



Office of the Treasurer / Clerk

South Hadley Fire District No. 2

20 Woodbridge Street

South Hadley, MA 01075

Tel: (413) 534-5748 - Fax: (413) 517-6054

ANNUAL DISTRICT MEETING

MAY 1 2017

CLERK REPORT

The warrant having been duly posted and a quorum of forty being present Moderator Christopher Pile, called the meeting to order at 7:00 p.m. Pledge of Allegiance was recited and all officials introduced themselves to the audience.

It is noted here that all articles were moved and seconded, although such is not recorded individually here within these minutes.

ARTICLE 1

It was moved that the District vote to hear and act upon the reports of the officers of the District and to give recognitions.

Prudential Committee Chair Ken McKenna recognized Fire Chief David Keefe for 30 years of service, especially his last 11 years serving Fire District No. 2. He praised him for his insight towards the future in preparing all of our officers, firefighters and EMTs as potential leaders of the future. He then introduced the new Fire Chief, Scott Brady.

Fire Chief Brady recognized Lieutenant Greg Curtis for his 11 years of service to the District, acknowledging his many areas of expertise. Chief Brady asked that all department personnel present please stand and be recognized. He then introduced Managing Fire Officer, Assistant Chief Todd Calkins.

Assistant Chief Calkins recognized Lieutenant Michael Russell for his 28 years of conscientious commitment and service to Fire District No. 2.

Water Commission Chair Frank DeToma recognized Todd Calkins for his 26 years of hard work and dedication to the Water Department.

Motion passed with a unanimous vote.

ARTICLE 2

It was moved that the District vote to appropriate the sum of \$74,972.71 for the Appointed Treasurer/Clerk Account, with the sum of \$37,486.36 to be raised by Taxation and the sum of \$37,486.35 to be raised by Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 3

It was moved that the District vote to appropriate the sum of \$20,330 for maintenance of the headquarters building and other expenses, with the sum of \$19,630 to be raised by Taxation and the sum of \$700 to be transferred from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 4

It was moved that the District vote to appropriate the sum of \$7,200 for the purpose of purchasing and installing a copier/fax/scanner for use by all departments of the District including any and all incidental and related costs, with the sum of \$4,800 to be transferred from Free Cash and the sum of \$2,400 to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 5

It was moved that the District vote to appropriate the sum of \$9,000.00 to be added to the OPEB Stabilization Fund, with the sum of \$4,500 to be raised by Taxation and the sum of \$4,500 to be raised by Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 6

It was moved that the District vote to appropriate the sum of \$21,010 to be used for the operational expenses of the District, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 7

It was moved that the District vote to appropriate the sum of \$196,689.18 for Prudential Committee portion of the District insurance account, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 8

It was moved that the District vote to appropriate the sum of \$7,291.60 for the Tax Collectors, Assessors and Town Clerk expenses, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 9

It was moved that the District vote to appropriate the sum of \$249,220 to be paid by the District Treasurer to the Treasurer Custodian of the Hampshire County Retirement System, with the sum of \$158,080.25 to be raised by Taxation and the sum of \$91,139.75 to be raised by Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 10

It was moved that the District vote to appropriate the sum of \$14,000 to be used as a Reserve Fund account, said sum to be raised by Taxation.

Motion passed with a unanimous vote.

ARTICLE 11

It was moved that the District vote to authorize the Treasurer with the approval of the Prudential Committee, to borrow in anticipation of the revenue for the twelve month period beginning July 1, 2017,

in accordance with General Laws, Chapter 44, Section 4, and the acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Motion passed with a unanimous vote.

ARTICLE 12

It was moved that the District vote to appropriate the sum of \$9,000 for the purpose of funding information technology equipment, parts, accessories, software and installation including any and all incidental and related costs, with the sum of \$6,000 to be transferred from Free Cash and the sum of \$3,000 to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 13

It was moved that the District vote to appropriate the sum of \$722,224 to be used for the Operations of the Fire Department to include a sum of money to pay firefighters for time spent in fire fighting, drills and other duties, and for leave with pay to incapacitated officers and firefighters as authorized by Chapter 41, Section 111-F of the General Laws, said sum to be raised from Taxation.

A question was raised as to the status of the negotiations with Fire District 1 regarding the purchase of a new fire truck. A response was given by Chief Brady that the two departments had differing opinions regarding type and size of the vehicle and equipment necessary, noting that the vehicle District 1 wanted would not fit in the District 2 equipment bay and an agreement could not be reached. Prudential Committee member Richard Constant stated that our trucks are 26 and 20 years old and that he felt something should be able to be worked out with District 1. Prudential Committee Chair Kenneth McKenna stated that the \$400,000 offered by the college was now off the table and would need to be renegotiated. Chief Brady stressed the importance of keeping up our infrastructure; we need good safe apparatus, while at the same time remaining fiscally responsible.

Motion passed with a unanimous vote.

ARTICLE 14

It was moved that the District vote to appropriate the sum of \$287,078 for the operations of the District No. 2 Ambulance Service, said sum to be transferred from Ambulance Receipts Reserved for Appropriation.

Motion accepted with a unanimous vote.

ARTICLE 15

It was moved that the District vote to appropriate the sum of \$601,789.86 for the operations of the Water Department to include insurances and wages, said sum to be raised from Water Department Receipts.

Motion passed with a unanimous vote.

ARTICLE 16

Fiscal Year 2017 Request

It was moved that the District vote to appropriate the sum of \$192,707.06 for the purpose of increasing the Water Systems Improvement Stabilization Fund, with the sum of \$162,594.26 to be transferred from the Water Department Capital Receipts and Connection Fees portion of Water Surplus received from May 1, 2016 through and including April 30, 2017, and the sum of \$30,112.80 to be transferred from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 17

Fiscal Year 2017 Request

It was moved that the District vote to appropriate the sum of \$55,000 for Water System Capital Improvements including a meter reading system upgrade, meter replacements and SCADA radio upgrade including any and all incidental and related costs, said sum to be raised from the Water Systems Improvement Stabilization Fund.

A question was asked regarding the prior year's drought and whether or not it had stressed the system. Water Superintendent Mark Aiken responded that it had not. A question was raised regarding Capone's Pool truck being filled from our system, how much do they pay for water? M. Aiken responded that Capone's paid approximately \$35,000 last year which equates to a 15 to 18 cent reduction in the water rate.

Motion passed with a unanimous vote.

ARTICLE 18

Fiscal Year 2017 Request

It was moved that the District vote to appropriate the sum of \$32,870.47 for the purpose of increasing the Water Systems Improvement Stabilization Fund, said funds to be transferred from the Water Systems Capital Improvement Woodbridge Street Project Account.

Motion passed with a unanimous vote.

ARTICLE 19

Moderator stated that he had been informed that there would be no motion for Article 19.

ARTICLE 20

It was moved that the District vote to appropriate the sum of \$95,200 for the payment of principle and interest on the District portion of the bond that is for the building debt, with the sum of \$40,000 to be raised from Free Cash, the sum of \$7,600 to be raised from Taxation and the sum of \$47,600 to be raised from Water Department Receipts

Motion passed with a unanimous vote.

ARTICLE 21

It was moved that the District vote to allow the Prudential Committee or the Water Commissioners, or the Fire Chief with the approval of the Prudential Committee, to apply for, accept, and expend any state or federal grants that may come available for Fiscal Year 2018 and/or to accept any gifts given to the District.

Motion passed with a unanimous vote.

ARTICLE 22

It was moved that the District vote to authorize the Prudential Committee to sell and/ or dispose of any surplus personal property belonging to the Fire District.

Motion passed with a unanimous vote.

ARTICLE 23

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the District Stabilization Fund, said sum to be raised from Free Cash.

Motion passed with a unanimous vote.

ARTICLE 24

It was moved that the District vote to appropriate the sum of \$63,270 for the payment of principle and interest for the Water Department Capital Expense debt, said sum to be raised from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 25

It was moved that the District vote to appropriate the sum of \$51,595.69 for the purpose of increasing the Water Department Vehicle Stabilization Fund, with the sum of \$31,595.69 to be transferred from the Water Vehicle Capital Account and the sum of \$20,000 to be raised from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 26

It was moved that the District vote to appropriate the sum of \$40,000 for the purpose of increasing the Water Storage Tank Stabilization Fund, with the sum of \$25,000 to be raised from Water Surplus and the sum of \$15,000 to be raised from Water Receipts.

Motion passed with a unanimous vote.

ARTICLE 27

It was moved that the District vote to appropriate the sum of \$5,000 for the purpose of increasing the Water Department Building Stabilization Fund, said amount to be raised from Water Receipts.

Motion passed with a unanimous vote.

ARTICLE 28

It was moved that the District vote to appropriate the sum of \$6,000 for the purpose of paying an annual stipend to each of the three Prudential Committee members and three Water Commissioners, then in office, with the sum of \$3,000 to be raised by Taxation and the sum of \$3,000 to be raised by Water Receipts.

Motion passed with a unanimous vote.

ARTICLE 29

It was moved that the District vote to appropriate the sum of \$3,700 for the purpose of purchasing a paper folder and inserting machine with a one year equipment maintenance agreement, including any and all incidental and related costs, with said sum to be raised from Water Surplus.

Motion passed with a unanimous vote.

ARTICLE 30

It was moved that the District vote to authorize the Prudential Committee to defend all suits that may be brought against the District during the Fiscal Year 2018 and to prosecute all suits on behalf of the District, to engage counsel for same, and to settle such suits as they deem advisable.

Motion passed with a unanimous vote.

ARTICLE 31

It was moved that the District vote to authorize the Prudential Committee to explore, with the Town, ways and means to combine the annual election of the District with that of the Town of South Hadley and do all things necessary to accomplish the same.

Prudential Committee Member Richard Constant stated that he'd had two conversations with Town Administrator Michael Sullivan and had been assured that there would be no additional cost to the District to combine the elections. R. Constant continued to say that if we were to purchase an ADA compliant voting machine the cost would be approximately \$14,000. A question was asked regarding the alignment of District 2 with the Precincts of the Town. R. Constant replied that they do not align. District 2 election

would be at the same place and time as the town but would be a separate election. He further stated that he'd been in contact with Representative John Scibak, who stated he would be willing to help if there is a need for legislation. A question was raised regarding the Town election being held in September in the future. District Clerk Barbara Miller responded that District By-laws dictate our election be held the second Tuesday in June. A vote will be needed to change the By-laws; if necessary, by Special District Meeting.

Motion passed with a unanimous vote.

Meeting adjourned at 8:10 pm
Respectfully submitted,

Barbara Miller
Clerk, South Hadley Fire District No. 2

<u>Balance in Various Accounts as of April 30, 2017 (Rounded and without April Interest)</u>		
Balance 4/30/2017	Proposed Amt. to be (Used)/Added	Account Name
\$ 100,353	\$ (56,500)	Free Cash Used Article #s 3, 4, 12, 20 and 23
\$ 499,438	\$ -	FD Capital Replacement
\$ 42,151	\$ 5,000	District Stabilization Fund, addition Article #23
\$ 49,350	\$ 9,000	OPEB Stabilization Fund addition Article #5
\$ 19,644	\$ -	Land Acquisition Stabilization Fund
\$ 359,809	\$ (287,078)	Ambulance Receipts Reserved Used Article #14
\$ 7,485		Mount Holyoke College Equipment Gift Account
\$ 49,897	\$ 225,578	Water Systems Improvement Fund (WSIF) Article #16 -Transfer Capital Revenue (WD Surplus) 5/1/16 thru 4/30/17 into WSIF \$162,594.26 FY17 Connection Fees included - Transfer Connection Fees 5/1/16 thru 6/30/16 (WD Surplus) into WSIF \$30,113 Article #18 - Transfer \$32,870.47 remainder in Woodbridge Proj. back into WSIF
\$ 275,475	\$ (55,000)	Water Systems Improvement Fund (WSIF) Balance after Transfers In minus, Article #17
\$ 243,843	\$ (117,370)	Water Surplus per FY2016 Audit Combined Balance Sheet, Used in Article #s 4, 12, 24, 25, 26 & 29
\$ 221,236	\$ 40,000	Water Storage Tank Stabilization Fund Additions Article # 26
\$ 2,502	\$ 51,596	WD Vehicle Stabilization Fund Additions Article # 25
\$ 5,005	\$ 5,000	WD Building Stabilization Fund Addition Article #27