



Office of the Treasurer / Clerk

South Hadley Fire District No. 2

20 Woodbridge Street

South Hadley, MA 01075

Tel: (413) 534-5748 - Fax: (413) 517-6054

ANNUAL DISTRICT MEETING

MAY 7, 2018

CLERK REPORT

The warrant having been duly posted and a quorum of forty being present Moderator Christopher Pile, called the meeting to order at 7:00 p.m. Pledge of Allegiance was recited and all officials introduced themselves to the audience.

It is noted here that all articles were moved and seconded, although such is not recorded individually here within these minutes.

ARTICLE 1

It was moved that the District vote to hear and act upon the reports of the officers of the District and to give recognitions.

Prudential Committee Chair Ken McKenna recognized Francis Conti for his 34 years of serving District 2 as an Assessor for the Town of South Hadley. A moment of silence was held in his memory.

Fire Chief Brady recognized Ronald Langevin for his fifteen years of service to District 2, acknowledging that he was the first full time Fire Fighter and served as Lieutenant. A moment of silence was held in his memory.

Assistant Chief Calkins recognized all full time and part-time Fire Fighters and EMTs, asking them to stand, thanking them for all their hard work and dedication.

Motion passed with a unanimous vote.

ARTICLE 2

It was moved that the District vote to appropriate the sum of \$345,977 for the Insurance and Employee Benefit Accounts, with the sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 3

It was moved that the District vote to appropriate the sum of \$23,775 for Administrative Expenses, with the sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 4

It was moved that the District vote to appropriate the sum of \$99,728 for the Operational Expenses of the Prudential Committee, with the sum of \$20,000 to be transferred from Free Cash and the sum of \$79,728 to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 5

It was moved that the District vote to appropriate the sum of \$5,699 for the salaries of the Tax Collector and Assessors of the Towns of South Hadley and Granby, for time invested in the assessment and collection of taxes for Fire District No. 2, with the sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 6

It was moved that the District vote to appropriate the sum of \$759,543 to be used for the Operations of the Fire Department to include a sum of money to pay firefighters for time spent in firefighting, drills and other duties, and for leave with pay to incapacitated officers and firefighters as authorized by Chapter 41, Section 111-F of the General Laws, with the sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 7

It was moved that the District vote to appropriate the sum of \$294,150 for the operations of the District No. 2 Ambulance Service, with said sum being transferred from Ambulance Receipts Reserved for Appropriation.

Motion passed with a unanimous vote.

ARTICLE 8

It was moved that the District vote to appropriate the sum of \$250,000 to pay costs of purchasing and equipping a new ambulance, including the payment of all costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Prudential Committee, is authorized to borrow \$200,000 under M.G.L. Chapter 44, Section 7(1) or any other enabling authority and to issue bonds or notes of the District thereof and further to authorize the transfer of the sum of \$50,000 from Ambulance Receipts Reserved for Appropriation for the purchase of said vehicle. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants, gifts or donations received by the District on account of this capital expenditure. Any premium received by the District upon the sale of the bonds or notes, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized for the project shall be reduced by the amount of any such premium so applied. The sum of \$50,000 to be transferred from Ambulance Receipts Reserved for Appropriation.

Motion passed with a 2/3 majority vote.

ARTICLE 9

It was moved that the District vote to appropriate the sum of \$92,260 for the payment of principle and interest on the District portion of the bond that is for the building debt, with the sum of \$31,130 to be transferred from Free Cash, the sum of \$15,000 to be raised from Taxation and the sum of \$46,130 to be raised from Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 10 Fiscal Year 2018

It was moved that the District vote to appropriate the sum of \$11,288.57 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Systems Capital Improvement Meter Reading System Upgrade and Replacement and SCADA Radio Upgrade Project Account.

Motion passed with a unanimous vote.

ARTICLE 11 Fiscal Year 2018

It was moved that the District vote to appropriate the sum of \$123,637.94 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water

Department Capital Receipts and Connection Fees portion of Water Surplus received from May 1, 2017 through and including April 30, 2018.

Motion passed with a unanimous vote.

ARTICLE 12

It was moved that the District vote to appropriate the sum of \$742,006 for the operations of the Water Department to include insurances and wages, with the sum of \$12,620 to be transferred from Water Surplus and the sum of \$729,386 to be raised from Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 13 Fiscal Year 2018

It was moved that the District vote to appropriate the sum of \$140,000 for Water System Capital Improvements including Park and Hadley Streets 1911 six-inch water main abandonment, meters, power wash Skinner Lane Tank, leak detection and V.F.D. drive for Dry Brook, including any and all incidental and related costs, said sum to be transferred from the Water Systems Improvement Stabilization Fund.

Motion passed with a unanimous vote.

ARTICLE 14

It was moved that the District vote to appropriate the sum of \$61,380 for the payment of principle and interest for the Water Department Capital Expense debt, said sum to be raised through Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 15

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the Water Department Building Stabilization Fund, said amount to be raised through Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 16

It was moved that the District vote to appropriate the sum of \$115,000 for the purpose of increasing the Water Storage Tank Stabilization Fund, with the sum of \$100,000 to be transferred from Water Surplus and the sum of \$15,000 to be raised through Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 17

It was moved that the District vote to appropriate the sum of \$30,000 for the purpose of increasing the Water Department Vehicle Stabilization Fund, said amount to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 18 Fiscal Year 2018

It was moved that the District vote to appropriate the sum of \$40,000 to pay the costs of purchasing and equipping one new vehicle for the Water Department, including the payment of all costs incidental and related thereto, said sum to be transferred from the Water Dept. Vehicle Stabilization Fund

Motion passed with a unanimous vote.

ARTICLE 19

It was moved that the District vote to appropriate the sum of \$20,000 for the purpose of increasing the Fire Department Capital/Vehicle Replacement Stabilization Fund, said sum to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 20

It was moved that the District vote to appropriate the sum of \$20,000 for the purpose of increasing the OPEB Stabilization Fund, with the sum of \$10,000 to be transferred from Free Cash and the sum of \$10,000 to be raised through Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 21

It was moved that the District vote to accept the Resolution For Acceptance of Chapter 32B, Section 20 (OPEB Fund) as printed in the Warrant and further authorize that \$78,497.53, be transferred from the OPEB Stabilization Account as the initial investment into the OPEB Fund.

*ARTICLE 21: To see if the District will vote accept the Resolution For Acceptance of Chapter 32B, Section 20 (OPEB Fund)
"RESOLVED: That, South Hadley Fire District No. 2 hereby accepts the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016 (the "Act"), and establishes an Other Post-Employment Benefits Liability Trust Fund (the "OPEB Fund");*

RESOLVED: That, in accordance with the Act, South Hadley Fire District No. 2 hereby designates the Treasurer of South Hadley Fire District No. 2 to serve as Custodian of the OPEB Fund (the "Custodian");

AND BE IT FURTHER RESOLVED: That the sum of \$78,485.11 be appropriated as the initial investment into the OPEB Fund;

AND BE IT FURTHER RESOLVED: That the following person(s) be designated as Trustee(s) of the OPEB Fund: The Custodian of the OPEB Fund

AND BE IT FURTHER RESOLVED: That the Treasurer of South Hadley Fire District No. 2, as Custodian of the OPEB Fund, be, and hereby is, authorized to execute and deliver the Investment Agreement with the State Retiree Benefits Trust Fund board of trustees on behalf of South Hadley Fire District No. 2 for the purpose of making the representations and warranties, acknowledgements and agreements on the part of South Hadley Fire District No. 2 to be made and performed thereunder. Recommended Amount \$78,485.11.

Motion passed with a unanimous vote.

ARTICLE 22

It was moved that the District vote to amend the District By-Laws Article II, Section 1, as printed in the Warrant.

*ARTICLE 22: To see if the District will vote to amend the District By-Laws as follows:
Article II, Section 1, by striking out the words "second Tuesday of June in each year and the" and inserting in their place "on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the Annual Election of the District shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters. The", to read as follows:*

ARTICLE II, SECTION 1. The Annual Election of the District shall be held on the month and day to coincide with the month and day of the Town of South Hadley's annual election as stated in Chapter 18-1 of the By-Laws of the Town of South Hadley, as amended from time to time. The hours and location of voting for the Annual Election of the District shall be set to coincide with the hours and location of the Town of South Hadley's annual election as established by Order of the Select Board. The polling place for the district voters shall be in a separate location within the building from the polling place for the town voters. The Annual Meeting of the District shall be held on the first Monday in May in each year.

This By-Law will only become effective with the Annual Election in 2019.

Motion passed with a majority vote.

ARTICLE 23

It was moved that the District vote to amend the District By-Laws Article II, Section 3, as printed in the Warrant.

ARTICLE 23: To see if the District will vote to amend the District By-Laws as follows:

Article II, Section 3, by striking out the words "shall insert in the warrant for the Annual Meeting all subjects the insertion of which shall be requested of them in writing by ten or more" and inserting in their place "shall be responsible for preparing all District meeting warrants and for the insertion of articles therein. The Prudential Committee shall also insert in the warrant for the Annual District Meeting articles requested by petition of no fewer than ten (10)", and to further amend by inserting the words "and submitted to the Prudential Committee no later than thirty (30) days prior to the Annual District Meeting" between the word "District" and "; and", and to further amend by striking the words "all subjects, the insertion of which shall be requested of them in writing by" and inserting in their place "articles requested by petition of no fewer than" and to further amend by striking the period "." after the word District and inserting a comma ",", followed by the words "whichever number is the lesser, and submitted to the Prudential Committee no later than twenty one (21) days prior to the Special District Meeting. Petitions for insertion of an article shall include the name and residence (street and number) of each petitioner. Upon receipt of any such petition, the Prudential Committee shall forward the petition to the Town Clerk, who shall forthwith check the names and certify which are registered voters. Only the names of certified voters shall be counted." and to further amend by inserting the words "whichever is the lesser" between the words "District," and "- such" to read as follows:

ARTICLE II, SECTION 3. Every District Meeting, except as otherwise provided by special law, shall be called in pursuance of a warrant under the hands of the Prudential Committee, notice of which shall be given fourteen days (14) at least, before such meeting. The warrant shall be directed to a constable of the towns of South Hadley and Granby, or to some other person, who shall forthwith give notice of such meeting by posting the warrant in three public places in the district.

The warrant for all District meetings shall state the time and place of holding the Meeting and the subjects to be acted upon thereat. The Prudential Committee shall be responsible for preparing all District meeting warrants and for the insertion of articles therein. The Prudential Committee shall also insert in the warrant for the Annual District Meeting articles requested by petition of no fewer than ten (10) registered voters of the towns, residing in the territory comprising the District and submitted to the Prudential Committee no later than thirty (30) days prior to the Annual District Meeting; and in the warrant for every Special District Meeting, articles requested by petition of no fewer than fifty registered voters or by ten percent of the total number of the registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser, and submitted to the Prudential Committee no later than twenty one (21) days prior to the Special District Meeting. Petitions for insertion of an article shall include the name and residence (street and number) of each petitioner. Upon receipt of any such petition, the Prudential Committee shall forward the petition to the Town Clerk, who shall forthwith check the names and certify which are registered voters. Only the names of certified voters shall be counted.

The Prudential Committee shall call a Special District Meeting upon request in writing of one hundred registered voters or twenty per cent of the total number of registered voters of the towns, residing within the territory comprising the District, whichever number is the lesser - such meeting to be held not later than thirty days after the receipt of such request, and shall insert in the warrant therefore all subjects the insertion of which shall be requested by said petition. No action shall be valid unless the subject matter thereof is contained in the warrant. The warrant for the special meeting shall be posted fourteen (14) days prior to the date of the Special Meeting. Two or more District Meetings for District purposes may be called by the same warrant.

The Prudential Committee shall publish the warrant for each District Meeting in print and on the town and/or District website, to be available to the public at least fourteen (14) days before the holding of such meeting. Said notice shall include by supplemental text, or otherwise, the amount of money intended by the sponsor to be included in any main motion to raise, appropriate, transfer or borrow, a sum of money at such meeting. Failure to cause publication of any intended money amount as provided herein shall not invalidate action taken at a District Meeting otherwise called and held in accordance with applicable law and these by-laws except for said failure. In addition, a simple notice of the date, time, and place of the meeting shall be published in other than the legal notice section.

At every Meeting, a Moderator shall be chosen by ballot, unless the District has voted to elect a Moderator for a term as provided by Section Fourteen of Chapter Thirty-nine of the Massachusetts General Laws (MGL). The Moderator shall have the same powers as the Moderator of the Town of South Hadley. This By-Law will become effective July 1, 2018.

Motion passed with a unanimous vote.

ARTICLE 24

It was moved that the District vote to authorize the Prudential Committee to defend all suits that may be brought against the District during the Fiscal Year 2019 and to prosecute all suits on behalf of the District, to engage counsel for same, and to settle such suits as they deem advisable.

Motion passed with a unanimous vote.

ARTICLE 25

It was moved that the District vote to authorize the Prudential Committee to sell and/or dispose of any surplus personal property belonging to the Fire District.

Motion passed with a unanimous vote.

ARTICLE 26

It was moved that the District vote to allow the Prudential Committee or the Water Commissioners, or the Fire Chief with the approval of the Prudential Committee, to apply for, accept, and expend any state or federal grants that may come available for Fiscal Year 2019 and/or to accept any gifts given to the District.

Motion passed with a unanimous vote.

ARTICLE 27

It was moved that the District vote to authorize the Treasurer with the approval of the Prudential Committee, to borrow in anticipation of the revenue for the twelve-month period beginning July 1, 2018, in accordance with General Laws, Chapter 44, Section 4, and the acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Motion passed with a unanimous vote.

ARTICLE 28

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the District Stabilization Fund, said sum to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 29 Petitioned Article

It was moved that the District vote to appropriate the sum of \$650,000 to pay the cost to purchase and equip a new Fire Engine, including the payment of all costs incidental and related thereto. \$350,000 of said sum to be paid from the Fire Department Vehicle Stabilization Fund. To meet the balance of this appropriation, the District Treasurer, with the approval of the Prudential Committee, is authorized to borrow \$300,000 under MGL Chapter 44 Section 7 (1) or any other enabling authority and to issue bonds or notes of the District thereof. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants, gifts or donations received by the District on account of this capital expenditure. Any premium received by the District upon the sale of bonds or notes, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized for the project shall be reduced by the amount of any such premium so applied.

58 In Favor, 35 Opposed

Motion failed to obtain the required two-thirds majority for passage.

The Moderator announced the business portion of the meeting was closed.

Meeting adjourned at 9:32 p.m.

A TRUE COPY ATTEST:



Barbara Miller
Clerk/Treasurer

Balance in Various Accounts as of April 30, 2018 (Rounded)				
Balance 4/30/2018	Proposed Amt. to be (Used)/Added	Account Name	Funds Used/Added	Article #s
\$110,378	\$ (86,130)	Free Cash	Used	4, 9, 19, 20 & 28
\$501,876	\$ 20,000	FD Capital/Vehicle Replacement Stabilization	Added	19
\$ 47,273	\$ 5,000	District Stabilization Fund	Added	23
\$ 58,497	\$ 20,000	OPEB Stabilization Fund to become OPEB Trust Fund	Added	5
\$ 19,697	\$ -	Land Acquisition Stabilization Fund		
\$374,082	\$ (344,150)	Ambulance Receipts Reserved for Appropriation	Used	7 & 8
\$ 27,732		Mount Holyoke College Equipment Gift Account		
\$217,942	\$ 11,289	Water Systems Improvement Fund (WSIF)	Added	10
	\$ 123,638		Added	11
\$294,348	\$ (142,620)	Water Surplus per FY2017 Audit	Used	12, 16 & 17
\$262,397	\$ 115,000	Water Storage Tank Stabilization Fund	Added	16
\$ 54,186	\$ 30,000	WD Vehicle Stabilization Fund	Added	17
	\$ (40,000)		Used	18
\$ 10,026	\$ 5,000	WD Building Stabilization Fund	Added	15