$2,040.00	\$0.00	100.00 %
001-220-5400-5425	FIRE-PHYSICALS/HEALTH & WELLNESS	\$0.00	\$4,000.00	\$0.00		\$1,289.66	\$2,710.34	32.24 %
001-220-5400-5426	FIRE - TRAINING	\$0.00	\$8,500.00	\$0.00		\$3,312.13	\$5,187.87	38.96 %
001-220-5400-5427	FIRE - MISC/OFFICE	\$0.00	\$6,400.00	\$0.00		\$7,605.71	\$-1,205.71	118.83 %
001-220-5400-5428	FIRE PREVENTION	\$0.00	\$0.00	\$0.00		\$1,576.27	\$-1,576.27	100.00 %
001-220-5400-5429	FIRE - COMMUNICATIONS	\$0.00	\$8,000.00	\$0.00		\$17,682.67	\$-9,682.67	221.03 %
220 - #6 FIRE Total		\$0.00	\$727,624.00	\$0.00		\$712,078.33	\$15,545.67	97.86 %
001-231-5100-5103	AMBULANCE - EMT ON CALL	\$0.00	\$100,740.00	\$0.00		\$92,384.50	\$8,455.50	91.60 %
001-231-5100-5104	AMBULANCE - EMT PAY PER CALL	\$0.00	\$12,040.00	\$0.00		\$9,352.00	\$2,688.00	77.67 %
001-231-5100-5105	AMB - EDUC, STIPEND	\$0.00	\$14,500.00	\$0.00		\$14,398.80	\$101.20	99.30 %
001-231-5100-5106	RADIO OPERATIONS	\$0.00	\$66,488.00	\$0.00		\$62,125.54	\$4,362.46	93.43 %
001-231-5400-5431	AMBULANCE - FUEL	\$0.00	\$6,050.00	\$0.00		\$2,468.47	\$3,581.53	40.80 %
001-231-5400-5432	AMBULANCE - VEH/EQUIP REPAIR & MAIN	\$0.00	\$9,000.00	\$0.00		\$6,959.95	\$2,040.05	77.33 %
001-231-5400-5433	AMB-DISPOSABLE, SUPPLIES	\$0.00	\$7,500.00	\$0.00		\$5,188.38	\$2,311.62	69.17 %
001-231-5400-5434	AMB - OUTSIDE SERVICES	\$0.00	\$1,300.00	\$0.00		\$5,161.25	\$-3,861.25	397.01 %
001-231-5400-5435	AMBULANCE - TRAINING	\$0.00	\$2,000.00	\$0.00		\$2,852.46	\$-852.46	142.62 %
001-231-5400-5436	AMBULANCE - LIC & FEES	\$0.00	\$1,200.00	\$0.00		\$2,130.00	\$-930.00	177.50 %
001-231-5400-5437	AMBULANCE - ALS INTERCEPTS	\$0.00	\$44,660.00	\$0.00		\$35,417.47	\$9,242.53	79.30 %
001-231-5400-5438	AMBULANCE - BILLING AGENT	\$0.00	\$10,000.00	\$0.00		\$10,153.12	\$-153.12	101.53 %
001-231-5400-5439	AMBULANCE - MISC	\$0.00	\$800.00	\$0.00		\$929.39	\$-129.39	116.17 %
001-231-5400-5441	AMB-EQUIPMENT	\$0.00	\$8,000.00	\$0.00		\$26,377.44	\$-18,377.44	329.71 %

South Hadley Fire District #2
All Departments Expenditure Report
From 07/01/2017 to 06/30/2018

001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001-231-5400-5442	AMBULANCE - SOFTWARE & FED REPORT	\$0.00	\$2,800.00	\$0.00		\$2,123.75	\$676.25	75.84 %
231 - A#7-AMBULANCE Total		\$0.00	\$287,078.00	\$0.00		\$277,922.52	\$9,155.48	96.81 %
001-700-5400-5448	DEBT PRINCIPAL- BLDG	\$0.00	\$70,000.00	\$0.00		\$70,000.00	\$0.00	100.00 %
700 - DEBT PRINCIPAL Total		\$0.00	\$70,000.00	\$0.00		\$70,000.00	\$0.00	100.00 %
001-710-5400-5450	DEBT INTEREST- BLDG	\$0.00	\$25,200.00	\$0.00		\$25,200.00	\$0.00	100.00 %
710 - DEBT INTEREST Total		\$0.00	\$25,200.00	\$0.00		\$25,200.00	\$0.00	100.00 %
001-900-5964	TRANSFER OUT	\$0.00	\$5,000.00	\$0.00		\$5,000.00	\$0.00	100.00 %
900 - TRANSFERS OUT Total		\$0.00	\$5,000.00	\$0.00		\$5,000.00	\$0.00	100.00 %
001 - GENERAL FUND Total		\$0.00	\$1,582,689.39	\$0.00		\$1,530,694.24	\$51,995.15	96.71 %

South Hadley Fire District #2
All Departments Expenditure Report
From 07/01/2017 to 06/30/2018

601 - WATER ENTERPRISE Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
601-440-5100-5106	WATER SALARIES & WAGES	\$0.00	\$324,515.26	\$0.00		\$322,929.63	\$1,585.63	99.51 %
601-440-5100-5107	WATER OT	\$0.00	\$9,500.00	\$0.00		\$8,617.21	\$882.79	90.70 %
601-440-5100-5108	ELECTED OFFICIALS STIPENDS	\$0.00	\$3,000.00	\$0.00		\$3,000.00	\$0.00	100.00 %
601-440-5400-5402	WATER - OFFICE MNTHLY AGS ADVERT	\$0.00	\$26,600.00	\$237.25		\$26,073.78	\$763.47	97.15 %
601-440-5400-5406	WATER - TRAVEL	\$0.00	\$200.00	\$0.00		\$0.00	\$200.00	0.00 %
601-440-5400-5407	WATER - BUILDING MISC	\$0.00	\$6,750.00	\$0.00		\$3,672.55	\$3,077.45	54.40 %
601-440-5400-5408	WATER - AUDIT	\$0.00	\$3,000.00	\$0.00		\$3,250.00	\$-250.00	108.33 %
601-440-5400-5438	WATER-HEALTH&WELLNESS	\$0.00	\$100.00	\$0.00		\$0.00	\$100.00	0.00 %
601-440-5400-5444	WATER - COUNTY RETIREMENT	\$0.00	\$91,139.75	\$0.00		\$91,139.75	\$0.00	100.00 %
601-440-5400-5445	WATER - HLTH, LIFE & DNTL INS	\$0.00	\$94,658.53	\$0.00		\$69,248.81	\$25,409.72	73.15 %
601-440-5400-5446	WATER - MEDICARE	\$0.00	\$4,580.00	\$0.00		\$4,025.38	\$554.62	87.89 %
601-440-5400-5447	WATER - GENERAL INSURANCE	\$0.00	\$26,483.42	\$77.00		\$24,041.07	\$2,519.35	90.51 %
601-440-5400-5453	WATER - FUEL	\$0.00	\$7,000.00	\$0.00		\$5,442.48	\$1,557.52	77.74 %
601-440-5400-5454	WATER - ELECTRIC	\$0.00	\$49,660.00	\$0.00		\$42,165.70	\$7,494.30	84.90 %
601-440-5400-5455	WATER - SYSTEM MAPPING	\$0.00	\$1,000.00	\$0.00		\$0.00	\$1,000.00	0.00 %
601-440-5400-5456	WATER - UNIFORMS	\$0.00	\$2,200.00	\$0.00		\$2,029.23	\$170.77	92.23 %
601-440-5400-5457	WATER - VEHICLE MAINT	\$0.00	\$3,000.00	\$0.00		\$1,792.78	\$1,207.22	59.75 %
601-440-5400-5458	WATER-METERS/PART/MISC	\$0.00	\$30,845.00	\$0.00		\$21,641.95	\$9,203.05	70.16 %
601-440-5400-5459	WATER-COMMUNICATIONS	\$0.00	\$8,000.00	\$0.00		\$5,748.00	\$2,252.00	71.85 %
601-440-5400-5460	WATER - CONTRACTORS EXCAVATION	\$0.00	\$23,000.00	\$0.00		\$7,558.77	\$15,441.23	32.86 %
601-440-5400-5461	WATER - WATER SAMPLING	\$0.00	\$5,000.00	\$0.00		\$5,479.00	\$-479.00	109.58 %
601-440-5400-5462	WATER - LIC, SCHOOL & DUES	\$0.00	\$3,500.00	\$0.00		\$3,000.21	\$499.79	85.72 %
601-440-5400-5463	WATER - SAFE DRINKING WATER ACT	\$0.00	\$1,284.00	\$0.00		\$1,283.53	\$0.47	99.96 %
601-440-5400-5464	WATER - CONSULTING	\$0.00	\$10,000.00	\$0.00		\$175.00	\$9,825.00	1.75 %
601-440-5400-5473	WATER - OPEB yty contrib.	\$0.00	\$4,500.00	\$0.00		\$4,500.00	\$0.00	100.00 %
601-440-5400-5474	WATER - HEATING	\$0.00	\$3,000.00	\$0.00		\$2,591.22	\$408.78	86.37 %
601-440-5400-5479	WATER-TANK INSPECTIONS	\$0.00	\$4,500.00	\$0.00		\$0.00	\$4,500.00	0.00 %
601-440-5800-5804	WATER - CAPITAL IMPROVEMENTS	\$55,000.00	\$128,711.43	\$0.00		\$89,642.85	\$94,068.58	48.79 %
601-440-5800-5806	WATER - VEHICLE PURCHASE	\$0.00	\$40,000.00	\$0.00		\$34,095.00	\$5,905.00	85.23 %
601-440-5964	TRANSFER OUT	\$31,595.69	\$247,526.51	\$0.00		\$279,122.20	\$0.00	100.00 %
440 - A#12 & A#13-WATER Total		\$86,595.69	\$1,163,253.90	\$314.25		\$1,062,266.10	\$187,897.74	84.97 %
601-700-5400-5448	WATER - PRINCIPAL	\$0.00	\$45,000.00	\$0.00		\$45,000.00	\$0.00	100.00 %
700 - DEBT PRINCIPAL Total		\$0.00	\$45,000.00	\$0.00		\$45,000.00	\$0.00	100.00 %

South Hadley Fire District #2
All Departments Expenditure Report
From 07/01/2017 to 06/30/2018

601 - WATER ENTERPRISE Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
601-710-5400-5450	WATER - INTEREST	\$0.00	\$18,270.00	\$0.00		\$18,270.00	\$0.00	100.00 %
710 - DEBT INTEREST Total		\$0.00	\$18,270.00	\$0.00		\$18,270.00	\$0.00	100.00 %
601 - WATER ENTERPRISE Total		\$86,595.69	\$1,226,523.90	\$314.25		\$1,125,536.10	\$187,897.74	85.69 %
Grand Total		\$86,595.69	\$2,809,213.29	\$314.25	\$0.00	\$2,656,230.34	\$239,892.89	91.71 %

South Hadley Fire District #2

Employee Gross Wages Report

Date Range from 07/01/2017 to 06/30/2018

Employee	Job Title	Regular Earnings	Overtime Earnings Includes On-Call and Detail Pay for Full Time Fire/EMT	Other Earnings Includes Longevity, EMT Stipend and Holiday Pay	Total Earnings
Aiken Mark	Water Superintendent	84,307.60	0.00	800.00	85,107.60
Baldini Deborah	Town Tax Collector	115.08	0.00	0.00	115.08
Bedard Katharine	WATER	0.00	0.00	1,000.00	1,000.00
Bemash Samuel	Call FF	385.57	0.00	0.00	385.57
Bourbeau Michael	Water Systems Operator	56,631.12	13,379.65	5,200.24	75,211.01
Brady Scott	Fire Chief	93,989.48	0.00	2,399.80	96,389.28
Calkins Lisa	Radio Operator /	1,412.14	0.00	0.00	1,412.14
Calkins Todd	ASST. CHIEF /	81,302.00	0.00	3,199.80	84,501.80
Carbin-Bryan Joanne	Administrative Assistant	46,508.80	419.25	600.00	47,528.05
Cauley Timothy	Water Systems Operator	61,584.11	4,050.76	600.00	66,234.87
Constant Richard	PRUDENTIAL	0.00	0.00	1,000.00	1,000.00
Conti Francis	SH Assessor	54.81	0.00	0.00	54.81
Cote Michael	Call firefighter / EMT	14,040.56	0.00	0.00	14,040.56
Couture Rimbald Melissa	Associate Assessor SH	1,849.32	0.00	0.00	1,849.32
Cunningham Chad	CALL FIREFIGHTER /	2,216.72	0.00	0.00	2,216.72
Curtis Christine	ELECTION WORKER	130.00	0.00	0.00	130.00
Curtis Gregory	Radio Operator	10,645.47	0.00	0.00	10,645.47
Davis Patrick	EMT	13,764.03	0.00	0.00	13,764.03
DeToma Francis	Water Commissioner	0.00	0.00	1,000.00	1,000.00
DeWalt Darienne	CALL FIREFIGHTER /	1,955.33	0.00	0.00	1,955.33
Dorsett Eric	Call firefighter	112.52	0.00	0.00	112.52
Fay Brian	FIREFIGHTER / EMT	57,240.12	23,819.20	5,200.24	86,259.56
Fernandes Joseph	Call Firefighter / EMT	9,502.66	0.00	3,600.00	13,102.66
Fernandes Nathan	Call Fire Fighter	2,698.08	0.00	0.00	2,698.08
Flynn Scott	CALL FIRE FIGHTER /	924.66	0.00	0.00	924.66
Gavagan Chrysanthi	FT FIREFIGHTER /	35,577.06	110.94	0.00	35,688.00
Gavagan Owen	Firefighter/EMT	7,631.67	0.00	0.00	7,631.67
Hamlin Carlene	Town Clerk	0.00	0.00	205.03	205.03
Hudgik Frank	GR Assessor	219.24	0.00	0.00	219.24
Keefe David	Radio Operator	9,379.00	0.00	0.00	9,379.00
Kerdavid Erin	Call Firefighter / EMT	9,009.12	0.00	0.00	9,009.12
Koske Stephen	Call Firefighter	1,021.32	0.00	0.00	1,021.32
Lak Robert	PRUDENTIAL	0.00	0.00	1,000.00	1,000.00
Lemanski Sam	Call Firefighter	17,744.83	0.00	0.00	17,744.83
Lemoine Paul	Call Firefighter / EMT	3,423.45	0.00	0.00	3,423.45
Lenart Michael	Call Firefighter/EMT	1,862.22	0.00	0.00	1,862.22
Libby Scott	Call Firefighter	8,172.84	0.00	0.00	8,172.84
Liguori Kyle	Call firefighter / EMT	5,244.76	0.00	0.00	5,244.76
Magoon Dylan	CALL FIRE FIGHTER /	1,051.93	0.00	0.00	1,051.93
May Donald	ADMINISTRATOR/RADI	38,933.23	0.00	0.00	38,933.23
McKenna Kenneth	Prudential Committee	0.00	0.00	1,000.00	1,000.00
McKenna Trevor	Call Firefighter	1,100.11	0.00	0.00	1,100.11

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South Hadley Fire District #2**Employee Gross Wages Report**Date Range from 07/01/2017 to 06/30/2018

Employee	Job Title	Regular Earnings	Overtime Earnings	Other Earnings	Total Earnings	
			Includes On-Call and Detail Pay for Full Time Fire/EMT	Includes Longevity, EMT Stipend and Holiday Pay		
Mick Collin	WATER SYSTEMS	39,407.62	0.00	0.00	39,407.62	
Miller Barbara	District Treasurer/Clerk	74,972.36	0.00	0.00	74,972.36	
Moore Ryan	FT FF/EMT	60,081.00	21,510.66	7,873.72	89,465.38	
Moriarty John	Call Firefighter/EMT	5,069.71	0.00	0.00	5,069.71	
Nicholls Jeremiah	CALL FIREFIGHTER	1,573.88	0.00	0.00	1,573.88	
O'Neill Michael	FT FF/EMT	57,051.12	22,299.45	5,200.24	84,550.81	
O'Neill Tammy	Radio Operator /	254.00	0.00	0.00	254.00	
Porter III William	GR Assessor	219.24	0.00	0.00	219.24	
Reidy Thomas	SH Assessor	164.43	0.00	0.00	164.43	
Ruffo Amber	EMT RO	14,240.03	0.00	0.00	14,240.03	
Russell Donna	WATER	0.00	0.00	1,000.00	1,000.00	
Scheinost Tyler	Water Systems Operator	59,582.82	4,147.20	0.00	63,730.02	
Selkirk Walter	Call Firefighter/EMT	3,551.88	0.00	0.00	3,551.88	
Snopek Hazel	SH Assessor	164.43	0.00	0.00	164.43	
Stellato Karen	GR Tax Collector	624.24	0.00	0.00	624.24	
Stollmeyer Natalie	CALL FIRE FIGHTER	1,584.96	0.00	0.00	1,584.96	
Tanner Louise	CALL FIREFIGHTER /	2,033.03	0.00	0.00	2,033.03	
Taugher Kevin	SH Assessor	219.24	0.00	0.00	219.24	
Therrien Kirsten	Call Firefighter/EMT	9,056.01	0.00	0.00	9,056.01	
Verducci Sophia	CALL FIREFIGHTER	326.18	0.00	0.00	326.18	
Whalen Joseph	CALL FIRE FIGHTER	754.82	0.00	0.00	754.82	
Whelen Tracy	CALL FIREFIGHTER /	17,924.80	0.00	0.00	17,924.80	
Whiteley Donna	Town Tax Collector	504.20	0.00	0.00	504.20	
Report Total		65	1,031,100.96	89,737.11	40,879.07	1,161,717.14

PRUDENTIAL COMMITTEE CAPITAL PLANNING REPORT

The Prudential Committee will continue to fund the Capital Account for the purpose of purchasing a new fire truck in the future. The Prudential Committee Chair is negotiating with Five Star Fire to handle all of our maintenance and repairs on the two fire engines. We will continue to have two Department of Transportation maintenance audits for safety each year going forward; with a written report on their condition. The PC goal is to keep all of our equipment in tip top shape and most importantly safe for our fire fighters.

FIRE DEPARTMENT CAPITAL REPLACEMENT STABILIZATION HISTORY

July 1, 2009	\$ 139,006.77
Interest 6/30/2009	\$ 360.89
Transfer from Pension Reserve Account	\$ 10,000.00
Appropriation to account Fiscal 2010	\$ 2,000.00
Interest earned 2010	\$ 2,455.19
Purchase of Ambulance (from D1)2009	\$ (8,000.00)
Appropriation to account Fiscal 2011	\$ 12,107.15
Appropriation to account Fiscal 2011	\$ 19,283.00
Interest earned 2011	\$ 2,131.96
Interest earned 2012	\$ 1,957.48
Appropriation to account Fiscal 2012	\$ 20,000.00
Appropriation from account Fiscal 2013	\$ (15,000.00)
Appropriation to account Fiscal 2013	\$ 80,000.00
Interest earned Fiscal 2013	\$ 1,845.13
Appropriation to account Fiscal 2014	\$ 138,000.00
Interest earned Fiscal 2014	\$ 2,457.01
Appropriation to account Fiscal 2015	\$ 5,000.00
Interest earned Fiscal 2015	\$ 2,205.44
Appropriation to account Fiscal 2016	\$ 40,000.00
Interest earned Fiscal 2016	\$ 2,067.32
Appropriation to account Fiscal 2017	\$ 40,000.00
Interest earned Fiscal 2017	\$ 2,121.55
Interest earned Fiscal 2018	\$ 2,248.45
Balance June 30, 2017	\$ 502,247.34

DISTRICT BOND REPORT

BUILDING PORTION

Original Bond with Interest		\$1,897,155.00
Payment 2008	\$129,495.00	\$1,767,660.00
Payment 2009	\$128,550.00	\$1,639,110.00
Payment 2010	\$125,400.00	\$1,513,710.00
Payment 2011	\$122,250.00	\$1,391,460.00
Payment 2012	\$119,100.00	\$1,272,360.00
Payment 2013	\$115,950.00	\$1,156,410.00
Payment 2014	\$112,800.00	\$1,043,610.00
Payment 2015	\$109,650.00	\$ 933,960.00
Payment 2016	\$106,500.00	\$ 827,460.00
Payment 2017	\$103,350.00	\$ 724,110.00
Payment 2018	\$95,200.00	\$628,910.00

WATER DEPARTMENT PORTION/CAPITAL IMPROVEMENTS

Original Bond with Interest		\$1,212,589.83
Payment 2008	\$79,109.83	\$1,133,480.00
Payment 2009	\$78,600.00	\$1,054,880.00
Payment 2010	\$71,710.00	\$983,170.00
Payment 2011	\$70,030.00	\$913,140.00
Payment 2012	\$68,350.00	\$844,790.00
Payment 2013	\$66,670.00	\$778,120.00
Payment 2014	\$64,990.00	\$713,130.00
Payment 2015	\$63,310.00	\$649,820.00
Payment 2016	\$61,630.00	\$588,190.00
Payment 2017	\$59,950.00	\$528,240.00
Payment 2018	\$63,270.00	\$464,970.00

(Above schedule has been updated to reflect the principal and interest on each portion of the overall debt.)

All preceding financial reports respectfully submitted,

Barbara Miller
Clerk/Treasurer

REPORT OF THE FIRE CHIEF

July 1, 2017 to June 30, 2018

I would like to thank the men and women of the District 2 Fire Department for their dedication and commitment to our community. Our call staff includes fulltime firefighters, EMTs and paramedics from seven area fire departments and two private ambulance services. Our fulltime staff all respond as call firefighters when they are off duty. Half of our call staff hold down full-time jobs in other professions and still make time to train, certify, and respond when most people in their professions are comfortable at home. More than half of our staff do not live in District 2. They have chosen to participate here because of our unique organization and culture. They are a cohort, a team and family. I am proud to be in a position to help them serve the District.

In FY 2018, the department responded to 770 calls for service. This was a slight decrease of 1.7% from FY 2017 (783).

Mount Holyoke College

Mount Holyoke College calls comprise over 23% (178 out of 770) of our total Fire and Ambulance calls.

Fire

Of all calls for service, 9.48% were structure or wildland fires.

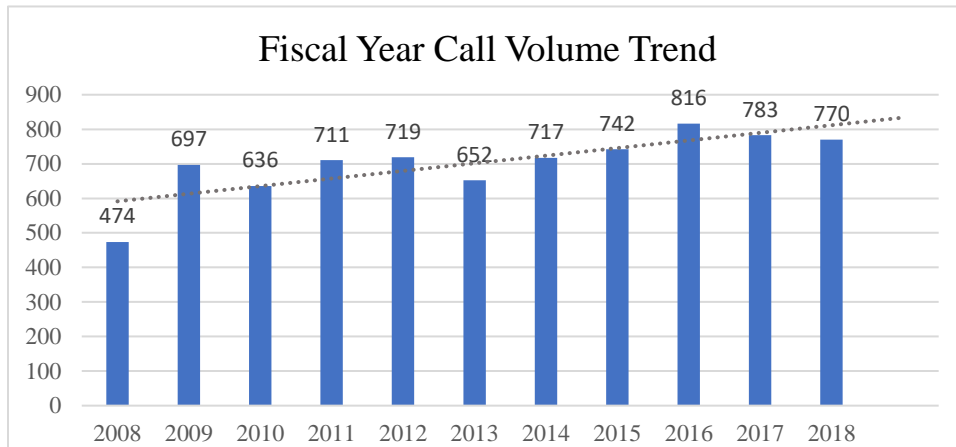
Rescue and EMS

Rescue and Emergency Medical Service Calls comprised 52.6% of all calls in FY 2018. A2, the District's backup ambulance, responded to calls 11 times in FY 2018.

Mutual Aid

Of our 770 calls for service in FY 2018, 121 (15.7%) of those calls were Mutual Aid/ Automatic Aid to other communities.

- **92** mutual aid calls were to District 1
- **26** mutual aid calls were to Granby
- **3** mutual aid calls were to Amherst



Incident Statistics FY 2018

INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	405
FIRE	365
TOTAL	770

MUTUAL AID	
Aid Type	Total
Aid Given	117
Aid Received	23

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE
District 2 HQ	0:03:55	0:04:36
AVERAGE FOR ALL CALLS		0:04:10

South Hadley Fire District No. 2 Fire Department

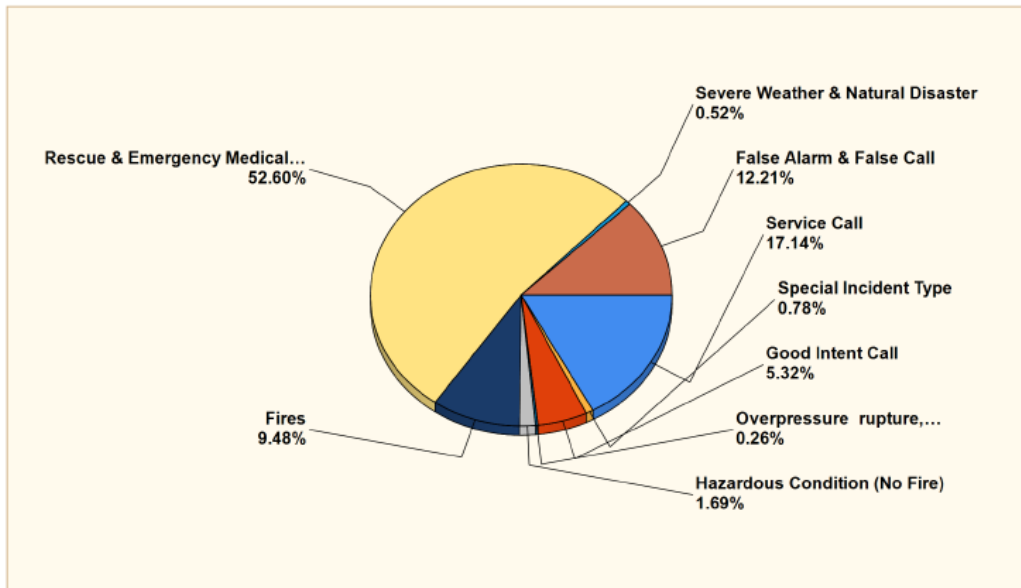
South Hadley, MA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2017 | End Date: 06/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	73	9.48%
Overpressure rupture, explosion, overheating - no fire	2	0.26%
Rescue & Emergency Medical Service	405	52.60%
Hazardous Condition (No Fire)	13	1.69%
Service Call	132	17.14%
Good Intent Call	41	5.32%
False Alarm & False Call	94	12.21%
Severe Weather & Natural Disaster	4	0.52%
Special Incident Type	6	0.78%
TOTAL	770	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	7	0.91%
111 - Building fire	21	2.73%
112 - Fires in structure other than in a building	1	0.13%
113 - Cooking fire, confined to container	31	4.03%
114 - Chimney or flue fire, confined to chimney or flue	1	0.13%
116 - Fuel burner/boiler malfunction, fire confined	3	0.39%
131 - Passenger vehicle fire	2	0.26%
140 - Natural vegetation fire, other	1	0.13%
142 - Brush or brush-and-grass mixture fire	6	0.78%
200 - Overpressure rupture, explosion, overheat other	2	0.26%
300 - Rescue, EMS incident, other	1	0.13%
311 - Medical assist, assist EMS crew	4	0.52%
320 - Emergency medical service, other	13	1.69%
321 - EMS call, excluding vehicle accident with injury	331	42.99%
322 - Motor vehicle accident with injuries	35	4.55%
324 - Motor vehicle accident with no injuries.	10	1.30%
340 - Search for lost person, other	1	0.13%
341 - Search for person on land	2	0.26%
342 - Search for person in water	1	0.13%
350 - Extrication, rescue, other	1	0.13%
352 - Extrication of victim(s) from vehicle	1	0.13%
356 - High-angle rescue	2	0.26%
381 - Rescue or EMS standby	3	0.39%
410 - Combustible/flammable gas/liquid condition, other	1	0.13%
411 - Gasoline or other flammable liquid spill	1	0.13%
412 - Gas leak (natural gas or LPG)	7	0.91%
413 - Oil or other combustible liquid spill	1	0.13%
440 - Electrical wiring/equipment problem, other	1	0.13%
444 - Power line down	1	0.13%
463 - Vehicle accident, general cleanup	1	0.13%
500 - Service Call, other	6	0.78%
511 - Lock-out	1	0.13%
520 - Water problem, other	3	0.39%
522 - Water or steam leak	1	0.13%
550 - Public service assistance, other	3	0.39%
551 - Assist police or other governmental agency	2	0.26%
553 - Public service	16	2.08%
554 - Assist invalid	3	0.39%
561 - Unauthorized burning	3	0.39%
571 - Cover assignment, standby, moveup	94	12.21%
600 - Good intent call, other	10	1.30%
611 - Dispatched & cancelled en route	19	2.47%
622 - No incident found on arrival at dispatch address	1	0.13%
650 - Steam, other gas mistaken for smoke, other	2	0.26%
651 - Smoke scare, odor of smoke	9	1.17%
700 - False alarm or false call, other	4	0.52%
715 - Local alarm system, malicious false alarm	6	0.78%
730 - System malfunction, other	1	0.13%
731 - Sprinkler activation due to malfunction	4	0.52%
733 - Smoke detector activation due to malfunction	17	2.21%
735 - Alarm system sounded due to malfunction	19	2.47%
736 - CO detector activation due to malfunction	1	0.13%
740 - Unintentional transmission of alarm, other	2	0.26%
743 - Smoke detector activation, no fire - unintentional	8	1.04%
744 - Detector activation, no fire - unintentional	10	1.30%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
745 - Alarm system activation, no fire - unintentional	18	2.34%
746 - Carbon monoxide detector activation, no CO	4	0.52%
815 - Severe weather or natural disaster standby	4	0.52%
900 - Special type of incident, other	6	0.78%
TOTAL INCIDENTS:	770	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



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REPORT OF THE WATER COMMISSIONERS

Fiscal Year July 1, 2017 to June 30, 2018

The District's computational needs have grown steadily over the years. The Water Department is dependent upon computers for all of its radio communications with our pumps, tanks, and pumping stations, as well as for our billing. The District's original computer setup proved unable to handle the increasing complexities of our operations, and so we had to install a server and its associated software. That process took several months to complete.

Our two wells, pumps, pumping station and water tanks constantly "talk" by radio to each other and with our system operators. In July, the superintendent reported that the system was no longer reliably communicating pumping data and tank water levels. Our consultants pronounced that our four original equipment radios were outmoded. We replaced them. The system continued to intermittently malfunction. Our consultants then concluded that the problem was due to some sort of radio interference. There appeared to be a correlation between incidents of interference and the time of year; the interferences seemed to be more frequent in the spring and summer months. Perhaps it was due to tree foliage? The Superintendent proposed testing whether hoisting the antenna at the pumping station would solve the mystery. We tried it. It seems to have worked. The antenna at the pumping station has been permanently raised by some 50 feet

We also encountered another hardware/software problem. Since 1998, we have used a radio system to read residential water meters. A field worker simply drives by houses and a device in the truck reads data radioed from the meters into an on-board computer. Back at the station, these data are read off a thumb drive into the appropriate accounts. As all computer-driven systems do, the hardware and software for this one became obsolete. We had to buy a new reader and update the associated office software. But there were bugs. It took several visits from the technicians before the problems were solved. Because the meter radios and meters have limited life expectancies, we have an ongoing replacement program for both devices for all of our customers.

Later in the year we had an even more serious problem that also seemed to be software-related. Both of our water tanks began intermittently and uncontrollably overflowing. Our consultants advised us that this could be another radio communication problem. Instead, it turned out to be a defective water-height sensor at the base of one of the tanks. Replacing the sensor solved that problem.

Our 2010 utility truck does the brunt of our service work. It was going into the repair shop much too frequently. In April, the district voters approved the purchase of a new vehicle.

We encourage our field workers to increase their expertise. Tim Cauley received his Water Treatment T1 and T2 licenses and Tyler Scheinost received his Water Treatment T1 license.

This year we tested for the levels of lead and copper in our water. We took twenty lead and copper samples from customers' homes. All twenty samples came back under the lead and copper limits and they were lower than at our last required testing, three years ago.

We were asked by the Prudential Committee to share the cost for preventive maintenance on the downstairs boiler. The Commissioners agreed to share the costs of overall building maintenance, starting in the 2018/2019 fiscal year.

We try to do as much as possible of our water main replacement and related projects in-house, with a leased backhoe. In May and June our crew abandoned 550 feet of a six-inch 1911 main on Park Street and switched the remaining three buildings services on it to a much newer, parallel water main. Our crew also switched twelve homes that were on a 1911 main on Hadley Street to a parallel 1963 main. The remaining twenty-six homes will be done during the next fiscal year.

Keeping our water tanks clean, both inside and out, is a constant undertaking. In June we had the outside of our Skinner Lane tank power washed, at a cost of \$9,980.

Once again, the Commissioners wish to thank our colleagues on the Prudential Board for their advice and cooperation over the past fiscal year. We especially want to thank Superintendent Mark Aiken, our Administrative Assistant Joanne Carbin, and our field staff Tim Cauley, Tyler Scheinost, and our newest crew member Mike Bourbeau, for their continuing cooperation with the Commissioners and their dedicated service to the District's water consumers.

Respectfully submitted by the Board of Water Commissioners:

Francis DeToma, Chairman

Kate Bedard, Clerk

Bill Holt, Member

WATER DEPARTMENT SUMMARY REPORT

July 1, 2017 through June 30, 2018

CHARGES COMMITTED

Water Sales Due 6/30/2017	\$	5,345.53
Water Sales Charges: 7/1/2017 - 6/30/2018	\$	738,040.64
Water Systems Improvement Fund Due 6/30/2017	\$	1,569.66
Water Systems Improvement Fund charges 2017/18	\$	120,140.86

Miscellaneous Charges:

Connection Fees	\$	-
Payments Water Turn On	\$	175.00
Miscellaneous	\$	13,227.87
Sprint (Antenna)	\$	31,944.00
AT & T (Antenna)	\$	29,054.52
Fire Line Fees	\$	7,050.00
Back Flow Inspections	\$	9,500.00

\$ 956,048.08

COLLECTIONS

Water Sales Paid	\$	721,707.03
Balance Due on Water Sales	\$	7,028.21
Water System Improvement. Fund Paid	\$	119,807.07
Water System Improvement Fund Due	\$	1,903.34

Discounts	\$	14,885.66
Abatements	\$	-
Return Check - Water	\$	(204.55)
Return Check - W.S.I.F.	\$	(32.25)
Connection Fees	\$	-
Payments on Water Turn On	\$	175.00
Payments on Miscellaneous	\$	13,227.87
Sprint	\$	31,944.00
AT&T	\$	29,054.52
Fire Line Fee	\$	7,050.00
Back Flow Inspection	\$	9,500.00
Computer adjustments/water	\$	(31.52)
Computer adjustments/Capital Revenue/Misc.	\$	33.70

\$ 956,048.08

Respectfully Submitted,

Joanne Carbin - Bryan

DRY BROOK PUMPING STATION 2018

January 1st through December 31st, 2018

	DRY BROOK	TOTAL ELECTRICAL
	GALLONS	COST
January	10,769,000	\$3,242.31
February	10,496,000	\$3,074.08
March	11,265,000	\$3,152.63
April	12,157,000	\$3,321.19
May	15,649,000	\$3,731.69
June	16,477,000	\$4,142.29
July	18,768,000	\$3,986.74
August	14,416,000	\$3,700.75
September	14,893,000	\$3,293.00
October	11,789,000	\$3,157.96
November	10,345,000	\$3,077.47
December	10,180,000	\$3,076.58
Total	157,204,000	\$40,956.69

- *Total gallons pumped for 2018* 157,204,000
- *Total metered use for 2018* 127,708,284
- *hydrant flushing and accounted for leaks for 2018* 9,697,586
- *Total unaccounted for water in 2018* 19,798,130
- *The maximum daily water consumption was on 7/02/2018* 982,000
- *The average gallons per day pumped for 2018* 430,696
- *The average gallons per minute pumped for 2018* 299
- *The wholesale cost of water per million gallons in 2018* \$260.53
- *Total Percent unaccounted for 2018* 12.59%

Tyler Scheinost
Water System Operator

ANNUAL DISTRICT MEETING FOR FISCAL YEAR 2018
MAY 1, 2017
CLERK REPORT

The warrant having been duly posted and a quorum of forty being present Moderator Christopher Pile, called the meeting to order at 7:00 p.m. Pledge of Allegiance was recited and all officials introduced themselves to the audience.

It is noted here that all articles were moved and seconded, although such is not recorded individually here within these minutes.

ARTICLE 1

It was moved that the District vote to hear and act upon the reports of the officers of the District and to give recognitions.

Prudential Committee Chair Ken McKenna recognized Fire Chief David Keefe for 30 years of service, especially his last 11 years serving Fire District No. 2. He praised him for his insight towards the future in preparing all of our officers, firefighters and EMTs as potential leaders of the future. He then introduced the new Fire Chief, Scott Brady.

Fire Chief Brady recognized Lieutenant Greg Curtis for his 11 years of service to the District, acknowledging his many areas of expertise. Chief Brady asked that all department personnel present please stand and be recognized. He then introduced Managing Fire Officer, Assistant Chief Todd Calkins.

Assistant Chief Calkins recognized Lieutenant Michael Russell for his 28 years of conscientious commitment and service to Fire District No. 2.

Water Commission Chair Frank DeToma recognized Todd Calkins for his 26 years of hard work and dedication to the Water Department.

Motion passed with a unanimous vote.

ARTICLE 2

It was moved that the District vote to appropriate the sum of \$74,972.71 for the Appointed Treasurer/Clerk Account, with the sum of \$37,486.36 to be raised by Taxation and the sum of \$37,486.35 to be raised by Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 3

It was moved that the District vote to appropriate the sum of \$20,330 for maintenance of the headquarters building and other expenses, with the sum of \$19,630 to be raised by Taxation and the sum of \$700 to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 4

It was moved that the District vote to appropriate the sum of \$7,200 for the purpose of purchasing and installing a copier/fax/scanner for use by all departments of the District including any and all incidental and related costs, with the sum of \$4,800 to be transferred from Free Cash and the sum of \$2,400 to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 5

It was moved that the District vote to appropriate the sum of \$9,000.00 to be added to the OPEB Stabilization Fund, with the sum of \$4,500 to be raised by Taxation and the sum of \$4,500 to be raised by Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 6

It was moved that the District vote to appropriate the sum of \$21,010 to be used for the operational expenses of the District, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 7

It was moved that the District vote to appropriate the sum of \$196,689.18 for Prudential Committee portion of the District insurance account, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 8

It was moved that the District vote to appropriate the sum of \$7,291.60 for the Tax Collectors, Assessors and Town Clerk expenses, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 9

It was moved that the District vote to appropriate the sum of \$249,220 to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System, with the sum of \$158,080.25 to be raised by Taxation and the sum of \$91,139.75 to be raised by Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 10

It was moved that the District vote to appropriate the sum of \$14,000 to be used as a Reserve Fund account, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 11

It was moved that the District vote to authorize the Treasurer with the approval of the Prudential Committee, to borrow in anticipation of the revenue for the twelve month period beginning July 1, 2017, in accordance with General Laws, Chapter 44, Section 4, and the acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or

or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Motion passed with a unanimous vote.

ARTICLE 12

It was moved that the District vote to appropriate the sum of \$9,000 for the purpose of funding information technology equipment, parts, accessories, software and installation including any and all incidental and related costs, with the sum of \$6,000 to be transferred from Free Cash and the sum of \$3,000 to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 13

It was moved that the District vote to appropriate the sum of \$722,224 to be used for the Operations of the Fire Department to include a sum of money to pay firefighters for time spent in fire fighting, drills and other duties, and for leave with pay to incapacitated officers and firefighters as authorized by Chapter 41, Section 111-F of the General Laws, said sum to be raised from Taxation.

A question was raised as to the status of the negotiations with Fire District 1 regarding the purchase of a new fire truck. A response was given by Chief Brady that the two departments had differing opinions regarding type and size of the vehicle and equipment necessary, noting that the vehicle District 1 wanted would not fit in the District 2 equipment bay and an agreement could not be reached. Prudential Committee member Richard Constant stated that our trucks are 26 and 20 years old and that he felt something should be able to be worked out with District 1. Prudential Committee Chair Kenneth McKenna stated that the \$400,000 offered by the college was now off the table and would need to be renegotiated. Chief Brady stressed the importance of keeping up our infrastructure; we need good safe apparatus, while at the same time remaining fiscally responsible.

Motion passed with a unanimous vote.

ARTICLE 14

It was moved that the District vote to appropriate the sum of \$287,078 for the operations of the District No. 2 Ambulance Service, said sum to be transferred from Ambulance Receipts Reserved for Appropriation.

Motion accepted with a unanimous vote.

ARTICLE 15

It was moved that the District vote to appropriate the sum of \$601,789.86 for the operations of the Water Department to include insurances and wages, said sum to be raised from Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 16

Fiscal Year 2017 Request

It was moved that the District vote to appropriate the sum of \$192,707.06 for the purpose of increasing the Water Systems Improvement Stabilization Fund, with the sum of

\$162,594.26 to be transferred from the Water Department Capital Receipts and Connection Fees portion of Water Surplus received from May 1, 2016 through and including April 30, 2017, and the sum of \$30,112.80 to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 17

Fiscal Year 2017 Request

It was moved that the District vote to appropriate the sum of \$55,000 for Water System Capital Improvements including a meter reading system upgrade, meter replacements and SCADA radio upgrade including any and all incidental and related costs, said sum to be raised from the Water Systems Improvement Stabilization Fund.

A question was asked regarding the prior year's drought and whether or not it had stressed the system. Water Superintendent Mark Aiken responded that it had not. A question was raised regarding Capone's Pool truck being filled from our system, how much do they pay for water? M. Aiken responded that Capone's paid approximately \$35,000 last year which equates to a 15 to 18 cent reduction in the water rate.

Motion passed with a unanimous vote.

ARTICLE 18

Fiscal Year 2017 Request

It was moved that the District vote to appropriate the sum of \$32,870.47 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Systems Capital Improvement Woodbridge Street Project Account.

Motion passed with a unanimous vote.

ARTICLE 19

Moderator stated that he had been informed that there would be no motion for Article 19.

ARTICLE 20

It was moved that the District vote to appropriate the sum of \$95,200 for the payment of principle and interest on the District portion of the bond that is for the building debt, with the sum of \$40,000 to be raised from Free Cash, the sum of \$7,600 to be raised from Taxation and the sum of \$47,600 to be raised from Water Department Receipts

Motion passed with a unanimous vote.

ARTICLE 21

It was moved that the District vote to allow the Prudential Committee or the Water Commissioners, or the Fire Chief with the approval of the Prudential Committee, to apply for, accept, and expend any state or federal grants that may come available for Fiscal Year 2018 and/or to accept any gifts given to the District.

Motion passed with a unanimous vote.

ARTICLE 22

It was moved that the District vote to authorize the Prudential Committee to sell and/ or dispose of any surplus personal property belonging to the Fire District.

Motion passed with a unanimous vote.

ARTICLE 23

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the District Stabilization Fund, said sum to be raised from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 24

It was moved that the District vote to appropriate the sum of \$63,270 for the payment of principle and interest for the Water Department Capital Expense debt, said sum to be raised from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 25

It was moved that the District vote to appropriate the sum of \$51,595.69 for the purpose of increasing the Water Department Vehicle Stabilization Fund, with the sum of \$31,595.69 to be transferred from the Water Vehicle Capital Account and the sum of \$20,000 to be raised from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 26

It was moved that the District vote to appropriate the sum of \$40,000 for the purpose of increasing the Water Storage Tank Stabilization Fund, with the sum of \$25,000 to be raised from Water Surplus and the sum of \$15,000 to be raised from Water Receipts.

Motion passed with a unanimous vote.

ARTICLE 27

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the Water Department Building Stabilization Fund, said amount to be raised from Water Receipts.

Motion passed with a unanimous vote.

ARTICLE 28

It was moved that the District vote to appropriate the sum of \$6,000 for the purpose of paying an annual stipend to each of the three Prudential Committee members and three Water Commissioners, then in office, with the sum of \$3,000 to be raised by Taxation and the sum of \$3,000 to be raised by Water Receipts.

Motion passed with a unanimous vote.

ARTICLE 29

It was moved that the District vote to appropriate the sum of \$3,700 for the purpose of purchasing a paper folder and inserting machine with a one year equipment maintenance agreement, including any and all incidental and related costs, with said sum to be raised from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 30

It was moved that the District vote to authorize the Prudential Committee to defend all suits that may be brought against the District during the Fiscal Year 2018 and to prosecute all suits on behalf of the District, to engage counsel for same, and to settle such suits as they deem advisable.

Motion passed with a unanimous vote.

ARTICLE 31

It was moved that the District vote to authorize the Prudential Committee to explore, with the Town, ways and means to combine the annual election of the District with that of the Town of South Hadley and do all things necessary to accomplish the same.

Prudential Committee Member Richard Constant stated that he'd had two conversations with Town Administrator Michael Sullivan and had been assured that there would be no additional cost to the District to combine the elections. R. Constant continued to say that if we were to purchase an ADA compliant voting machine the cost would be approximately \$14,000. A question was asked regarding the alignment of District 2 with the Precincts of the Town. R. Constant replied that they do not align. District 2 election would be at the same place and time as the town but would be a separate election. He further stated that he'd been in contact with Representative John Scibak, who stated he would be willing to help if there is a need for legislation. A question was raised regarding the Town election being held in September in the future. District Clerk Barbara Miller responded that District By-laws dictate our election be held the second Tuesday in June. A vote will be needed to change the By-laws; if necessary, by Special District Meeting.

Motion passed with a unanimous vote.

Meeting adjourned at 8:10 pm
Respectfully submitted,

Barbara Miller
Clerk, South Hadley Fire District No. 2

**SOUTH HADLEY DISTRICT No. 2
ELECTION RESULTS
June 12, 2018**

Moderator (1 year)

Christopher Pyle	46 votes/elected
Blanks	13
Michael Koske	1

Prudential Committee (3 years)

James W. Menard	55 votes/elected
Blanks	5

Water Commissioner (3 years)

William M. Holt	48 votes/elected
Blanks	12

Total voided ballots	0
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Respectfully submitted,
Barbara Miller, Clerk/Treasurer

BY-LAWS OF FIRE DISTRICT NO. 2

ARTICLE 1 - OFFICERS

SECTION 1. The officers of the District shall consist of a three member Prudential Committee, a three member Board of Water Commissioners, a Moderator.

SECTION 2. District officers shall be elected annually by ballot. All officers shall serve for a term of three (3) years with the exception of the Moderator who shall serve for a term of one (1) year.

a. Members of the Prudential Committee shall serve for three years, the term of one member to expire each year. One member shall serve as chairperson, one as clerk, one as member, by vote of then in office Prudential Committee. (adopted 05/04/2015)

b. Members of the Board of Water Commissioners shall serve for three years, the term of one member to expire each year. One member shall serve as chairperson, one as clerk, one as member.

SECTION 3. Any voter of the District shall be eligible for any office but no individual shall hold more than two offices concurrently.

SECTION 4. Officers shall receive such compensation for their services as the District may determine.

SECTION 5 The Prudential Committee, Water Commissioners, Fire Chief and Clerk/Treasurer, shall present at each annual District meeting a report of their activities since the last annual District meeting.

SECTION 6. The Treasurer shall be bonded at the expense of the District in such an amount and with such sureties as shall be set by the Massachusetts General Laws. He/She shall receive all funds belonging to the District and shall disburse the same as provided in Article III, Section 3.

SECTION 7. The Moderator shall preside at all District meetings.

SECTION 8. The Clerk shall keep accurate records of the proceedings of the District in formal meeting and shall be responsible for the conduct of all elections of the District.

SECTION 9. An audit of the District records shall be performed on an annual basis by an independent auditor.

SECTION 10. Any vacancy in any elected office shall be filled until the next Annual Election by a majority vote of the Prudential Committee and Water Commissioners then in office. In case of a tie vote, the Clerk of the District shall cast the deciding vote. A meeting to fill a vacancy shall be called by the Clerk of the District on notice in writing to each officer eligible to vote thereat at least seven days in advance of said meeting and he/she shall conduct a meeting so called.

SECTION 11. The Clerk/Treasurer of the District shall be an appointed position and said position or any vacancy therein shall be filled by a majority vote of the Prudential Committee then in office. (adopted 5/6/13)

ARTICLE II - MEETINGS

SECTION 1. The Annual Election of the District shall be held on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the Annual Election of the District shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters. The Annual Meeting of the District shall be held on the first Monday in May in each year. (Adopted 5/7/2018)

SECTION 2. Special meetings shall be called by a majority of the Prudential Committee or when requested by the Water Commissioners or as specified in Article II, Section 3.

SECTION 3. Every District Meeting, except as otherwise provided by special law, shall be called in pursuance of a warrant under the hands of the Prudential Committee, notice of which shall be given fourteen days (14) at least, before such meeting. The warrant shall be directed to a constable of the towns of South Hadley and Granby, or to some other person, who shall forthwith give notice of such meeting by posting the warrant in three public places in the district.

The warrant for all District meetings shall state the time and place of holding the Meeting and the subjects to be acted upon thereat. The Prudential Committee shall be responsible for preparing all District meeting warrants and for the insertion of articles therein. The Prudential Committee shall also insert in the warrant for the Annual District Meeting articles requested by petition of no fewer than ten (10) registered voters of the towns, residing in the territory comprising the District and submitted to the Prudential Committee no later than thirty (30) days prior to the Annual District Meeting; and in the warrant for every Special District Meeting, articles requested by petition of no fewer than fifty registered voters or by ten percent of the total number of the registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser, and submitted to the Prudential Committee no later than twenty one (21) days prior to the Special District Meeting. Petitions for insertion of an article shall include the name and residence (street and number) of each petitioner. Upon receipt of any such petition, the Prudential Committee shall forward the petition to the Town Clerk, who shall forthwith check the names and certify which are registered voters. Only the names of certified voters shall be counted.

The Prudential Committee shall call a Special District Meeting upon request in writing of one hundred registered voters or twenty per cent of the total number of registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser - such meeting to be held not later than thirty days after the receipt of such request, and shall insert in the warrant therefore all subjects the insertion of which shall be requested by said petition. No action shall be valid unless the subject matter thereof is contained in the warrant. The warrant for the special meeting shall be posted fourteen (14) days prior to the date of the Special Meeting. Two or more District Meetings for District purposes may be called by the same warrant.

The Prudential Committee shall publish the warrant for each District Meeting in print and on the town and/or District website, to be available to the public at least fourteen (14) days before the holding of such meeting. Said notice shall include by supplemental text, or otherwise, the amount of money intended by the sponsor to be included in any main motion to raise, appropriate, transfer or borrow, a sum of money at such meeting. Failure to cause publication of any intended money amount as provided herein shall not invalidate action taken at a District Meeting otherwise called and held in accordance with applicable law and these by-laws except for said failure. In addition, a simple notice of the date, time, and place of the meeting shall be published in other than the legal notice section.

At every Meeting, a Moderator shall be chosen by ballot, unless the District has voted to elect a Moderator for a term as provided by Section Fourteen of Chapter Thirty-nine of the Massachusetts General Laws (MGL). The Moderator shall have the same powers as the Moderator of the Town of South Hadley. (Adopted 5/7/2018)

SECTION 4. Forty voters shall constitute a quorum at any meeting of the District. Election of officers shall not be considered a meeting for the purposes of this section.

ARTICLE III - FINANCES

SECTION 1. The fiscal year of the District shall begin on the first day of July and shall end on the thirtieth day of June next.

SECTION 2. District notes and bonds shall be issued by the Clerk/Treasurer only after authorized by the District. All such evidences of indebtedness shall be signed by the Clerk/Treasurer of the District and countersigned by the Prudential Committee.

SECTION 3. Funds of the District shall be disbursed by the Clerk/Treasurer only upon the written approval of a majority of the Prudential Committee and for bills incurred by the Water Department, upon the additional approval in writing of a majority of the Board of Water Commissioners.

ARTICLE IV - FIRE DEPARTMENT

SECTION 1. The Fire Department shall consist of a Fire Chief, Assistant Fire Chief(s), and as many firefighters as shall be deemed necessary to manage the fire department.

SECTION 2. The Prudential Committee shall appoint the Fire Chief, consistent with MGL Chapter 48, Section 42. The primary responsibility of the Fire Chief shall be administrative and supervisory work in directing life safety services in the protection of life and property inclusive of the prevention and extinguishing of fires, emergency medical services, public education and environmental services, serve as Hazardous Materials Coordinator, Right-to-Know Coordinator and other positions as needed by the Prudential Committee. The Fire Chief shall work under the policy direction of the Prudential Committee and under the rules and regulations of the Massachusetts General Laws, Chapter 48, Section 42, and other applicable laws, rules and regulations. The Fire Chief shall appoint the Assistant Fire Chief(s).

SECTION 3. The Chief shall appoint and may remove firefighters to fill vacancies in the department. The Fire Chief shall have general superintendence and care of all apparatus belonging to the District and used by the Fire Department as well as control over the officers

and members of the Fire Department; and may make from time to time such rules and regulations for the government and discipline of the department and preservation of order in time of incident as he/she may think expedient.

SECTION 4. The Fire Chief shall have sole command at incidents over all members of the Department, including the Assistant Fire Chief(s), and over all other persons who may be present at incidents, and shall direct all measures for extinguishing fires, protection of property and preservation of order and observance of the law.

ARTICLE V - PRUDENTIAL COMMITTEE

SECTION 1. The Prudential Committee shall have the management and control of all property, real and personal, belonging to the District and used in the prevention and extinguishing of fires, subject, however, to such instructions, rules and regulations as the District may impose by its vote.

SECTION 2 It shall be the duty of the Prudential Committee to authorize the disposal of any equipment declared surplus by any department within the District.(original vote Feb. 2, 1951)

SECTION 3. All employees and officials of the District are subject to and must comply with the Policies and Procedures set forth by the District in its Policies and Procedures Handbook.

ARTICLE VI - WATER DEPARTMENT

SECTION 1. The Board of Water Commissioners shall have the care, custody, management and control of all property, real and personal, belonging to the District, except the property placed under the control of the Prudential Committee. The Board shall have authority to determine and establish from time to time equitable prices and rates for the use of water and make rules and regulations for the introduction and use of water.

ARTICLE VII - AMENDMENTS

SECTION 1. These By-Laws may be altered or amended at any District meeting, or new By-Laws may be adopted at any District meeting providing the notice thereof shall specify the change/changes to be submitted to the voters.

Revised: October 22, 2007

Revised: May 4, 2009

Amended: May 7, 2012

Amended: May 6, 2013

Amended: May 4, 2015

Amended: May 7, 2018

PHOTO GALLERY



South Hadley Family Center with over 100 children enjoyed a morning washing the fire truck and learning about fire safety.



Tyler Schienost, Tim Cauley and Mike Bourbeau Repairing a Hydrant



**Tim Cauley, Operating Backhoe
Park Street Switchover**



**Skinner Lane Tank
Before Painting**



**Skinner Lane Tank
After Painting**



Tech Rescue Training