



Office of the Treasurer / Clerk

South Hadley Fire District No. 2

20 Woodbridge Street

South Hadley, MA 01075

Tel: (413) 534-5748 - Fax: (413) 517-6054

ANNUAL DISTRICT MEETING MAY 3, 2021 (FISCAL YEAR 2022 BUDGET) CLERK REPORT

The warrant having been duly posted and a quorum of four being present (quorum reduced to ten percent of existing quorum by vote of the Prudential Committee on April 15, 2021 per Section 7 of Chapter 92 of the Acts of 2020), 20 registered voters were in attendance. Moderator Christopher Pile, called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and all officials introduced themselves to the audience.

It is noted here that all articles were moved and seconded, although such is not recorded individually here within these minutes.

ARTICLE 1

It was moved that the District vote to hear and act upon the reports of the officers of the District and to give recognitions.

Prudential Committee Chair, Kenneth LeBlanc, thanked all employees and board members for their effort and understanding over the past year.

Prudential Committee member, James Menard, read the agreement which was signed by the Prudential Committee members and Water Commissioners of both District 1 and District 2. See the end of this report for the agreement.

Frank DeToma thanked the Water Department employees recognizing the extra effort made during the past year due to Covid. He thanked employees of the District and board members.

Chief Calkins recognized his officers and firefighter/EMTs, thanking them for their dedication and service to the District, especially in this very difficult year. He added an extra note of appreciation to Captain Ryan Moore for his effort in continually updating protocols to match state requirements during COVID. Chief stated that the District has two new Firefighter/EMTs: Perry McDonnell and Marissa Bailly.

The Fiscal Year 2020 Annual Report of the Officers was provided to each attendee.

Motion passed with a unanimous vote.

ARTICLE 2

It was moved that the District vote to appropriate the sum of \$531,445 for the Prudential Committee Operating Budget: Salaries & Wages \$51,383, Expenses \$480,062, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 3

It was moved that the District vote to appropriate the sum of \$702,324 to be used for the Operations of the Fire Department to include a sum of money to pay firefighters for time spent in firefighting, drills and other duties, and for leave with pay to incapacitated officers and firefighters as authorized by Chapter 41, Section 111-F of the General Laws: Salaries & Wages \$606,724, Expenses \$95,600 said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 4

It was moved that the District vote to appropriate the sum of \$264,190 for the operations of the District No. 2 Ambulance Service: Salaries & Wages \$146,690, Expenses \$117,500, said sum to be transferred from Ambulance Receipts Reserved for Appropriation.

Motion passed with a unanimous vote.

ARTICLE 5

It was moved that the District vote to appropriate the sum of \$ 78,650 for the payment of principal and interest against the District building addition debt, with the sum of \$39,325 to be raised from Taxation and the sum of \$39,325 to be raised from Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 6

It was moved that the District vote to appropriate the sum of \$25,920 for the payment of principal and interest on the ambulance debt, with the sum of \$20,000 to be transferred from the Mount Holyoke College Ambulance Gift Account and the sum of \$5,920 to be transferred from Ambulance Receipts Reserved for Appropriation.

Motion passed with a unanimous vote.

ARTICLE 7

It was moved that the District vote to appropriate the sum of \$24,334 for the payment of principal and interest against the Rescue Truck lease debt, said sum to be raised from Taxation.

Motion passed with a unanimous vote.

ARTICLE 8

It was moved that the District vote to appropriate the sum of \$809,177 for the operations of the Water Department to include insurances, and the OPEB obligation: Salaries & Wages \$383,743, Expenses \$425,434, with the sum to be raised from Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 9

It was moved that the District vote to appropriate the sum of \$60,500 for the payment of principal and interest for the Water Department Capital Expense debt, said sum to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 10

It was moved that the District vote to appropriate the sum of \$ 40,000 to be added to the Water Storage Stabilization Fund, said sum to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 11 Fiscal Year 2021

It was moved that the District vote to appropriate the sum of f \$ 251,637 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Department

Capital Receipts and Connection Fees portion of Water Surplus received from May 1, 2019 through and including April 29, 2021.

Motion passed with a unanimous vote.

ARTICLE 12 Fiscal Year 2021

It was moved that the District vote to appropriate the sum of f \$ 36,985.00 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Systems Capital Improvement Project Account.

Motion passed with a unanimous vote.

ARTICLE 13 Fiscal Year 2021

It was moved that the District vote to appropriate the sum of \$125,500 for Water System Capital Improvements including Water Main Replacement, Emergency Response Plan, Leak Detection, Backhoe Rental & Billing System Upgrade, including any and all incidental and related costs, said sum to be transferred from the Water Systems Improvement Stabilization Fund.

Motion passed with a unanimous vote.

ARTICLE 14

It was moved that the District vote to appropriate the sum of \$10,000 for the purpose of increasing the Water Department Vehicle Stabilization Fund, said amount to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 15

It was moved that the District vote to appropriate the sum of 5,000 for the purpose of increasing the Water Department Building Stabilization Fund, said amount to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 16 Fiscal Year 2021

It was moved that the District vote to appropriate the sum of \$4,000 for the purpose replacing a door, and upgrading the heating system in the Water Dept. including the payment of all costs incidental and related thereto, said amount to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 17

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the District Stabilization Fund, said sum to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 18

It was moved that the District vote to appropriate the sum of \$50,000 for the purpose of increasing the Fire Department Vehicle Replacement Stabilization Fund, said sum to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 19

It was moved that the District vote to appropriate the sum of \$18,500 for the purpose of a 25% Assistance to Fire Fighters grant match, for the purchase and installation of a ventilation system in both garage levels to improve air quality, including the payment of all costs incidental and related thereto, with the sum of \$2,000 to be transferred from Water Systems Improvement Stabilization Fund and the sum of \$16,500 to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 20

It was moved that the District vote to appropriate the sum of 30,000 for the purpose of the demolition and removal of the Elmer Brook Pumping Station, 490 Amherst Road (Assessors' Map 58, Lot 20), including the payment of all costs incidental and related thereto, with the sum of \$15,000 to be transferred from Water Systems Improvement Stabilization Fund and the sum of \$15,000 to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 21

It was moved that the District vote to authorize the Prudential Committee to defend all suits that may be brought against the District during the Fiscal Year 2022 and to prosecute all suits on behalf of the District, to engage counsel for same, and to settle such suits as they deem advisable.

Motion passed with a unanimous vote.

ARTICLE 22

It was moved that the District vote authorize the Prudential Committee to sell and/or dispose of any surplus personal property belonging to the Fire District.

Motion passed with a unanimous vote.

ARTICLE 23

It was moved that the District vote to allow the Prudential Committee or the Water Commissioners, or the Fire Chief with the approval of the Prudential Committee, to apply for, accept, and expend any state or federal grants that may come available for Fiscal Year 2022 and/or to accept any gifts given to the District.

Motion passed with a unanimous vote.

ARTICLE 24

It was moved that the District vote to authorize the Treasurer with the approval of the Prudential Committee, to borrow in anticipation of the revenue for the twelve-month period beginning July 1, 2021, in accordance with General Laws, Chapter 44, Section 4, and the acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Motion passed with a unanimous vote.

ARTICLE 25


It was moved that the District vote to establish a stabilization fund to be known as the Ambulance Stabilization Fund pursuant to MGL Ch. 40 Sec. 5B and further vote to transfer \$10,000 from Ambulance Receipts Reserved for Appropriation for the initial deposit into the Ambulance Stabilization Fund.

Motion passed with a unanimous vote.

The Moderator announced the business portion of the meeting as closed.

Meeting adjourned at 8:00 p.m.

A TRUE COPY ATTEST:


Barbara Miller
Clerk/Treasurer

Balance in Various Accounts as of April 30, 2021 (Rounded without April Interest)			
Balance	Proposed		
4/30/2021	Net Amt		
	(Used)/Added	Account Name	Article #s
\$ 220,450	\$ (86,500)	Free Cash	17,18,19,20
\$ 67,055		FD Capital/Vehicle Replacement Stabilization	
\$ 57,672	\$ 5,000	District Stabilization Fund	17
\$ 204,602	\$ 50,000	OPEB Trust Fund	2, 8
\$ 19,842		Land Acquisition Stabilization Fund	
\$ 271,761	\$ (280,110)	Ambulance Receipts Reserved for Appropriation	4, 6, 25
\$ 55,709		Mount Holyoke College Equipment Gift Account	
\$ 200,673	\$ 146,122	Water Systems Improvement Stabilization Fund (WSIF)	11, 12, 13, 19, 20
\$ 437,815	\$ (371,137)	Water Surplus per FY20 Audit (Includes Cap. Rec.)	9, 10, 11, 14, 15, 16
\$ 475,247	\$ 40,000	Water Storage Tank Stabilization Fund	10
\$ 77,905	\$ 10,000	WD Vehicle Stabilization Fund	14
\$ 20,144	\$ 5,000	WD Building Stabilization Fund	15



PRUDENTIAL COMMITTEE

South Hadley Fire District No. 2

20 Woodbridge Street

South Hadley, MA 01075

Tel: (413) 534-5748 - Fax: (413) 517-6054

November 17, 2020

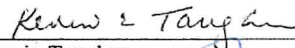
Statement of Agreement

The District #2 Prudential Board and Water Commissioners would like to explore ways in which we can increase our cooperation with District #1. To that end, we feel that it would be useful for the two District Boards to more fully understand each other's operations. There may well be ways in which, together, we can improve our services to the community. The Fire Chiefs, Water Superintendents, and the Clerk Treasurers of the two Districts have already established efficient working relationships; we feel that the two Boards should do the same. Therefore, we are proposing that the two Boards open a regular dialog with each other. We are suggesting that the two Boards, or the two Chairs, or two Board representatives meet on a regular basis (monthly, quarterly, twice a year, or once a year), in order to discuss any issues of mutual interest. It may be preferable to periodically attend each other's regular monthly meetings.

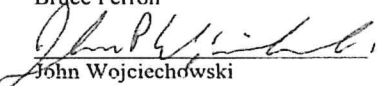
Our hope is that improved communication between the two Boards will enable all of us to better serve our respective Districts.

South Hadley Fire District No. 1


Prudential Board


Kevin Taugher


Bruce Perron


John Wojciechowski

Water Commissioners

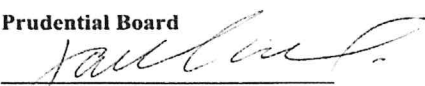

William Schenker

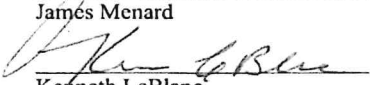

R. Scott Williams

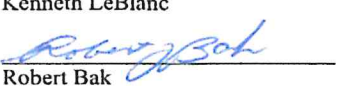

Brian McClafin

South Hadley Fire District No. 2

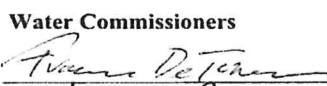
Prudential Board


James Menard


Kenneth LeBlanc


Robert Bak

Water Commissioners


Francis DeToma


Katharine Bedard


Daniel Luis